

**Lowestoft Town Council**  
**Meeting of Neighbourhood Plan Sub-Committee**  
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE  
16.00 on Monday 2 September 2019

**MINUTES**

**Present:** Cllrs Susan Barnard, Alice Taylor (Chair), Robert Breakspear, Colin Butler and Amanda Frost

**In attendance:** Sarah Foote (Deputy Clerk)

**Public:** There were no members of the public in attendance

**27. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**28. To receive and consider acceptance of apologies for absence**

No apologies had been received. Cllr Coleby was absent.

**29. Declarations of Interests and dispensations**

There were no declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda

There were no written requests for dispensations for Disclosable Pecuniary Interests

No dispensations had previously been granted.

**30. Public Forum**

There were no members present.

**31. Approval of Minutes**

The minutes from the meeting of 19 August 2019 were agreed as an accurate record. Proposed by Cllr Frost, seconded by Cllr Barnard.

**32. Plan Development**

**32.1** Recommendations for designation as Local Green Spaces were considered against the NPPF criteria. The analysis of North Lowestoft was concluded. Sites in the south of the town still needed to be analysed and Cllr Breakspear would add to the list of sites already suggested.

**32.2** About Lowestoft evidence section of the plan - this was deferred to the next meeting.

**33. Date of the next meeting**

8.00 am on Tuesday 9 September 2019 with UVE and ESC.

**34. Items for next agenda.**

**35. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following: There were no confidential matters to consider.**

The Chair closed the meeting at 17.00

Signed: ..... 10 September 2019.