

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17.00 on Tuesday 26 November 2019

MINUTES

Present: Cllrs Sue Barnard, Tracey Eastwood (arrived 17.03), Amanda Frost, Alan Green, Peter Knight (Chair), Graham Parker, Alice Taylor and David Youngman.

In attendance: Sarah Foote Deputy Town Clerk.

Public: None in attendance

224. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

225. Receipt and consideration of acceptance of apologies for absence

Apologies were received from Cllr Hardie and accepted. Proposed by Cllr Taylor, seconded by Cllr Youngman and agreed.

226. Declarations of Interests and dispensations

There were none declared.

227. Accuracy of the Minutes of 12 November 2019

Accepted as accurate. Proposed by Cllr Taylor, seconded by Cllr Parker and agreed.

228. Public Forum

There were no members present.

229. Planning applications

The following planning applications were considered:

Reference	Address and Description	District Ward
DC/19/4354/FUL	17 Wellington Esplanade - To carefully remove and replace windows on the front and rear elevation. The new windows to be fitting new sashes with Slimlite double glazing into existing frames. 1. New sashes to be made in durable Douglas Fir. 2. Staff Beads in Scandinavian redwood. 3. Narrow glazing bars with traditional ovolo moulds. 4. Windows fitted with draught proofing system. 5. 14 mm individual Slimlite double glazed units to be used throughout. These to be 4 mm clear glass. Units to be glazed with traditional putty facings. Two New Windows on the top floor of front elevation to replace metal framed box units with: 1. New sashes and external timbers to be made in durable Douglas Fir. 2. Sills in durable hardwood and staff beads in Scandinavian redwood. 3. Narrow glazing bars with traditional ovolo moulds. 4. Windows fitted with draught proofing system. 5. 14 mm individual Slimlite double glazed units. These to be 4 mm clear glass. Units to be glazed with traditional putty facings. Windows to be in keeping and style with existing windows and adjoining properties.	Kirkley and Pakefield
It was proposed by Cllr Frost, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/4355/LBC	17 Wellington Esplanade - To carefully remove and replace windows on the front and rear elevation. The new windows to be fitting new sashes with Slimlite double glazing into existing frames. 1. New sashes to be made in durable Douglas Fir. 2. Staff Beads in Scandinavian redwood. 3. Narrow glazing bars with traditional ovolo moulds. 4. Windows fitted with draught proofing system. 5. 14 mm individual Slimlite double glazed units to be used throughout. These to be 4 mm clear glass. Units to be glazed with traditional putty facings. Two New Windows on the top floor of front elevation to replace metal framed	Kirkley and Pakefield

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It was proposed by Cllr Frost, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/4364/TCA	Kingswear Court Rectory Road - Holm Oak (Quercus ilex) Re-pollard the tree to previous pollard points.	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/4497/TCA	31 The Avenue Lowestoft - Rear garden 1 x Holm Oak (semi mature 30ft) - Reduce by 20% to blend and shape extremities to match in with a void left by a failed limb. Crown thin by 20% and removal of deadwood to reduce chance of future limb failure.	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/4458/FUL	7 Fleet Dyke Drive - Conversion of existing garage and construction of new utility room, removal of flat roof and construction of pitched roof to north elevation. New garage extension to south elevation	Carlton and Whitton
It was proposed by Cllr Green, seconded by Cllr Youngman and unanimously agreed to recommend approval of this application.		
DC/19/4449/ADI	101 London Road North - Illuminated Advertisement Consent - Proposed Fascia Sign and Projecting Sign to Shopfront Elevation.	Harbour and Normanston
It was proposed by Cllr Parker, seconded by Cllr Eastwood and unanimously agreed to recommend approval of this application.		
DC/19/4443/TCA	22 The Avenue - Rear garden T1 & 2 Silver Birch - Reduce and reshape by max 2.5m. Reason - Increase light transmission. T3 Beech (Belonging to 24 The Avenue) - Reshape overhanging laterals by 3m. Reason - Reduce encroachment onto garden of 22.	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/4436/ADN	Asda Stores Limited Belvedere Road - Non Illuminated Advertisement Consent - Installation of a hand car wash in the car park of Asda, including the landing of a cabin and installation of a canopy and ANPR camera	Kirkley and Pakefield
It was proposed by Cllr Barnard, seconded by Cllr Green and unanimously agreed to recommend refusal of this application in line with the reasons stated below at application DC/19/4435/FUL.		
DC/19/4435/FUL	Asda Stores Limited Belvedere Road - Installation of a hand car wash in the car park of Asda, including the landing of a cabin and installation of a canopy and ANPR camera	Kirkley and Pakefield
It was proposed by Cllr Barnard, seconded by Cllr Green and unanimously agreed to recommend refusal of this application. The application is in contravention to Local Plan Policy WLP2.4. The proposed location is detrimental for use of the waterfront by pedestrians and cyclists and the intentions of the Local Plan policy were for views of the waterfront to be retained and for development that provides good walking and cycling environments. The Committee is also concerned for the loss of trees as a result of the development.		

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DC/19/4486/ADI	54 London Road North - Illuminated Advertisement Consent - Replacement sign panel with internally illuminated individual letters and logo and replacement projecting sign	Harbour and Normanston
It was proposed by Cllr Green, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/4368/FUL	Rugby Club House Old Lane - Change of access arrangements to the entrance to Gunton Park to facilitate future residential redevelopment of the site	Corton
It was proposed by Cllr Green, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application subject to comments from the relevant Highways Authority. The Committee would ask that the proposed development has minimal impact on existing trees and that new trees are planted as necessary.		

230. Planning Determinations

- a. Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council – there were none to note.
- b. Reports from East Suffolk Council Referral Panel – there were none to note.

231. Neighbourhood Planning – the Sub Committee would next meet on 2 December.

232. Consultations –

233. Licensing

The renewal of a street trading consent for Rundles 5 A Day (fruit and vegetables) trading at various locations in the town was noted and agreed there were no comments to submit.

234. Highways – there were no requests for Town Council support to be considered.

Cllr Barnard was concerned at the lack of local media coverage of highway problems and congestion in Lowestoft.

Cllr Green asked for an update on the proposal to make Beresford Road one-way.

235. Sites under ongoing consideration

Cllr Taylor reported that the feasibility study for the Town Hall would soon be available.

236. Resident infrastructure concerns

There was concern for interruption in phone supply in the area of Wellington Esplanade and it was hoped this would soon be resolved.

Cllr Eastwood reported the deterioration in the condition of roads and fear the road closures may result.

237. Date of the next meeting – 17.00 on Tuesday 20 December 2019.

238. Items for the next Agenda - No matters were raised for the next agenda.

239. Resolution to close the meeting to the public - There were no confidential matters for consideration.

Meeting closed at 18.15.

Signed:

10 December 2019