

# Lowestoft Town Council Finance and Governance Committee

For the attention of all Committee Members

You are summoned to attend an Extraordinary Meeting of the Lowestoft Town Council Finance and Governance Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE as specified in the attached agenda.**

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*I. Graham*

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Ian Graham, Mayor  
27 March 2019

**Lowestoft Town Council**  
**Extraordinary Meeting of the Finance and Governance Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**14:00 on 28 March 2019**

**AGENDA**

**461. Welcome**

To welcome the meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

**462. To receive and consider acceptance of apologies for absence**

**463. Declarations of Interests and dispensations**

463.1 To receive Declarations of Disclosable Pecuniary and Local Non-Pecuniary Interests from councillors on items on the Agenda

463.2 To note written requests and grants of dispensations for Disclosable Pecuniary Interests

**464. To consider the accuracy of the Minutes:**

14 March 2019

**465. Public Forum**

An opportunity for the public to make comments on any matters on this agenda

**466. Leisure fees from 1 April 2019:**

466.1 To progress the implementation of the new charging structure for leisure fees

466.2 To consider draft policy for charging for use of leisure facilities

466.3 To discuss operation of the above with Waveney Norse

**467. To note the following expenditure approved under delegated authority:**

467.1 £231 for a planning application for change of use of the Former Battery at Kensington Gardens

**468. To consider payment of the balance of £150 per person for the visit to Plaisir from 28 May – 2 June (deposit of £50 x2 has previously been paid, following Council's approval, to secure two spaces)**

**469. To note amendments to insurance schedule and resulting change in premium**

**470. Items for the next Agenda**