

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17:00 on 27 November 2018

MINUTES

Present: Cllrs Allyson Barron, Sue Barnard (arrived 17.38), Tracey Eastwood (arrived 18.15), Amanda Frost, Alan Green, Peter Knight, and Alice Taylor (Chair)

In Attendance: Sarah Foote (Deputy Town Clerk)

Public: Two members of the public present.

482. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

483. To receive and consider acceptance of apologies for absence

Apologies were received and accepted from Cllr Houghton and Cllr Parker. Cllr Ford was absent.

484. Declarations of Interests and dispensations

Cllr Taylor declared a non-pecuniary interest in planning application DC/18/4470/FUL and stated that she would retire from the meeting when this item was discussed.

Cllr Green declared that he was known to a member of the public speaking to planning application DC/18/2246/FUL but was not predisposed to any recommendation and would vote on this agenda item.

It was noted that Cllr Knight had previously been granted a dispensation to report on items related to developments at the CEFAS site.

485 To consider the accuracy of the Minutes of 6 November 2018

The minutes of 6 November 2018 were accepted as accurate. Proposed by Cllr Knight; seconded by Cllr Barron. The minutes were duly signed by the Chair.

486. Public Forum - the two members present made comments on planning application DC/18/2246/FUL

487. Planning applications

The following planning applications (all available on www.eastsuffolk.gov.uk) were considered and recommendations of the Council were decided:

Reference	Address and Description	Ward
DC/18/2246/FUL	Part Rear Garden Of 42 Elm Tree Road Lowestoft Suffolk – construction of three dwellings with garages (revised plans)	Elm Tree
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4589/FUL	96 Breydon Way – construction of rear extension	Elm Tree
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4329/FUL	39 Payne Street - Retrospective Application -replacement fence around rear garden at a height of 2.32m	Kirkley
It was proposed by Cllr Barron, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/4584/TCA	9 St Peters Road - Rear garden 1 x Lime - Reduce back to previous pollard points	Kirkley
It was proposed by Cllr Knight, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/4260/COU	Flat At 178 - 180 London Road South - Change of use from residential to A2 (Estate Agents/Lettings Agency)	Kirkley
It was proposed by Cllr Knight, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		

Lowestoft Town Council

Meeting of the Planning and Environment Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE

17:00 on 27 November 2018

DC/18/4114/COU	489 London Road South – Change of use to garden and growing areas Hobby areas in Pigeon Lofts, Workshop, Siting of our Touring Caravan, Woodlands Walks and quiet access for our daughter who is disabled, restoration of stable and small buildings also associated parking for Agri machines, trailers etc	Kirkley
It was proposed by Cllr Taylor, seconded by Cllr Knight and unanimously agreed that the Committee could not submit a recommendation on this application due to the lack of information presented; no application form, no details of existing granted use and clarification on what the 'etc' at the end of the application details may entail. Cllr Barnard arrived during this consideration and did not vote.		
DC/18/4470/FUL	364 London Road South - Change of use of the doctors on the ground floor to a residential flat and retrospective planning permission for the exhaust flu to the front elevation.	Kirkley
At 17.42 Cllr Taylor left the meeting. It was proposed by Cllr Barron, seconded by Cllr Green and agreed to recommend approval of this application. At 17.58 Cllr Taylor returned to the meeting.		
DC/18/4645/FUL	378 London Road South - Replacement of front concrete block wall and disintegrating brick walkway wall with brick and railing walls.	Kirkley
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application subject to comment by the Heritage Officer and the use of sympathetic materials.		
DC/18/4465/FUL	North Quay Retail Park Peto Way - External alterations to the front elevations and the installation of anti-ram bollards	Normanston
It was proposed by Cllr Knight, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/18/4422/FUL	30 Pakefield Road - Replace existing timber windows for UPVC vertical slider sash style and replace the existing front door with a composite door	Pakefield
It was proposed by Cllr Frost, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/18/4649/TPO	Flat 1, 2 Gunton Cliff - TPO 162 A1 10 x Holly - reduce by 2m to previous pruning points - reason - trees on slope and susceptible to coastal winds. This address is also within the Conservation Area, meaning a notification should be submitted for works to trees not covered by the TPO. However, as the Leylandii are a hedge they are exempt from prior notifications.	Gunton
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4427/PN3	139 High Street. Prior Notification - Change of use from the retail to residential	Harbour
It was proposed by Cllr Barron, seconded by Cllr Barnard and agreed to recommend refusal of this application. The Committee felt that as presented the application was not suitable for residential accommodation; no egress/ingress, bin storage, etc and were concerned for occupier safety if this space was to become an independent dwelling. Cllr Knight left the meeting at 18.13 and return at 18.18 on realising that the applicant was known to him and he did not take part in the vote.		
DC/18/4534/TCA	7 Yarmouth Road - Front garden 1 x Holm Oak - crown reduce and shape by 30% - reason - general maintenance pruning as tree near property	Harbour
It was proposed by Cllr Green, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		
DC/18/4708/FUL	45 Harris Avenue - Construction of a rear extension	St Margarets
It was proposed by Cllr Green, seconded by Cllr Barron and unanimously agreed to recommend approval of		

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17:00 on 27 November 2018

this application.		
DC/18/4600/FUL	86 Hollingsworth Road - Construction of single storey rear extension	St Margarets
It was proposed by Cllr Green, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/4473/TPO	Camelot 233 Oulton Road - TPO No. 52 Rear garden T9 Maple - Fell to ground level Reason: Excessive shading and low amenity outgrown location	St Margarets
It was proposed by Cllr Green, seconded by Cllr Barron and agreed to recommend approval of this application subject to the Tree Officer opinion.		

489. Planning Determinations

There were no planning determinations to note as contrary to the recommendations of the Town Council. At 18.15 Cllr Eastwood arrived.

490. Consultations - there were no consultations to consider.

491. Neighbourhood Planning

Area Designation – the consultation period for the revised Oulton Designation Area would expire at the end of November and it was hoped the Town Council’s area could be designated shortly after. UVE Consultants would visit Lowestoft on 15 January to progress the plan.

492. Sites under ongoing consideration

CEFAS – Cllr Knight reported steel was being erected for the new building.

493. Resident infrastructure concerns – there were none which had been reported

494. Date of the next meeting - 4.00 pm on Tuesday 18 December 2018.

495. Items for the next Agenda - No matters were raised for consideration.

496. Resolution to close the meeting to the public

There were no confidential matters for consideration. The Chair closed the meeting at 18.30

Signed:

18 December 2018