

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Assets, Inclusion and Development Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 18:00 on 6 January 2020.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

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Shona Bendix, Clerk
20 December 2019

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 6 January 2020

Public entry through reception permitted between 17:45 – 18:00 only.

AGENDA

174. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

175. To receive and consider acceptance of apologies for absence

176. Declarations of Interests and dispensations

176.1.To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda

176.2.To note written requests and grants of dispensations for Disclosable Pecuniary Interests

177. To consider the accuracy of the Minutes

2 December 2019

178. Public Forum

An opportunity for the public to make comments on any matters on this agenda

179. To consider progress with noticeboards, signs and plaques

180. To consider asset transfer and compliance issues, in particular the following matters:

180.1.Report from the Clerk regarding legal and policy issues affecting assets (some aspects may be confidential)

180.2.Report regarding asset management, compliance monitoring, maintenance and condition surveys

181. To receive feedback on the monthly market from the Markets Working Group

182. To consider the following relating to the Parks and Open Spaces Sub-Committee:

182.1.To receive the minutes of the meeting on 3 December 2019

182.2.A recommendation to adopt the Wildflower Policy

183. To consider any advice received on options for increasing biodiversity at the Fen Park pond

184. To determine the scope of additional Christmas lights

185. To note East Suffolk Council's plans to introduce a 'Talking Bench' in Lowestoft and to consider whether to introduce any such benches on Lowestoft Town Council land

186. To consider any feedback this Committee would like to give on the Love Exploring (Sprytar) app, following its launch in Sparrows Nest in Summer 2019

187. To consider suggestions from East Suffolk Norse on works to the Nightingale Road play area

188. To consider the provision of adult gym equipment in Normanston Park

189. To consider lease arrangements for the Community Halls (confidential)

Lowestoft Town Council

Meeting of the Assets, Inclusion and Development Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE

18:00 on 6 January 2020

190. Date of the next meeting

3 February 2020 18:00

191. Items for the next agenda and close

192. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following:

192.1. Any legal issues including those at 180.1 and 189.