

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE  
16:00 on Tuesday 26 March 2019

### MINUTES

**Present:** Cllrs Sue Barnard, Amanda Frost, Alan Green, Peter Knight (from 16:48), Graham Parker and Alice Taylor (Chair)

**In attendance:** Sarah Foote (Deputy Town Clerk) (from 17:00), Lauren Elliott (Committee Clerk) (until 17:00)

**Public:** There was one member of the public in attendance (until 16:14)

#### 579. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

#### 580. To receive and consider acceptance of apologies for absence

Apologies were received from Cllrs Allyson Barron and Dick Houghton. Cllr Parker proposed acceptance of the apologies; seconded by Cllr Green; all in favour.

#### 581. Declarations of Interests and dispensations

It was noted that Cllr Knight had previously been granted a dispensation to report on items related to developments at the CEFAS site.

#### 582. To consider the accuracy of the Minutes of 12 March 2019

Accepted as accurate. Proposed by Cllr Barnard; seconded by Cllr Parker; all in favour.

#### 583. Public Forum

The member of the public enquired as to the Council's progress with ordering plants for Kensington Gardens. No delivery dates have been confirmed yet but an assurance was given that this is being progressed. The member of the public advised that dispensers for bags to dispose of dog litter have been introduced in Kensington Gardens and have proved popular. Lowestoft Canine Creche has expressed an interest in expanding this initiative to other parks and open spaces on a commercial basis, with the approval of the Council.

Cllr Barnard proposed a recommendation to the Assets, Inclusion and Development Committee to consider dispensers for dog litter disposal bags on a commercial basis across other parks and open spaces owned by the Town Council; seconded by Cllr Frost; all in favour.

*The member of the public left the meeting 16:14*

#### 584. Planning applications

To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/19/1051/FUL	153 Long Road - Construction of First Floor Extension Forming Two Bedrooms	Elmtree
It was proposed by Cllr Parker; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		

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DC/19/0877/FUL	5 Reynolds Walk - To relocate boundary fence. To height of 1.8 metres	Gunton
It was proposed by Cllr Green; seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/0576/FUL	25 Corton Road - Removal of timber sash and casement windows. Install 1x UPVC vertical Slider to first floor to match others. 1x Casement window to front dormer. 1x Casement window to gable end. 3x Casement window to first floor rear to match others.	Gunton
It was proposed by Cllr Parker; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application, on the condition that a heritage style in keeping with the period of the property is used, as the property is within a conservation area.		
DC/19/0830/FUL	3 Clyffe Rise, Gunton Cliff - Construction of single storey side extension and conversion of existing Garage/ Car Port into a bedroom and Granny Annexe	Gunton
It was proposed by Cllr Green; seconded by Cllr Parker and unanimously agreed to recommend approval of this application, on the condition that its use is prohibited by anyone other than family members, dependants or non-paying guests of the owners/occupiers of the main house.		
DC/19/0828/FUL	160 Yarmouth Road - Sub-division of plot and construction of new dwelling and garage	Gunton
It was proposed by Cllr Green; seconded by Cllr Parker and unanimously agreed to recommend approval of this application, on the condition of submission of a plan for suitable bin storage, and the approval of the Tree Officer.		
DC/19/0924/FUL	46 Gunton Church Lane - Extensions to rear of bungalow	Gunton
<i>Cllr Green left the room 16:40 and was not present for the discussion or vote relating to this application</i> It was proposed by Cllr Barnard; seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/0972/FUL	43 Clover Way - Construction of a single storey rear extension and front porch	Gunton
It was proposed by Cllr Frost; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application. <i>Cllr Green was not present for the discussion or the vote.</i>		
DC/19/0957/FUL	45 Milton Road East - Conversion to 5no. self-contained flat units.	Harbour
<i>Cllr Green returned 16:44. Cllr Knight arrived 16:48 during the discussion of this item.</i> It was proposed by Cllr Parker and seconded by Cllr Knight to recommend approval of this application. It was noted that a public car park is available next to the property as necessary. Five Councillors voted in favour and one Councillor abstained from the vote.		
DC/19/1015/FUL	69 London Road North Lowestoft - First & Second floor addition to form two, 2-bed flats	Harbour
It was noted that a public car park is available to the rear of the property as necessary. It was proposed by Cllr Frost; seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/1109/FUL	33 Winnipeg Road - Construction of a First Floor Extension	Harbour
It was proposed by Cllr Knight; seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		

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DC/19/1092/FUL	Asda Stores Limited Belvedere Road Proposal to erect canopy for Home Shopping vans with external chiller and freezer unit.	Kirkley
It was proposed by Cllr Green; seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/19/0872/FUL	13 Notley Road - Construction of Single Storey Ground Floor Bedroom Rear Extension	Kirkley
It was proposed by Cllr Parker; seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/19/0922/FUL	65-67 Lawson Road - Erection of boundary wall and install a gate to access (all necessary boundary)	Kirkley
It was proposed by Cllr Knight, seconded by Cllr Green and unanimously agreed to recommend approval of the application subject to the '1983' remaining intact in the existing brick wall and consideration being given to the a dropped kerb to protect the pavement.		
DC/19/1055/TPO	6 Pinebanks - TPO 380 Rear garden T21 - 1 x Beech Fell to ground level and replant with either 1 x Oak or Beech standard 12 -14cm girth Tree & Landscape Officer to be informed to update TPO records. Reason: The top 3 - 4m of the tree is dead & bottom 2 -3m of stem showing stress cracks, possible poison by weed killer.	Normanston
It was proposed by Cllr Knight; seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/19/0878/FUL	30 The Avenue - Rear Extension and Internal Alterations	Pakefield
It was proposed by Cllr Frost; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/19/1130/FUL	14 Howley Gardens - Construction of two storey side extension and single storey front and rear extension	St Margaret's
It was proposed by Cllr Green; seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		

### 585. Planning Determinations

To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

It was noted that the applicant for Planning Application DC/19/0829/COU (3 Squires Walk) had contacted the Council and had been advised that the final decision would be made by the Planning Authority.

### 586. Consultations

Licensing applications were deal with under this agenda item. An application for renewal of existing licence was considered and it was agreed that the Town Council had no comments to submit

586.1 Pit Stop (Fast Food) Wickes car park, North Quay retail Park, Lowestoft.

### 587. Neighbourhood Planning

The Working Group would next meet on 29 March.

### 588. Sites under ongoing consideration

To note any developments at sites of interest to the Town Council.

588.1 It was agreed to submit a planning application for change of use of the Former Battery at Kensington Garden from Su-generis or B8 (storage) to D1 (non-residential institutions including art galleries, museums, libraries etc) at a cost of £231.00. It was noted that there was no running water on

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site and that there would be no toilet provision in the building. Further consideration would be given to any emergency lighting that may be required.

588.2 Noticeboards - The Committee agreed (proposed by Cllr Barnard, seconded by Cllr Parker) to support a Section 106 application for funding towards two of the noticeboards the Council had already agreed to purchase. The noticeboards in question were one at Links Road and one at Denes Oval and would need to contain information for the promotion of the local area as well as any Town Council notices. One noticeboard remained unallocated from the order placed and it was suggested that this could be erected at Whitton Green.

588.3 The Ness Planning application for the erection of pile driver structure play equipment was agreed (proposed by Cllr Barnard, seconded by Cllr Parker) to be submitted as Lowestoft Town Council as the applicant with clear instruction to the Working Group that the final design for the structure still needed to be approved by the Town Council. The application fee would be covered by the project budget. The design of the pavilion and other matters still needed to be agreed by the Town Council. The Town Council's permitted development rights would cover the pavilion and the creation of pathways. The Licence to Occupy was being progressed by solicitors.

588.4 Third Crossing, Road Naming – East Suffolk Council had contacted the Town Council again with suggestions for the new of the road. It was agreed to ask further about ESC's consultation process if the road was to be named after an individual. It was understood by the Committee that the Town Council's preferred option was Dallimer Drive but Waveney District Council had already also made a recommendation.

### **589. Resident infrastructure concerns**

589.1 A request made to Suffolk Highways for a Speed Indicator Device to be placed on Gunton Church Lane was noted. Suffolk Highways had presumed that the Town Council owned such equipment and that the site could be added to an existing regime. It was confirmed that the Town Council did not own any equipment and that this matter would be explored further by the Committee once the new Council was elected. The Clerk would inform the resident concerned.

**590. Date of the next meeting – 16:00 on Tuesday 9 April 2019.**

### **591. Items for the next Agenda**

**592. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.**

Signed: .....

9 April 2019