

Waveney District Council  
Riverside, 4 Canning Road, Lowestoft NR33 0EQ  
www.waveney.gov.uk  
VAT Registration No: 106 9949 39



Waveney District Council  
Serving the Community

### SALES INVOICE

Lowestoft Town Council  
FAO Mrs Shona Bendix  
Clerk to the Council  
Hamilton House  
Battery Green Road, Lowestoft, Suffolk  
NR32 1DE

Payment Queries 01502 523661  
Email customer.accounts@waveney.gov.uk  
Invoice No. 0007305902  
Customer No. CUS90303844  
Invoice/Tax Point Date 05/02/2019  
Issue Date 05/02/2019  
Payment Due Date 07/03/2019  
Salesperson Tim Willis  
Email tim.willis@eastsoffolk.gov.uk  
Phone No. 01502 562111  
External Document No.  
Page 1

Description	Net Amount £	V.A.T. Rate	V.A.T. Amount £	Total £
Lowestoft Town Council By-Election (Lowestoft Pakefield) 12 July 2018	4,093.71	0.0%	0.00	4,093.71
<b>Invoice Total £</b>	<b>4,093.71</b>		<b>0.00</b>	<b>4,093.71</b>

## How to pay your bill:

### By Telephone

You can pay your bill using a debit or credit card by calling

0845 835 0137 – and selecting **option 4** (calls to this number will cost 2p per minute plus your normal network charge).

**PLEASE NOTE – a payment cannot be made until 24 hours after your invoice has been issued.**

### Home or Telephone banking

Please contact **your bank / building society** and quote Waveney District Councils sort code **30-84-54**, account number **33701160** and include your **invoice number**.

Please send your remittance advice to [payments.wdc@eastsoffolk.gov.uk](mailto:payments.wdc@eastsoffolk.gov.uk)

### By Internet

You can pay your bill using a debit or credit card on the internet at:

<http://www.eastsuffolk.gov.uk/make-a-payment/>

Select **'Make a Payment to Waveney District Council'**  
**'Make an online payment to Waveney District Council'**  
**'Sales Invoices'**

**PLEASE NOTE – a payment cannot be made until 24 hours after your invoice has been issued.**

### Post Office / Payzone

If a barcode is shown on the front of this invoice, payment can be made by cash at any Post Office or Payzone outlet

**Please ensure your invoice number as shown on the front of this bill is quoted with all payments.**

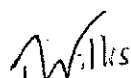
Where the payment received covers less than the outstanding amount the payment shall be taken to be a payment on account. Payment of the balance will be expected by the due date unless other arrangements have been agreed. Where the customer has more than one invoice outstanding, the Council will apply the payment to the oldest debt first unless specifically notified by the customer. Interest may be added to overdue invoices.

**Invoice – Lowestoft Town Council By-Election (Lowestoft Pakefield)**  
**12 July 2018**

<b>Summary of costs</b>	
Head Code E – Other fees (including Returning Officer and Supervisory and Clerical)	£ 463.01
Head Code F – Polling Station Costs	£ 1,728.57
Head Code G – Postal Voting Costs	£ 1,759.40
Head Code H – Poll Card Costs	£ 0.00 (Paid by District)
Head Code I – Count Costs	£ 101.93
Head Code J – Other Costs	£ 40.80
<b>TOTAL DUE</b>	<b>£ 4,093.71</b>

Should you have any questions regarding this invoice please do not hesitate to contact me.

Yours faithfully



**Tim Willis**  
Deputy Electoral Services Manager