



LOWESTOFT AND PLAISIR TWINNING ASSOCIATION



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MINUTES OF COMMITTEE MEETING

TUESDAY 14th JANUARY 2020

AT 7.30 PM

BROADLANDS PARK AND MARINA, MARSH ROAD, LOWESTOFT

Present:

Chairman	Dr R Pulham		
Secretary	Mrs C Durrant		
Treasurer	Mrs C Franks		
Mr N Morris	Mrs P Pulham	Mr R Allen	Mrs P Whitlow
Cllr D Youngman			

1. Apologies:

Mr L Johnson Mrs C Hemp Cllr P Lang

2. Minutes of November Meeting:

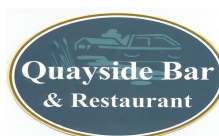
The Minutes of the meeting held on 12th November 2019 were agreed as a true record and signed by the Chairman..

3. Matters Arising:

The Committee welcomed Cllr David Youngman to the meeting representing Councillor Peter Lang.

A condolence card for Sybil Taylor's family was signed by Committee members and it was agreed that £50 be donated to Sybil's chosen charities on behalf of the Association.

The passing of Jean Pierre Littman was also reported and a condolence card for Josephine was signed by the Committee.



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A New Year card was also signed by the Committee to send to our friends in Plaisir.

Richard Allen has asked Tod Sullivan, the Mental Health Ambassador for Lowestoft, to speak at the Essex and Suffolk Twinning Congress in October and he has agreed.

No further progress has been made with Dominique Jenaste's group of people learning English nor with the young peoples' groups who may wish to visit; ACTION: Richard Allen to contact Colleen.

4. Treasurer's Report:

Account balances:	Current a/c	£652.52
	Savings a/c	£4,895.87
	Petty cash	£54.09

The accounts have been presented to Jack Blyth for audit.

The cheque for £48.32 in payment for the buffet at the September 2018 Quiz Night has never been cashed so this can now be considered a donation to the Association.

We hold a remaining balance of £1,540.40 from Scottish Power which is ring-fenced towards taking a deserving group to Plaisir in 2021; similarly, £2,000 from our savings account is ring-fenced for this year's visit of the Plaisirois.

5. Visit of Plaisirois 2020:

Pat Pulham has sent out the hosting letter.

It is hoped that there will be a performance at the Seagull Theatre on the Sunday night; Ange said there may be a school interested in taking part but, as yet, we do not know which school this is.

The party will be held at the Masonic Hall on the Monday evening; ACTION: Richard Pulham to contact Shona at Lowestoft Town Council to invite our Mayor to the party, also to extend an official invitation to the Mayor of Plaisir and to suggest a small reception at Hamilton House.

6. Future Programme:

Following our next events, namely the Annual Dinner on 25th January and the AGM on 11th February, possibilities were discussed for subsequent events; these include two film nights (May and November), boules/fish & chips in June, barbecue in July, quiz in October and a craft fair in September; ACTION: Pat Whitlow to check the availability of Pakefield Church Hall for both the barbecue on 18th July and the quiz on 17th October; Pat Pulham to contact Seppings butchers for the barbecue; Neil to liaise with Lee regarding the quiz and Caroline to enquire at Uplands Community Centre for a craft fair on a Saturday or Sunday in September. Caroline also offered to make enquires at EAST Restaurant, Lowestoft College, as to the possibility of an evening meal in March or April.



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7. Essex and Suffolk Twinning Congress:

The Congress scheduled for Saturday 10th October at the Seagull Theatre is all in hand.

8. Publicity and Promotion:

As Lee Johnson has reluctantly decided to step down from the Committee due to other commitments, Richard and Caroline agreed to continue using the Twitter account which he had set up.

9. Fund Raising:

The grant application to Lowestoft District Council was initially turned down but Cllr David Youngman suggested that we reapply with more details of where the money would be used. The Council may reconsider if it is used in the Lowestoft area but money would not be given for days out of town. The French appreciate that the Council is involved in what we do. ACTION: David to liaise with Cllr Peter Lang.

10. Strengthening Links:

As mentioned in Section 3 there has been no further progress with the adult beginners English group and the younger groups.

11. Any Other Business:

With Lee resigning from the Committee there is room for someone else. ACTION: Cathy to send out details of the AGM and to request nominations for a new Committee member. All other Committee members present agreed to remain in their roles as follows:

Chairman – Richard Pulham, proposed by Caroline Franks, seconded by Cathy Durrant

Vice-Chairman – Neil Morris, proposed by Richard Pulham, seconded by Richard Allen

Secretary – Cathy Durrant, proposed by Pat Whitlow, seconded by Neil Morris

Treasurer – Caroline Franks, proposed by Pat Pulham, seconded by Neil Morris

Accommodation Secretary – Pat Pulham, proposed by Neil Johnson, seconded by Cathy Durrant

Membership Secretary – Richard Allen, proposed by Pat Pulham, seconded by Richard Pulham

Committee Member – Colleen Hemp, proposed by Richard Pulham, seconded by Pat Pulham

Honorary Committee Member – Pat Whitlow

ACTION::Richard Pulham to amend the Safeguarding Policy and distribute for approval at the AGM and to also distribute the renewed Constitution before the AGM.

Caroline suggested holding a raffle at the Annual Dinner; ACTION: Cathy to email reminders and to request donations of raffle prizes.



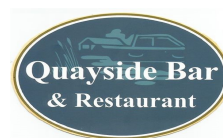
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There being no other business the meeting closed at 8.50pm

12. Date and Venue of next Meeting:

Annual General Meeting Tuesday 11th February 2020, 7.30pm – Broadlands Park and Marina

Subsequent Committee Meeting Tuesday 10th March 2020, 7.30pm – Broadlands Park and Marina



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