

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**16:00 on Tuesday 9 April 2019**

**MINUTES**

**Present:** Cllrs Sue Barnard, Amanda Frost, Alan Green, Peter Knight and Alice Taylor (Chair)

**In attendance:** Lauren Elliott (Committee Clerk)

**Public:** There was one member of the public in attendance

**593. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**594. To receive and consider acceptance of apologies for absence**

Apologies were received from Cllrs Allyson Barron and Dick Houghton. It was proposed by Cllr Knight; seconded by Cllr Barnard and unanimously agreed to accept the apologies.

**595. Declarations of Interests and dispensations**

It was noted that Cllr Knight had previously been granted a dispensation to report on items related to developments at the CEFAS site.

**597. To consider the accuracy of the Minutes of 26 March 2019**

It was proposed by Cllr Green; seconded by Cllr Knight and unanimously agreed to defer the consideration of the minutes to the next meeting, as there was an incomplete sentence at item 589.1 which required amendment.

**598. Public Forum**

The member of the public in attendance did not wish to speak.

**599. Planning applications**

To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/19/1193/VLA	88 St Margaret's Road - Variation of Legal Agreement to modify the Section 106 agreement on application DC/16/3983/COU	Harbour
It was proposed by Cllr Barnard; seconded by Cllr Frost and agreed to recommend refusal of this application. This was due to the shared concern of Suffolk County Council Highways regarding the intensification of demand for on-street parking, due to the proposed variation to allow for working professionals to occupy the property, rather than students who are less likely to own a vehicle. The Committee agreed there was a lack of parking provision in the application. Four Councillors voted in favour of the recommendation to refuse the application; one Councillor voted against.		
DC/19/1114/COU	15 Gunton St Peters - Construction of a new single storey cattery	Gunton
It was proposed by Cllr Green; seconded by Cllr Frost and unanimously agreed to recommend approval of the application, on the condition that suitable provision is made for the additional noise and management of the waste produced by this development.		
DC/19/1032/FUL	2 Raphael Walk – new side extension	Gunton
It was proposed by Cllr Green; seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/19/1161/TPO	1 Rembrandt Close - TPO No. 1 - 4 T11 front garden 1 x Oak - Reduce laterals growing towards property up to 2.5m Lift lower canopy to	Gunton

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	5.5m. from ground level. To allow access to larger vehicles and reduce interference with street light Thin crown by the removal of crossing / suppressed branches and deadwood.	
It was proposed by Cllr Knight; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/1128/FUL	14 Chedgrave Road - Erect a single storey timber framed garage/workshop for classic motor bikes a garden storage area and summer room.	Elmtree
It was proposed by Cllr Green; seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/19/1383/TPO	Hedgerows, 28 Uplands Road North - Front garden 2 x Oaks - Reduce back to previous pruning points, as per photos. Remove dead / diseased wood.	Elmtree
It was proposed by Cllr Knight; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/1282/TCA	8 The Avenue - Rear garden - trees numbered as per application and plan T1-T3 3 x Hawthorn - Fell to ground level heavily suppressed by ivy T4 Apple - Fell to ground level die back and poor canopy T5 Whitebeam T6 Beech - Fell to ground level severe damage in crowns possibly previous poor works. T7 & T8 2 x Pines - Remove ivy and deadwood	Pakefield
The Committee could not consider this application as it was incomplete (no associated documentation).		
DC/19/1104/FUL	6 Pakefield Road - Works will include renovating the front garden due to age. Works will include installing new windows due to age.	Kirkley
It was proposed by Cllr Barnard; seconded by Cllr Frost and unanimously agreed to recommend approval of this application, on the condition that the proposed white UPVC double-glazing is in a heritage style consistent with the property and the neighbourhood.		
DC/19/1197/FUL	77 Waveney Crescent – extension and alterations	Kirkley
It was proposed by Cllr Barnard; seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
SCC/0027/19W	Change of use to the first-floor level of Kirkley Children’s Centre. Change of use from existing D1 to B1 office use at: Kirkley Children’s Centre, Kirkley Street, Lowestoft, NR33 0LU <a href="http://suffolk.planning-register.co.uk/Planning/Display?applicationNumber=SCC/0027/19W">suffolk.planning-register.co.uk/Planning/Display?applicationNumber=SCC/0027/19W</a>	Kirkley
It was proposed by Cllr Knight; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application. Due to the proposed change of use of the Centre increasing the number of people using it, the Committee would like Suffolk County Council to consider provision for bicycle storage, if this does not already exist.		
DC/19/1202/FUL	Premier West Supermarket 5 Village Rise Weston Road Construction of a single storey rear shop extension	St Margarets
It was proposed by Cllr Green; seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/19/1062/COU	Adjacent 22 Highgrove Close Fir Lane - Change of use to Create 1 No. additional mobile home plot within boundary of existing mobile home park	Normanston
It was proposed by Cllr Knight; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		

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**600. Planning Determinations**

There were no decisions of East Suffolk Council which were contrary to the recommendations of the Town Council.

**601. Consultations**

Consideration of the following consultations:

601.a Town And Country Planning Act 1990 – Section 247. Proposed Stopping up of Highway at 3 Squires Walk, Lowestoft NR32 4AL – The Committee had previously considered this planning application and recommend its refusal due to the loss of public amenity. It was proposed by Cllr Knight; seconded by Cllr Frost and unanimously agreed for the Committee to stand by its previous decision, however no action was required from the Town Council at this stage as the application was being considered by East Suffolk Council’s Referrals Panel.

**602. Neighbourhood Planning**

Receipt of a report from the Working Group – Work towards the Neighbourhood Plan is still ongoing. There was no meeting of the Working Group last week and there will not be a meeting this week, but work is ongoing in the interim.

**603. Licensing**

Consideration of the following street trading licence applications:

603.a Renewal – Mr P Goldsmith, Sizzlers Fast Food. London Road North. Friday + Saturday 08.30 -16.00 – It was proposed by Cllr Knight; seconded by Cllr Green and unanimously agreed to recommend approval of the renewal of Sizzlers’ street trading licence.

**604. Sites under ongoing consideration**

It was requested that a copy of the letter confirming the registration of Dip Farm as an Asset of Community Value be sent to all those who supported the application.

Lowestoft Town Council will be represented at East Suffolk Council’s Planning Meeting on 16 April, when the Cleveland Road application will be considered.

It was reported that windows have been installed in the new building at the CEFAS site.

**605. Resident infrastructure concerns**

605.a To consider a request from Pakefield Community Group ( PCG ) to consider the placement of a bench by the bus shelter in Pakefield – The Committee had no objections to this request in principle, and recommended that Waveney Norse be approached to source and install the bench, to ensure consistency with other benches in the town.

**606. Date of the next meeting**

Tuesday 30 April 2019 16:00

**607. Items for the next Agenda**

No matters were raised.

**608. Resolution to close the meeting to the public**

There were no confidential matters for consideration.

The Chair closed the meeting 17:03.

Signed: ..... 30 April 2019