

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17.00 on Tuesday 10 December 2019

MINUTES

Present: Cllrs Tracey Eastwood, Amanda Frost, Alan Green, Peter Knight (Chair), Graham Parker, Alice Taylor (Deputy Chair) and David Youngman.

In attendance: Shona Bendix (Clerk)

Public: Two members of the public present (one for part, arrived during the public forum) and one Town Councillor Robert Breakspear (who departed 17:39)

240. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

241. Apologies for absence

Cllrs Jacqueline Hardie and Susan Barnard had provided their apologies for consideration. It was agreed that the apologies would be accepted.

242. Declarations of Interests and dispensations

a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

Cllr David Youngman declared a disclosable pecuniary interest in DC/19/4517/ADI (Item 245).

b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
None.

c) To note any dispensations previously granted.
None.

243. Accuracy of the Minutes of 10 December 2019

It was understood that the previous minutes were 26 November 2019, not 10 December, and it was agreed that the minutes of 26 November 2019 were accurate.

244. Public Forum

Comments were made from two members of the public, one of whom had provided a background letter which had been circulated to councillors in advance, in relation to the desirability of the Council making representations to support an increase in healthcare facilities in North Lowestoft (which it was considered were committed to through a 2013 consultation) (Item 253).

245. Planning applications

Consideration of the following planning applications (all available on www.eastsuffolk.gov.uk) and deciding the recommendations of the Council:

| Reference | Address and Description | District Ward |
|---|---|------------------------|
| DC/19/4640/ADI | Retrospective Application - Illuminated Advertisement Consent - Redecorate existing shopfront and signage areas - 118 London Road North | Harbour and Normanston |
| It was agreed to recommend approval. Proposed: Cllr Taylor; Seconded: Cllr Green; All in favour. | | |
| DC/19/4498/FUL | Extension to create toilet, lobby and childrens room. Friends Meeting House 39 Pakefield Street | Kirkley and Pakefield |
| It was agreed to recommend approval, provided that any archaeological significant aspects of the site are properly investigated and taken account of and that any new parts are in keeping with the existing building. Proposed: Cllr Taylor; Seconded: Cllr Parker; All in favour. | | |

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| DC/19/4508/TPO | 241 Stradbroke Road - Grove Farmhouse West | Kirkley and Pakefield |
| It was agreed to recommend approval. Proposed: Cllr Frost; Seconded: Cllr Green; All in favour. | | |
| DC/19/4652/FUL | 108 The Avenue - Removal of Conservatory and Outbuilding, with new extension to the side and rear | Kirkley and Pakefield |
| It was agreed to recommend approval. Proposed: Cllr Green; Seconded: Cllr Taylor; All in favour. | | |
| DC/19/4558/FUL | 22 Lansdowne Road – front extension | Kirkley and Pakefield |
| It was agreed to recommend approval. Proposed: Cllr Green; Seconded: Cllr Frost; All in favour. | | |
| DC/19/4476/COU | 397 London Road South - Change of Use from Guest House to a dwelling house | Kirkley and Pakefield |
| It was agreed to recommend approval. Proposed: Cllr Parker; Seconded: Cllr Eastwood; All in favour. | | |
| DC/19/4455/FUL | 22 Gunton Drive – extensions to form two storey dwelling | Gunton and St Margarets |
| It was agreed to recommend approval. Proposed: Cllr Green; Seconded: Cllr Taylor; All in favour. | | |
| DC/19/4485/FUL | 40 Hillcrest Drive - New Bay window | Gunton and St Margarets |
| It was agreed to recommend approval. Proposed: Cllr Taylor; Seconded: Cllr Parker; All in favour. | | |
| DC/19/4311/FUL | Pathways Care Farm Leonard Drive - Construction of a Managers' Lodge | Gunton and St Margarets |
| Cllr Green noted that he knew the owner. It was agreed to recommend approval. Proposed: Cllr Green; Seconded: Cllr Youngman; All in favour. | | |
| DC/19/4625/FUL | 60 Corton Road – annex in replacement of garage | Gunton and St Margarets |
| Subject to the proposed annex being used solely as an annex and not as a separate and independent residential property, it was agreed to recommend approval. Proposed: Cllr Taylor; Seconded: Cllr Youngman; All in favour. | | |
| DC/19/4588/ADN | Hollingsworth Tesco Express 29 Hollingsworth Road - Non Illuminated Advertisement - 3X Fascia Signs, 1X Graphic Sign, 1X Gantry Sign | Gunton and St Margarets |
| It was agreed to recommend approval. Proposed: Cllr Green; Seconded: Cllr Parker; All in favour. | | |
| DC/19/4568/FUL | The Lodge Grove Road North - Construction of first floor extension over garage & new porch | Carlton and Whitton |
| It was agreed to recommend approval. Proposed: Cllr Taylor; Seconded: Cllr Green; All in favour. | | |
| DC/19/4676/FUL | 45 Broadwaters Road - Addition of single storey entrance porch and kitchen extension to rear incorporating internal alterations. | Carlton and Whitton |
| It was agreed to recommend approval. Proposed: Cllr Taylor; Seconded: Cllr Frost; All in favour. Cllr Youngman left the meeting owing to a disclosable pecuniary interest in the following matter. | | |
| DC/19/4517/ADI | Suffolk Punch Westwood Avenue - Illuminated Advertisement Consent - Internally Illuminated Mitred Fascia and Non Illuminated Pub Style Totem Sign | Carlton and Whitton |
| It was agreed to recommend approval. Proposed: Cllr Parker; Seconded: Cllr Green; All in favour. Cllr Youngman returned to the meeting after the conclusion of this matter. | | |

246. Planning Determinations

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a. To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

None to note.

b. To receive reports from East Suffolk Council Referral Panel.

None to note.

247. Planning application for The Ness

To progress submission of planning application for compostable toilet at the Ness.

A draft is not currently available to consider. Delegated authority was agreed for the Deputy Clerk to draft and submit the planning application. Proposed: Cllr Alan Green; Seconded: Cllr Alice Taylor; All in favour.

248. Neighbourhood Planning

a. To receive a report of the Sub-Committee Monday 2 December 2019.

None currently available.

b. To note the revised delivery timetable.

This has been posted to the Council's website.

249. Consultations - To consider any consultations received.

None.

250. Licensing - To consider any licensing applications.

a. Renewal of Street Trading licence for - On A Roll (hot and cold food and drinks) 4 Hamilton Road, Lowestoft.

It was agreed to respond to the licensing authority that there were no objections to this application.

Proposed: Cllr Green; Seconded: Cllr Frost; All in favour.

251. Highways – To consider any applications for Town Council support.

None to note.

252. Sites under ongoing consideration

To note any developments at sites of interest to the Town Council.

Note to note.

253. Resident infrastructure concerns

To consider any matters reported to the Town Council

a. To consider correspondence received in relation to the Clinical Commission Group consultation of 2013 and recent reports from the Great Yarmouth and Waveney CCG on provision of healthcare services in Lowestoft and agree a response.

It was agreed that the Clerk would write in favour of increased health care and expressing disappointment in any delays on a promise that was made in 2013.

254. Date of the next meeting

17.00 Tuesday 17 December 2019.

255. Items for the next Agenda

No additional items proposed.

256. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.

No matters to consider.