

Lowestoft Town Council
Meeting of Neighbourhood Plan Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
16.00 on Monday 30 September 2019

MINUTES

Present: Cllrs Susan Barnard, Alice Taylor (Chair), Robert Breakspear, Colin Butler and Amanda Frost

In attendance: Sarah Foote (Deputy Clerk)

Public: There were no members of the public in attendance

35. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

36. To receive and consider acceptance of apologies for absence

Apologies were received from Cllr Coleby and proposed by Cllr Breakspear, seconded by Cllr Frost and accepted. Cllr Breakspear questioned inconsistency of Councillors' attendance at meetings and expressed disappointment that some Councillors appeared to 'pick and choose' what they were willing to attend.

37. Declarations of Interests and dispensations

There were no declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda

There were no written requests for dispensations for Disclosable Pecuniary Interests

No dispensations had previously been granted.

38. Public Forum

There were no members present.

39. Approval of Minutes

The minutes from the meeting of 2 September 2019 were agreed as an accurate record. Proposed by Cllr Breakspear, seconded by Cllr Barnard.

40. Plan Development

40.1 Cllr Taylor gave an overview of the meeting that had taken place with UVE on 10 September. Planning Officers from ESC had been in attendance for part of the meeting. Policies were considered one by one and comments and amendments provided by Councillors which UVE had actioned.

40.2 Policy Development – each policy area now had a template draft and this would be expanded to include the following items by the individual assigned against it. UVE had advised not to amend bold entries in the policy wording as these were written to comply with planning legislation.

Local Plan references – Cllr Barnard

National Planning policy references – Sarah Foote

Evidence including other statutory policies and non-statutory documents – Cllr Taylor

40.3. Designation of Local Green Spaces. Sites in the north of the town were streamlined as per UVEs recommendation and further work would take place to complete the detail in the rationale for the remaining sites being put forward to designation. Cllr Butler would continue work on site designation and visit potential sites in the south of the town and provide data on these.

40.4. It was confirmed that a budget of £500 had been agreed for the Sub Committee to carry out consultation events in respect of the Neighbourhood Plan and a further £500 for UVE to carry out non policy work document development. (F&G 20190912 78.10).

41. Date of the next meeting

4.00 pm on Monday 21 October 2019

42. Items for next agenda – none.

43. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following: There were no confidential matters to consider.

The Chair closed the meeting at 17.18

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Signed: 21 October 2019.

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