

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17.00 on Tuesday 12 November 2019

MINUTES

Present: Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight (Chair), Graham Parker, Alice Taylor.

In attendance: Sarah Foote Deputy Town Clerk.

Public: None in attendance

205. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

206. Receipt and consideration of acceptance of apologies for absence

Apologies were received from Cllr Eastwood and Cllr Youngman and accepted. Proposed by Cllr Frost, seconded by Cllr Taylor and agreed.

207. Declarations of Interests and dispensations

There were none declared.

208. Accuracy of the Minutes of 22 October 2019

Accepted as accurate. Proposed by Cllr Taylor, seconded by Cllr Hardie and agreed.

209. Public Forum

There were no members present.

210. Planning applications

The following planning applications were considered:

Reference	Address and Description	District Ward
DC/19/4166/FUL	9 Broadwaters Road – Detached garage	Carlton and Whitton
It was proposed by Cllr Taylor, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/4094/TPO	88 Cotmer Road - TPO No. 334 1 x Monterey Cypress - Fell to ground level. Reason: loosing significant needs & nearing end of life 1 x Horse Chestnut - Fell to ground level. Reason: tree is dead 1 x Sycamore - Fell to ground level. Reason: showing signs of distress & restrictive feathering 1 x Lime - Pollard to approx. 5m. Reason: very close to properties	Carlton and Whitton
There was no documentation submitted with this application and it was agreed without documentation the Committee were unable to give an informed opinion. Proposed by Cllr Taylor, seconded by Cllr Hardie and agreed.		
DC/19/4028/FUL	114 Colville Road - Proposed flat roofed rear and side extension	Carlton and Whitton
It was proposed by Cllr Frost, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/3994/FUL	20 Eastwood Avenue - Construction of open porch to front	Carlton and Whitton
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/4155/FUL	150 Morton Road - Replacement of existing external windows and doors with white UPVC windows and doors. Styles/profiles to match existing, as shown in the supporting documentation.	Kirkley and Pakefield
It was proposed by Cllr Parker, seconded by Cllr Taylor and unanimously agreed to recommend approval of		

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this application.		
DC/19/4253/TCA	28 Corton Road - Rear garden T1 -approx. 4 Beech trees - Reduce/remove overhanging limbs from 28 Corton Road into the garden of 3 Clyffe Rise, allowing for more light in the rear	Gunton and St Margarets
It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/19/4186/FUL	73 Kirkley Park Road - Remove existing porch footpath and wall adjacent to highway footpath construction of block paved area approximately 70m2 covering house frontage, remove existing brick piers for footpath leading to porch. Construct three new piers acting for both driveway and thoroughfare to porch. Construction of 'Aco' drainage full width of property prior to highway footpath. Pedstrian access to property renewed in original location.	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend refusal of this application due to the detrimental affect it would have on the street scene in this conservation area. If any works to the driveway were permitted drainage and permeable surfaces should be considered. It was also agreed that Suffolk Highways should be consulted on the proximity of the proposed entrance to the junction of the road.		
DC/19/4075/COU	55 London Road South - Change of use from dwelling (C3) to Veterinary Surgery (D1)	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/4283/FUL	86 Cranesbill Road - Rear extension - Porch, utility and toilet, flat roof to include gym	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Parker and agreed (five votes in favour and two abstentions) to recommend approval of this application.		
DC/19/3787/PN3	Baltic House, 2 Waveney Road - Prior Notification - Conversion of existing office space on first and second floors into residential flats.	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/4289/FUL	42 London Road North - The alterations involve the relocation of a glazed door and new decorations. Externally the works comprise the replacement of the entrance door. Clean existing shopfront. New advertisement: 1no. fascia sign internally illuminated, 1no. projecting sign internally illuminated, 1no. ATM sign internally illuminated.	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/4290/ADI	42 London Road North - Illuminated Advertisement Consent - 1no. fascia sign internally illuminated. 1no. projecting sign internally illuminated. 1no. ATM sign internally illuminated.	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		

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DC/19/4202/COU	9 – 11 Beach Road - Change of Use of existing solicitors offices to residential use in the form of two 3-storey houses and two 1-bedroom flats	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Frost and agreed (four votes in favour, two against) to recommend approval of this application. It should be noted that the committee were recommending approval of the change of use and any internal changes to the construction should be referred in a separate application.		
DC/19/4297/TPO	9 Vermeer Close - TPO 1-4(4) T47 Oak located in front garden- Reduce and reshape by 2.5m, lift lower canopy to 3.5m from ground level and thin by 10%. Reason - Tree is encroaching onto multiple properties causing excessive leaf litter and shading.	Gunton and St Margarets
There was no documentation submitted with this application and it was agreed without documentation the Committee were unable to give an informed opinion. Proposed by Cllr Taylor, seconded by Cllr Hardie and agreed.		
TEF 72404	Plasmore, Commercial Road - Proposed base station update	
It was proposed by Cllr Knight, seconded by Cllr Frost and agreed (four votes in favour, one against and two abstentions) to recommend approval of this application. It was agreed to ask if the tradition of placing a Christmas tree at the top of the mast could be reinstated.		

211. Planning Determinations

a. Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council – There were none.

It was noted that DC/18/0789/FUL for a café a Links Road car park (Town Council owned land) would be heard at the ESC Planning Committee on 19 December and Cllr Taylor would attend on behalf of the Town Council. It was proposed by Cllr Taylor, seconded by Cllr Hardie and agreed that the Town Council's original recommendation for refusal of the application would be read at the Committee.

b. Reports from East Suffolk Council Referral Panel – DC/19/3194 replacement windows at 30 Kirkley Park Road – the Town Council had recommended approval of this application, however, Planning Authority would be refusing the application as it was considered contrary to policies WLP8.29 and 8.39.

212. The consultation from **British Telecom received via East Suffolk Council for the proposed removal of payphones** was considered. It was proposed by Cllr Parker, seconded by Cllr Green and agreed that the Committee would not recommend for the Town Council to adopt the kiosks at; York Road, Fir Lane, St Peters Street (Harbour and Normanston), Long Road, Westwood Avenue (Carlton and Whitton) Harris Avenue (Gunton), Kirkley Run and Bloodmoor Road (Kirkley and Pakefield) but a recommendation would be put to Full Council for the traditional red kiosk at Gunton Drive. It was agreed that Cllr Barnard would canvas residents' opinions for future use of the kiosk if the adoption was successful.

213. East Suffolk Planning Forum on 24 January 2020 it was agreed that this would be attend by Cllr Hardie and the Deputy Town Clerk.

214. Neighbourhood Planning – the Sub Committee would next meet on 2 December.

215. Consultations – The following consultation was considered:

a. Local Government Boundary Commission for England – Consultation on the division boundaries for Suffolk County Council. <https://consultation.lgbce.org.uk/node/18495>

It was agreed Councillors would submit individual comments as appropriate.

216. Local Listing of Heritage Assets – The compilation of a local list of non-designated heritage assets, as per Historic England guidance, would be further considered at an information session with East Suffolk Planning Officer on 4 November.

217. Licensing – There were no licensing applications.

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218. Highways – the following requests for Town Council support were considered:

a. Flooding in Aldwych Way, Pakefield - since publication of the agenda, it was understood that remedial work was being carried out in this location.

219. Sites under ongoing consideration

There were no matters raised.

220. Resident infrastructure concerns

Cllr Hardie reported that she had been asked about the operation of CCTV in the town.

18.12 Cllr Green left the meeting

221. Date of the next meeting – 17.00 on Tuesday 26 November 2019.

222. Items for the next Agenda - No matters were raised for the next agenda.

223. Resolution to close the meeting to the public - There were no confidential matters for consideration.

Meeting closed at 18.15.

Signed:

26 November 2019