

# Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Planning and Environment Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE at 17.00 on Tuesday 22 January 2019**

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
15 January 2019

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE  
17:00 on Tuesday 22 January 2019

### AGENDA

#### 514. Welcome

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### 515. To receive and consider acceptance of apologies for absence

#### 516. Declarations of Interests and dispensations

- To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda
- To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
- To note any dispensations previously granted.

#### 517. To consider the accuracy of the Minutes of 8 January 2019

#### 518 Public Forum

An opportunity for the public to make comments on any matters on this agenda.

#### 519. Planning applications

To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/18/5106/PN3	17 Grove Road – Prior notification to convert from offices A2 to residential flats C3.	Harbour
DC/18/5243/FUL	18 Squires Walk - Room in roof and rear extension	Gunton
DC/18/5107/FUL	9 Monckton Crescent - Loft conversion, carport, rear extension and studio in garden	Normanston
DC/19/0070/FUL	5 Kensington Road – Single Storey Extension to rear of existing property (Revised Design to granted planning permission ref DC/18/3724/FUL)	Pakefield
DC/19/0129/FUL	30 Silverwood Close - Extend garage forward of bungalow and alteration to windows and doors on east elevation	Pakefield
DC/18/5245/FUL	Stradbroke Court Residential Home Green Drive – three ground floor extensions to create 17 new bedrooms	Pakefield

#### 520. Planning Determinations

To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

#### 521. Consultations

To consider any consultations received.

#### 522. Licensing

#### 523. Neighbourhood Planning

- To receive summary of meeting with Local Planning Authority and NPlan Consultant and Plan Policy Development session held on 15 January.
- To accept Local Planning Authority Service Level Agreement
- To note Neighbourhood Plan development timetable and community engagement plan.

#### 524. Sites under ongoing consideration

To note any developments at sites of interest to the Town Council.

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**525. Resident infrastructure concerns**

To consider any matters reported to the Town Council

**526. Date of the next meeting - 16.00 on Tuesday 12 February 2019.**

**527. Items for the next Agenda**

**528. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted.**