

# Lowestoft Transport & Infrastructure Projects (LTIP)

## Steering Group Agenda

21<sup>st</sup> June 2019 | RS-G01S - Ground Floor, Riverside, Lowestoft, 14:00 – 16:30



Attendees	Tentative
<p><b>Peter Aldous (PA)</b> MP for Waveney (Chair)  <b>Cllr Mark Bee (MB)</b>, Suffolk County Council  <b>Carolyn Barnes (CB)</b>, Transport and Infrastructure Manager, East Suffolk Council  <b>Desi Reed (DR)</b>, Planning Policy and Delivery Manager, East Suffolk Council  <b>Phil Harris (PH)</b>, Communications Manger, East Suffolk Council  <b>Gary Bellward (GB)</b>, Programme Officer, East Suffolk Council  <b>Kate Ellis (KE)</b>, Regeneration Support Officer, East Suffolk Council  <b>Jennifer Cushion (JC)</b>, Vice-Chair of Lowestoft and Waveney Chamber of Commerce  <b>Cllr Sandra Keller (SK)</b>, Oulton Broad Parish Councillor  <b>Cllr Ben Falat (BF)</b>, Oulton Broad Parish Councillor  <b>Cllr Tracey Eastwood (TE)</b>, Councillor for Lowestoft Town Council</p>	<p><b>Cllr Mary Evans (ME)</b> Cabinet Member for Highways, Transport and Rural Affairs, Suffolk County Council  <b>Richard Musgrove (RM)</b>, Operations Manager, ABP  <b>Tom Duit (TD)</b>, Operations Manager, ABP  <b>Paul Mackie (PM)</b>, Coastal Management, East Suffolk Council  <b>Doug Cook (DC)</b>, Suffolk County Council  <b>Suzanne Buck (SB)</b>, Suffolk County Council  <b>Christos Galanopoulos (CG)</b>, Highways England  <b>Jules Shorrocks (JS)</b>, Chair of Lowestoft and Waveney Chamber of Commerce</p>
	Apologies
	<p><b>Cllr Matthew Hicks (MH)</b>, Leader of Suffolk County Council  <b>Ellen Goodwin (EG)</b>, NALEP  <b>Matt Hullis (MH)</b>, Head of Environment Strategy, Suffolk County Council  <b>James Bradley (JB)</b>, Network Rail  <b>Paul Wood (PW)</b>, Head Of Service, Economic Development and Regeneration, East Suffolk Council  <b>Cllr Craig Rivett (CR)</b>, Deputy Leader of East Suffolk Council  <b>Cllr Norman Brooks (NB)</b>, Cabinet Member for Transport, East Suffolk Council  <b>Sharon Bleese (SB)</b>, Coastal Management, East Suffolk Council  <b>Keith Moore (KM)</b>, Environment Agency  <b>Cllr Richard Rout (RT)</b>, County Councillor for Suffolk County Council  <b>Cllr James Reeder (JR)</b>, County Councillor for Suffolk County Council  <b>Richard Perkins (RP)</b>, Suffolk Chamber of Commerce <i>here</i></p>

Agenda Item	Lead	Timing	Discussion Points
Welcome & Introductions	Peter Aldous MP	14:00	
Local Transport Plan	Suzanne Buck, SCC ②	14:05	- General update
Communications	Gary Bellward, ESC	14:20	- General update
Lowestoft Sinkhole	All	14:35	- General update
Digital Infrastructure	Carolyn Barnes, ESC	14:50	- Better Broadband in Suffolk - Fibre/5G Pilot For Lowestoft
Sustainable Transport Measures	Carolyn Barnes, ESC	15:05	- Normanston Ped/Cycle Bridge Project
Road Improvements	Suzanne Buck, SCC Doug Cook, SCC	15:20	- General Update - Barnby Bends - UTMC - AECOM
			- <i>Note - Peter Aldous to leave at 3:30pm</i>
Rail Improvements	Carolyn Barnes (ESC) to provide brief update on Network Rail's behalf	15:35	- General update
Flood/Port Related Improvements	Coastal Management Team, ESC	15:40	- General Update
AOB	All	15:55	

## Proposed Future Meeting Dates

Date	Start Time	Location	Room
Fri 20/09/2019	10:00 - 12:30	Riverside	RS-G01S Claud Castleton
Fri 13/12/2019	10:00 - 12:30	Riverside	RS-G01S Claud Castleton



**Lowestoft Transport & Infrastructure Partnership Steering Group**  
**Friday 22<sup>nd</sup> March 2019, 14:00-16:00 - RS-G02S, Riverside**

<b>Attendees</b>	<b>Apologies</b>
<p><b>Peter Aldous (PA)</b> MP for Waveney (Chair)  <b>Cllr Mark Bee (MB)</b>, County Councillor for SCC and Leader for East Suffolk Councils  <b>Cllr Michael Ladd (ML)</b>, County Councillor for SCC and Cabinet Member for East Suffolk Councils  <b>Carolyn Barnes (CB)</b>, Transport and Infrastructure Manager, East Suffolk Councils  <b>Keith Moore (KM)</b>, Environment Agency  <b>Richard Musgrove (RM)</b>, Operations Manager, ABP  <b>Richard Perkins (RP)</b>, Suffolk Chamber of Commerce  <b>Paul Mackie (PM)</b>, Coastal Management, East Suffolk Councils  <b>Phil Magill (PMag)</b>, Operations Manager, Passenger Transport, Suffolk County Council  <b>Kirsty Marjoram (KM)</b>, Suffolk County Council  <b>Kate Ellis (KE)</b>, Regeneration Support Officer, East Suffolk Councils  <b>Cllr Matthew Hicks (MH)</b>, Leader of SCC  <b>Cllr Richard Smith (RS)</b>, County Councillor for SCC  <b>Ellen Goodwin (EG)</b>, NALEP  <b>Cllr Ben Falat (BF)</b>, Oulton Broad Parish Councillor  <b>Cllr David Ritchie (DR)</b>, Cabinet Member for Planning and Coastal Management, WDC  <b>Cllr James Reeder (JR)</b>, County Councillor for SCC  <b>Desi Reed (DReed)</b>, Planning Policy and Delivery Manager, East Suffolk</p>	<p><b>Paul Wood (PW)</b>, Head Of Service, Economic Development and Regeneration, East Suffolk Councils  <b>Matt Hullis (MH)</b>, Head of Environment Strategy, Suffolk County Council  <b>Amelia Brookman (AB)</b>, Highways England  <b>James Bradley (JB)</b>, Network Rail  <b>Cllr Tracey Eastwood (TE)</b>, Councillor for Lowestoft Town Council  <b>Cllr Mary Evans (ME)</b> Cabinet Member for Highways, Transport and Rural Affairs, SCC  <b>Jules Shorrocks (JS)</b>, Lowestoft and Waveney Chamber of Commerce  <b>Graeme Mateer (GM)</b>, Transport Policy and Development Manager, SCC  <b>Christos Galanopoulos (CG)</b>, Highways England  <b>Phil Harris (PH)</b>, Communications Manger, East Suffolk Councils  <b>Gary Bellward (GB)</b>, Programme Officer, East Suffolk Councils  <b>Cllr Richard Rout (RT)</b>, County Councillor for SCC  <b>Sharon Bleese (SB)</b>, Coastal Management, East Suffolk Councils  <b>Doug Cook (DC)</b>, Suffolk County Council  <b>Tom Duit (TD)</b>, Operations Manager, ABP</p>

<b>No.</b>	<b>Actions Arising</b>
<b>1</b>	<p><b>Welcome &amp; Introductions - PA</b>  PA welcomed all to the meeting and confirmed apologies. Group made introductions.</p>
<b>2</b>	<p><b>Bus Network/Public Transport – Guest Speaker Phil Magill, Suffolk County Council</b></p> <p>Phil Magill, Operations Manager for Passenger Transport at Suffolk County Council, introduced himself and his replacement upon his retirement, Kirsty Marjoram. Phil and Kirsty had been invited by the group to discuss the various areas of their department.</p> <p>PM started the discussion by providing information about the Suffolk and Lowestoft bus network, noting that buses complete more passenger journeys than rail. Currently, Suffolk County Council spends £1.7m on sponsored services, which is 10% of its total passengers. A flexible approach has not been determined to only providing services where there is demand. Of £7.8m, only a fifth goes on providing the services. SCC grant funded ticket machines for scanning to address cuts and collate more reliable data. There is no cost efficiency in reducing the size of bus for service provision between peaks as 2 buses would be required to manage the flow. There is currently very little sponsorship in Suffolk, with only one service sponsored in Ipswich.</p> <p>While SCC sponsor community transport, re-routing main bus routes so that only main routes are served and cutting rural routes is not always possible. SCC have made efforts to marginalise concessionary passes for community and taxi schemes, and instead encourage the use of public transport. The DfT have redefined their legislation and said that not for profit vehicles can bid for commercial activity, but this means that community transport services are registering as bus companies. With regards to re-routing to points of interest such as Carlton Marshes, a bus company would need to trial this but it is not an idea that is likely to</p>

	<p>be adopted as they tend to prefer a linear approach.</p> <p>The bus industry works on small profit margins, but inflation means either services or customers must absorb the shortfall - SCC decided to take on the responsibility of subsidising the shortfall. School and commuter services provide the maximum profit base. With regards to service improvements, if a bus company was approached with a business case and offered contracts or a partnership agreement with guarantee of profits, they will consider the proposal. DR noted that now the Waveney Local Plan has been adopted, it might be worth holding discussions about the Lowestoft area as a whole.</p> <p>The biggest problem is punctuality, congestion and timekeeping. Studies have been conducted which highlight the difficulties to speed these services up. Ticket machines are able to track buses, which provides invaluable data. It has been mentioned that, with regards to Station Square, services may need to be re-routed away from the station in the future.</p> <p>Currently there is no sponsorship within the Lowestoft town centre area, and is entirely commercial. SCC has built a good relationship with First buses, who discuss any proposed changes with SCC before decisions are made. Lowestoft is the first area to have low floor buses, which is a significant milestone. However, the key restraints for SCC are working against working budgets, and reliance on community transport which in itself has its own challenges.</p>
3	<p><b>Local Transport Plan - SB</b></p> <p>Suzanne Buck was introduced to the group and provided updates on GM's behalf. Since GM's presentation to the group at the previous meeting, the team are now consulting on the local plan. For Lowestoft, the focus is on the third crossing and maximising the opportunities that come from that project.</p>
4	<p><b>Communications - KE</b></p> <p>PH and GB were unable to attend the meeting, and were represented by KE. At present there is update on communications as this is an ongoing item.</p> <p>KE presented a draft of the LTIP interactive map that had been requested by the group. The group raised questions about the flow of the website and how it would be accessed. KE advised that in terms of traffic, she could not comment and that PH may be able to answer this question at the next meeting. With regards to featuring present images and future concept designs, KE advised that this was something that could be looked into.</p>
5	<p><b>Infrastructure - CB</b></p> <p>CB provided an update on the Suffolk Cloud project which will provide full fibre to all public sector premises across 10 towns in Suffolk, enabling ultra fast broadband and potential for 5G development. Lowestoft is one of the 10 towns and first on the list. The contract was awarded to City Fibre (infrastructure) and MLL (service provider).</p> <p>Premises up to 500m away from the network could be cost effectively connected to full fibre as part of the project. This is possible for businesses, residential properties and other assets such as UTMC traffic lights and CCTV. EZ's, business parks/ industrial estates have been mapped, and information from the Local Plans about residential area has been provided. The network is estimated to cost about £12m, funded by central government.</p> <p>The group noted that we would need to look at joining up shops and businesses with Cefas and South Lowestoft. There will be data centres, and we are aware of flood zones. Unfortunately, this means that the road will need to be dug up.</p> <p><b>Timescales:</b> The network route will be finalised in May/June with work commencing Autumn. City Fibre are contracted under their partnership with Vodafone to link up 1m homes in 2020 and 5m homes by 2025.</p> <p><b>Next steps:</b> We need to identify all the locations and map the data points for City Fibre who will then cost it all up to move it forward.</p>
6	<p><b>Sustainable Transport - CB</b></p> <p><b>Normanston Ped/Cycle bridge:</b> Board and Design Group Meetings are taking place regularly. A community event on 16th February at Jesters' Café raised comments from local residents which will be reflected in the</p>

	<p>design. Sustrans are fulfilling their contract on the design of the bridge. Access agreements in place with Network Rail, ABP and Mr Hayward for site investigations.</p> <p><b>Funding:</b> £600k earmarked in the capital budget. Need to identify another £600k for the build and discussions ongoing about purchasing parcels of land.</p> <p><b>Next Steps:</b> Continue engagement with locals – the residents of Constable Close are against the bridge location. Planning application around June 2019.</p>
7	<p><b>Road Improvements - SB</b></p> <p><b>General Update:</b> Coes clothing store announced last week they would be closing. Statements released ahead of the closure stipulated that Anglian Water's emergency works were partly to blame, which SCC noted had positive and negative effects. Transport routes are on a list of schemes linked with the third crossing.</p> <p><b>UTMC:</b> MS signs will be installed next week notifying public of bridge openings, and therefore there will need to be press and communications coverage.</p> <p><b>AECOM:</b> The AECOM report looked at linking with UTMC. The proposed schemes are situated at the junction of London Road South with the A12, with a view to reduce movements there.</p> <p><b>Barnby Bends:</b> The team are currently looking for bids from the local transport board, however with a maximum of 10 bids looking to be submitted across Norfolk, Suffolk and Essex, it is not clear whether the Barnby Bends will be put forward, but a feasibility report will be created. Transport East is considering schemes in June and with the LEP on the 21st May.</p> <p>SCC have a comprehensive traffic model, and this is listed as a project. PM noted that if the team require data to see the impact of the Station Square closures, SCC can ask the bus companies for data from this period.</p>
	<p><b>Rail Improvements - ALL</b></p> <p>New rolling stock work is moving forward, which should be completed during course of the year. National Rail is currently conducting tests to make sure carriages will be able to move over the swing bridges. Following the completion of the rail shut down for tests, National Rail believes the scheme will be fully implemented by May but will roll out on branch lines first.</p> <p>The redevelopment of the former sorting office is moving forward well, with Martin Halliday leading the project.</p> <p>National Rail is starting to strip out old sidings, in order to provide an area for marine dredging following the HS2 scheme.</p>
9	<p><b>Flood/Port Related Improvements - PM</b></p> <p>The team delivered a progress update to the full council meeting in March. At present, the project is on time, with the stage 1 pluvial works and tidal walls moving ahead.</p> <p>The team are still seeking funding for the tidal barrier, and expect this to have been secured by the end of the year. There are 17 funding strands, with the team looking for advocates to take proposals to government. A successful bid to DfE, will ensure school grounds will no longer be at risk of flooding. The tidal walls have been fully funded, with detailed for the barrier due to commence later in the year, however £39m is still required. When the construction phase commences, we will have to work around port operation and offshore quiet periods which is costly and delivers more risks.</p> <p>RM noted that the port are appreciative of the work so far, but are struggling with resources in terms of people due to the third crossing work. RM also noted that ABP have recently secured new business from Peterson's for the port, and will be looking at parking and signal control on Commercial Road.</p>
10	<p><b>AOB - PA</b></p> <p>BF – there had been mention of Network Rail submitting a paper to central government with regards to the swing bridges at Somerleyton and Reedham in March/April. <b>Action: PA to seek update.</b></p>
	<p><b>Next meeting:</b> Friday 21<sup>st</sup> June 2019, 14:00-16:30 - Riverside, Lowestoft.</p>

