

Lowestoft Town Council

Meeting of the CCTV Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 22 May 2019

MINUTES

Present: Cllrs Peter Collecott (Chair), Amanda Frost, Graham Parker, Andy Pearce, Alice Taylor and Nick Webb

In attendance: Shona Bendix (Clerk) and Lauren Elliott (Committee Clerk)

Public: There were no members of the public in attendance

1. Welcome and Announcement on Reporting

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

2. Receipt and consideration of acceptance of apologies for absence

There were none.

3. Declarations of Interests and dispensations

There were none.

4. To consider the accuracy of the Minutes:

- a) 16 January 2019 – Accepted as accurate. Proposed by Cllr Taylor; seconded by Cllr Parker; all in favour.

5. Public Forum

There were no members of the public in attendance.

Disappointment was expressed that no members of the public were in attendance, as there had been lots of strong opinions expressed via social media. It was confirmed that the meeting had been publicly advertised via noticeboards and the Council's website, however it had been called at relatively short notice and thus was not advertised in the Council's column in the Lowestoft Journal. The agenda also states that most of the meeting will be held in confidential session.

6. Review and adoption of Committee arrangements

6.1 Noting the membership of the CCTV Committee – All members of the Committee were present at the meeting and this was noted.

6.2 Appointment of the Deputy Chair of the CCTV Committee – Cllr Webb proposed Cllr Pearce as the Deputy Chair of the CCTV Committee; seconded by Cllr Parker; all in favour.

6.3 Consideration of the Terms of Reference of the CCTV Committee – These were circulated with the agenda. It was suggested the Committee may want to review its Terms of Reference to include wider security arrangements and crime prevention measures within the town, and make recommendations to Full Council. This presents a positive public image and extends the lifespan of this Committee, which may otherwise have been limited. It was suggested that the CCTV Committee could become the Crime Prevention Committee, however it was agreed this could create a misleading public expectation and it was instead agreed that 'Community Safety Committee' would be a more appropriate title. Revised Terms of Reference will be presented at the next meeting for consideration and the responsibilities of the Committee will be extended to include proactively exploring the potential for contributing to a safer Lowestoft.

Cllr Pearce proposed a recommendation to Full Council to change the name of the CCTV Committee to the Community Safety Committee, and a revision of the Terms of Reference for the Committee to consider wider security arrangements and crime prevention measures within the town; seconded by Cllr Collecott; all in favour.

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7. Discussion of the future of the CCTV service (confidential)

To be discussed during the confidential session.

All Councillors voted in favour of moving the meeting into confidential session.

8. Resolution to close the meeting to the public:

8.1 Those matters identified at 7 above – A confidential meeting paper was distributed to Councillors at the meeting. The Committee was reminded of the previous decision of Full Council and a discussion was held as to the most appropriate way to progress this. Cllr Taylor made three confidential recommendations to Full Council; seconded by Cllr Parker; all in favour.

9. Date of the next meeting

It was suggested that a further meeting should be diarised, following the next Full Council, when the recommendations from this meeting will be considered. The date was agreed as 11 June at 19:00. It was suggested that a representative from Waveney Norse could be invited also.

It was noted that BBC Radio Suffolk recently interviewed Cllr Taylor regarding the CCTV service and were due to interview a representative from East Suffolk Council also. No confidential information was disclosed during the interview.

10. Items for the next Agenda

No further matters were raised for consideration.

The Chair closed the meeting 19:13.

Signed:

11 June 2019