



Grant Application Form

Please complete this form and send it with:

- Your Equality Policy (and Safeguarding Policy if project relates to young and/or vulnerable people)
- Your constitution

to *The Town Clerk, Lowestoft Town Council, First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE* or e-mail admin@lowestofttowncouncil.gov.uk

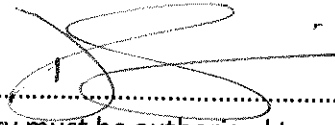
About your organisation. Insert 'yes' or 'no' and/or provide additional information where relevant	
Is this application being made on behalf of a sports club?	No
Name of organisation	EAST COAST HOSPICE
Name of account to which payment to be made (explain if not your organisation's name)	EAST COAST HOSPICE 65354487 08-92-99
What does your organisation do? (100 words max)	Fundraising to build a hospice facility for the community of Gt Yarmouth & Waveney
What relevant local area does your organisation cover?	Gt Yarmouth & Waveney
Who are the main beneficiaries of your work?	The community of Gt Yarmouth & Waveney diagnosed with life-limiting conditions
Are you a charity? If yes, describe the type of charity	HOSPICE CHARITY
If registered, what is the charity number?	1129631
Not-for-profit? If no, describe the organisation	
Organisation income (last complete financial year)	£521,200.00



Organisation expenditure (last complete financial year)	£564,300.00
Contact details	
Name	ANDREA KING
Address	SUSSEX RD BUSINESS CENTRE SUSSEX RD, GORLESTON ON SEA GT YARMOUTH, NR31 6PF
Telephone number/s	01493 718707 mob:- 07884003282
E-mail	andrea.king@eastcoasthospice.org.uk
Position within organisation	HEAD OF FUNDRAISING
Explain how you are authorised to make this application on behalf of the organisation	I am authorised to make this application as Head of Fundraising for the East Coast Hospice Charity and any fundraising activities and events organised for its benefit
About your project	
Please provide details of the project and how the project will benefit the people of Lowestoft (250 words max).	Once built, East Coast Hospice (Margaret Chack House) will provide specialist palliative care, inpatient and day care services. Giving choice, dignity, care, love and support to those at the end of life and their families
Total cost of project	£5.2 million
Breakdown of cost	The cost to organise a Bubble Rush fundraising event at Normanston Park is £8,400 + VAT
Grant requested from Lowestoft Town Council	£500 - £1000
What specifically would the grant from the Council fund?	This would assist us in organising largescale community events to support raising funds for the project, our first Bubble Rush had over 100 entries from the lowestoft and outside areas



Have any funds been requested/agreed from other sources? Provide details	Additional sponsorship is trying to be gained from local businesses in the LOWESTOFT AREA.	
When are the funds required?	Jan 2020.	
Project start date	(HOSPICE PROJECT NOT KNOWN)	EVENT PLANNED FOR JULY 2020 (BUBBLE RUSH)
Project completion date	(HOSPICE PROJECT NOT KNOWN)	EVENT COMPLETION JULY 2020
Compliance Agreements (insert 'YES' to indicate your agreement to the questions below. If you do not intend to comply, insert 'NO'.)		
Do you authorise us to hold and use information that you have provided, for the purpose of processing and monitoring this grant application? You can ask us for details of the information we use for this purpose at any time.	YES.	
Do you acknowledge that if you provide false or misleading information in your application or at any point in the life of any grant, we will provide information to relevant enforcement agencies and take any action to recover any funds and damages, as we deem appropriate?	YES.	
Do you authorise us to use information about your project and organisation as part of our publicity and promotion of our grants programme?	YES.	
Do you agree to acknowledge the Council appropriately on all of your related publicity and promotional material including posters, advertisements, press releases and leaflets?	YES.	
Do you agree not to distribute funds granted to any other organisation, other than as agreed as part of the grant award?	YES.	
Do you agree to report the outcome and impact of the grant to the Council as required in the Council's Grant Awarding Policy?	YES.	
Do you agree that any grant awarded will only be used for the purpose for which it was given and in compliance with any conditions applied?	YES.	

Signed  Date 03/12/19
 (Signatory must be authorised to act on behalf of the organisation and, if different from the main contact listed above, this should be explained.)