

## Report from Events and Communications Sub-Committee Meeting of 12 August 2019

Three members of the Sub-Committee only met. The Chair was absent.

Further discussion took place on the terms of reference for the Sub-Committee and it was agreed to request that the Sub-Committee becomes a Sub-Committee of Finance and Governance. This came about due to the Sub-Committee having a delegated budget.

Arrangements for Heritage Open Days were confirmed and the feasibility of siting a port-a-loo outside the Town Hall for use by volunteers only was to be pursued by Mark Speller. A request was made for Councillors to volunteer to help 'man' the Town Hall during the events (14 and 15 September).

The idea of a Christmas Carol concert at the Triangle Market to coincide with the Christmas Light switch on for 30 November was to be explored.

A Remembrance Sunday/Armistice Planning meeting would take place on 10 September.