Lowestoft Town Council Neighbourhood Plan Sub-Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Neighbourhood Plan Sub-Committee at First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE at 16.00 on Monday 21 October 2019.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a disclosable pecuniary interest in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

Shona Bendix, Clerk
14 October 2019
35. Welcome
To welcome to meeting, explain the fire evacuation procedure and remind councillors and
members of the public that in the interests of openness and transparency, the law permits
filming, recording or other means of reporting of meetings.

36. To receive and consider acceptance of apologies for absence

37. Declarations of Interests and dispensations
37.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors
on items on the Agenda
37.2. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
37.3. To note any dispensations previously granted.

38. Public Forum
An opportunity for the public to make comments on any matters on this agenda

39. Approval of Minutes
39.1. To agree minutes of meeting of 30 September 2019~

40. Plan Development
40.1. Review of meeting with UVE on 10 September
40.2. Consider how to progress policy development
40.3. Consider designation of Local Green Spaces
40.4. To note budget for engagement events and give initial consideration to such.

41. Date of the next meeting – Monday 4 November 2019.

42. Items for the next agenda and close

43. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be
excluded from the meeting on the grounds that publicity would be prejudicial to public
interest by reason of the confidential nature of the business to be transacted, namely any
legal issues relating to the matters on this agenda, including the following: