

Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Assets, Inclusion and Development Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 18:00 on 30 September 2019.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

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Shona Bendix, Clerk
23 September 2019

Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18:00 on 30 September 2019

Public entry through reception permitted between 17:30 – 18:00 only.

AGENDA

120. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

121. To receive and consider acceptance of apologies for absence

122. Declarations of Interests and dispensations

122.1. To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda

122.2. To note written requests and grants of dispensations for Disclosable Pecuniary Interests

123. To consider the accuracy of the Minutes

9 September 2019

124. Public Forum

An opportunity for the public to make comments on any matters on this agenda

125. To consider the following regarding Friends Groups

125.1. Discussion with representatives from the Friends of The Ness regarding their constitution

125.2. Liaison with Friends Groups and East Suffolk Norse

126. To consider progress with noticeboards, signs and plaques

127. To consider asset transfer and compliance issues, in particular the following matters:

127.1. Report from the Clerk regarding legal and policy issues affecting assets (some aspects may be confidential)

127.2. Report from the Facilities and Contracts Manager regarding asset management, compliance monitoring, maintenance and condition surveys

128. To consider an update regarding the proposed installation of a dog litter bag dispenser in or near the Nightingale Road play area

129. To consider whether to work with East Suffolk Norse on an EcoBricks project

130. To consider whether to make a recommendation to install a Changing Places toilet and if so to consider recommendation of an appropriate location

131. To consider a request to hire the Kensington Gardens Ammunition Bunker (some aspects may be confidential)

132. To consider a report from the Parks and Open Spaces Sub-Committee

133. To consider the following relating to markets:

133.1. Feedback from the first scheduled market

133.2. A report from the Markets Working Group

134. To note progress with the feasibility study for the Town Hall

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135. Date of the next meeting

4 November 2019 18:00

136. Items for the next agenda and close

137. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda, including the following:

137.1. Any legal issues including those at 126.1, 128.1 and 132.