

FACILITIES AND CONTRACTS MANAGER

REPORT FOR AID COMMITTEE 19TH AUGUST 2019

From AID Minutes 22 July 2019

- 55.5E The key was left with the site attendant at Normanston Park and Cllr Lang made Waveney Athletics Club aware for them to collect it.
51. The old signage did not have telephone numbers on in Kensington Gardens, it is worth noting that we actively have the Friends Of Kensington Gardens (one of which is a councillor) and a permanent site attendant. Not only this the previous instruction was to have our logo stickers put over the old WDC logo. I think that if we just put a telephone number on the existing it will appear as an afterthought, if it is deemed essential I would suggest new signs are made, in which case this needs to be considered across and Lowestoft and referred to Finance and Governance Committee.



From AID Minutes 5 August 2019

- 78.** Belle Vue Park Wall, a small works specification has been drafted and five companies invited to quote, pending receipt of quotations. Norse have replied suggesting replacement would be more beneficial than repair, have highlighted savings in repairs while on site to other damaged missing copings, failed piers. The quote was for £3944 + vat. Other works would have to be agreed over and above. Ongoing.
- 81.** At a Norse catch up meeting on 12 August 2019 it was agreed that the Triangle Market and Whitton noticeboards will be installed on 14 August 2019. Due to underground electric cables, the new installations are likely to now be moved to next week and both will not be located above the cables for safety reasons. The remaining one from Denes Oval will be discussed at Full Council on 20 August 2019.

The RADAR key and play area signs have been ordered via Seletar Signs for delivery this week.

- 82.** Christmas Lights London Road North 2020 - Note that if we introduce just the braid lights the same as used at Bevan Street and High Street then the lighting columns will only require adaption for 3 pin plugs, RCDs and timers. However if motifs are requested the said columns will also require a further structural test all at LTC cost. Ongoing and will come back to AID in due course.
- 83.1** Kensington Gardens Pond – FCM discussions with the Environment Agency have said that there is no immediate way of removing the bloom this includes the draining of the pond and refilling as the organisms would still be present. They suggested Barley Straw Extract and DyoFix products. DyoFix prevents the red light spectrum from reaching the nutrients. DyoFix have suggested at the beginning of the season add 4 x 100gm water soluble sachets and after 5 weeks add another 100gm sachet which should suffice. 1kg (10 x 100gm sachets) is £40 + vat. Barley Straw Extract is a preventative measure and would require a dose at the beginning of the season of 14.5 Litres. It is supplied in a 25 Litre drum at a cost of £150 + vat and shipping. They can be used together or in isolation. Might be worth considering at Fen Park and Gainsborough Drive. Any costs would need to be referred to Finance and Governance Committee.



DyoFix Blue



Barley Straw Extract

Additional items to note:

Fen Park pond

Given the recent algae bloom and problems with the fish having white spot, compounded by the lack of aeration in the water. The FCM has explored wind-powered aeration units in line with pond policy. 3 quotes (1 pending) being sought. This will then come back to AID to consider whether to retain the site for fish or look at other options which support biodiversity. It will also need consideration by F & G.

Legionella

- All temperature monitoring, weekly flushing, tap and shower descaling have been completed for July and no issues found.
- Both Legionella temperature monitoring kits have been sent back for their annual UKAS calibration.

Compliance

- Play area off The Parklands annual independent inspection highlights High Risks due to the equipment wooden elements rotted and beyond economical life. Recommended to remove said equipment, FCM instructed Norse to chain and lock the gate and to remove the equipment. For a future agenda, considering what should happen to this land in the future (Parks Working Group).

All other compliance completed except:

- 2018-19 and 2019-20 RICS Condition Surveys: approval to progress these had been given and was noted to the FCM on 2 August 2019.
- NIC EIC 5 yearly periodic electrical tests, where further works are required to bring them up to current standards:
 - a) Town Hall – replace 2 No. MCB's quoted at £75 + vat (to be agreed at Full Council/F&G to be completed by 13 September)
 - b) Kensington Gardens Toilets adjoining café - £2940 + vat agreed at F&G 8/8/19, pending 3 quotes
 - c) Triangle Market - £2000 + vat agreed at F&G 8/8/19, pending 3 quotesAll of these matters are in hand.

Asbestos

Quotes are being sourced for the Asbestos removal at eleven Allotment sites. Four contractors have been approached and pending return.

Norse regular catch up meetings

Comprises of:

- Run through the FCM Maintenance Requests and Priorities
- Run through the Norse data capture including the costs for budget monitoring and to ensure the correlation between the two.
- Projects that fall outside of the R&M.

- Any other business including reasons for late deliveries and actions where applicable.

Recent meetings:

15 May 2019

13 June 2019

25 June 2019

23 July 2019

12 August 2019

Denes Oval

Gas meter in place but with no consumption. In the past the gas was used to supply the Calorifier which is now electric. The Gas standing charge is £38.66 + vat per month. The cost to remove the gas meter via the provider is £262.64 + vat, the equivalent of seven months standing charges. LTC have theoretically paid from 1st Apr 2017 to date in the region of £1043.82 + vat for it not to be used. The FCM recommends the meter is removed without delay. Next Full Council/F & G.