**Payments Made**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Person | Amount | Description | Status |
| 4th September 2018 | Gunton Residents Association | £750 | Gunton Residents Association Grant | Paid |
| 4th September 2018 | SALC | £84.00 + £19.80 VAT | Payroll service 3 months | Paid |
| 4th September 2018 | Nisbets | £13.59 + £2.71 VAT | Remaining Sundry Items | Paid |
| 4th September 2018 | Theatre Projects Consultants | £8050.00 + £1610.00 VAT | Marina Theatre Condition Survey 2nd Payment | Paid |
| 4th September 2018 | No5 Chambers | £500 + £100 VAT | Legal Advice on Neighbourhood Plan | Paid |
| 4th September 2018 | Lauren Elliott | ££12.60 | Travel Expenses | Paid |
| 5th September 2018 | Suffolk Pension Fund | £4173.88 | Pensions August 2018 | Paid |
| 11th September 2018 | Mark Speller | £13.07 | Travel Expenses | Paid |
| 11th September 2018 | Shona Bendix | £154.12 | Poppy Garden Reimbursement | Paid |
| 11th September 2018 | Zurich Municipal | £125.93 | Insurance | Paid |
| 11th September 2018 | Shona Bendix | £56.94 | Office Expenses Reimbursement | Paid |
| 13th September 2018 | ECCH | £20160.00 + £4032.00 VAT | IT Equipment | Paid |
| 13th September 2018 | Shona Bendix | £17.50 | Office Expenses Reimbursement | Paid |
| 17th September 2018 | Instant Promo | £1387.50 + £277.50 VAT | Lowestoft Town Council Gazebo | Paid |
| 18th September 2018 | Trevor Brown | £250 | Internal Audit | Paid |
| 18th September 2018 | Poetry People | £1500.00 | Grant | Paid |
| 18th September 2018 | Shona Bendix | 37.27 | Civic Reimbursement | Paid |
| 21st September 2018 | Salaries | £9588.05 | September Salaries | Paid |

**Income Received**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Person | Amount | Description |
| 3rd September 2018 | Tenant | £6125.00 | Rental Income from Tenant |
| 10th September 2018 | Tenant | £213.16 | Rental Income from Tenant |
| 17th September 2018 | Tenant | £4273.97 | Rental Income from Tenant |
| 18th September 2018 | Tenant | £775 | Rental Income from Tenant |

**Payments**

