

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Assets, Inclusion and Development Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 18:00 on 4 November 2019.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

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Shona Bendix, Clerk
28 October 2019

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 4 November 2019

Public entry through reception permitted between 17:30 – 18:00 only.

AGENDA

138. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

139. To receive and consider acceptance of apologies for absence

140. Declarations of Interests and dispensations

140.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda

140.2. To note written requests and grants of dispensations for Disclosable Pecuniary Interests

141. To consider the accuracy of the Minutes

30 September 2019

142. Public Forum

An opportunity for the public to make comments on any matters on this agenda

143. To consider progress with noticeboards, signs and plaques

144. To consider asset transfer and compliance issues, in particular the following matters:

144.1. Report from the Clerk regarding legal and policy issues affecting assets (some aspects may be confidential)

144.2. Report regarding asset management, compliance monitoring, maintenance and condition surveys

145. To receive feedback on the monthly market from the Markets Working Group, and any recommendations

146. To receive feedback from the Lowestoft Town Council asset tour, including the following:

146.1. To consider options for the St Margarets Play Area

147. To consider a recommendation from the Parks and Open Spaces Sub-Committee to approve the use of mulch on the Town Council's flowerbeds and herbaceous borders

148. To consider options for the Fen Park pond

149. To consider the security of Lowestoft Town Council's parks, including the following:

149.1. Arrangements at park entrances to prevent unauthorised access

149.2. An update following a request for a police patrol of the parks

150. To consider the following relating to litter bins:

150.1. A request for 2 new litter bins in Rosedale Park

150.2. A request for a dog litter bin on Long Road, between Westwood Avenue and Homefield Avenue, to replace one previously removed from the grass verge

151. To note progress with the feasibility study for the Town Hall

152. To consider lease arrangements for the Community Halls (confidential)

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153. Date of the next meeting

2 December 2019 18:00

154. Items for the next agenda and close

155. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following:

155.1. Any legal issues including those at 144.1 and 152.