

Detailed Income & Expenditure by Budget Heading 30/09/2018

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration								
1076 Precept	804,424	1,608,848	1,608,848	0			100.0%	
1085 Donations	0	5,000	0	(5,000)			0.0%	
1095 CIL	0	6,112	0	(6,112)			0.0%	
1190 DMO Loan	70	200,000	0	(200,000)			0.0%	
Administration :- Income	804,494	1,819,960	1,608,848	(211,112)			113.1%	0
4000 Salaries - Gross	17,049	71,298	157,957	86,659		86,659	45.1%	
4005 Employers National Insurance	2,361	6,318	24,998	18,680		18,680	25.3%	
4010 Employers Superannuation	6,542	19,712	46,989	27,277		27,277	41.9%	
4050 Interim Support & Staff Costs	0	0	25,000	25,000		25,000	0.0%	
4055 Training	0	3,865	8,500	4,635		4,635	45.5%	
4060 Equipment	0	33	2,000	1,967		1,967	1.6%	
4065 Printing	0	0	2,000	2,000		2,000	0.0%	
4070 Stationery	57	279	2,500	2,221		2,221	11.1%	
4075 Postage	0	10	1,000	990		990	1.0%	
4080 Telephones	0	0	1,000	1,000		1,000	0.0%	
4085 Subscriptions	0	959	1,000	41		41	95.9%	
4090 Audit Fees	2,250	250	4,000	3,750		3,750	6.3%	
4095 Insurance	70	19,950	22,632	2,682		2,682	88.2%	
4100 Advertising	1,388	1,944	3,000	1,057		1,057	64.8%	
4105 IT	20,160	20,260	10,000	(10,260)		(10,260)	202.6%	
4110 Bank Charges	102	212	1,000	789		789	21.1%	
4115 Professional Fees	84	2,910	1,000	(1,910)		(1,910)	291.0%	
4120 Miscellaneous & Meetings	18	54	1,500	1,446		1,446	3.6%	
4130 Provision for legal costs	500	5,742	0	(5,742)		(5,742)	0.0%	
4135 Elections	0	0	20,000	20,000		20,000	0.0%	
4140 Civic & Ceremonial	385	955	7,000	6,045		6,045	13.6%	
4145 Budget Contingency	0	0	10,000	10,000		10,000	0.0%	
4150 Travel Expenses	26	212	1,000	788		788	21.2%	
4320 Planned Maintenance	0	1,000	0	(1,000)		(1,000)	0.0%	
5000 Repairs & Maintenance	0	0	23,000	23,000		23,000	0.0%	
9985 DMO Investment	(300,000)	0	0	0		0	0.0%	
Administration :- Indirect Expenditure	(249,010)	155,960	377,076	221,116	0	221,116	41.4%	0
Movement to/(from) Gen Reserve	1,053,504	1,664,000						
150 Office Accom & Town Hall								
4080 Telephones	0	69	400	331		331	17.3%	
4300 Business Rates	0	0	20,000	20,000		20,000	0.0%	

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4305 BID Levy	0	1,300	1,576	276		276	82.5%	
4310 Water	0	0	100	100		100	0.0%	
4315 Cleaning	0	0	400	400		400	0.0%	
4320 Planned Maintenance	0	30,544	8,000	(22,544)		(22,544)	381.8%	
4325 Responsive Maintenance	0	0	6,000	6,000		6,000	0.0%	
4330 Electricity	0	0	16,000	16,000		16,000	0.0%	
4335 Gas	0	0	9,000	9,000		9,000	0.0%	
4340 Furniture & Equipment	217	32,339	200	(32,139)		(32,139)	16169.6	
4345 Machine R&M	0	0	1,000	1,000		1,000	0.0%	
4350 Laundry	0	0	100	100		100	0.0%	
4360 Materials	0	0	2,000	2,000		2,000	0.0%	
4700 Hamilton House	0	84,868	150,000	65,132		65,132	56.6%	
Office Accom & Town Hall :- Indirect Expenditure	217	149,121	214,776	65,655	0	65,655	69.4%	0
Movement to/(from) Gen Reserve	(217)	(149,121)						
<u>200 Art, Heritage & Museums</u>								
4325 Responsive Maintenance	0	0	400	400		400	0.0%	
4330 Electricity	0	0	1,133	1,133		1,133	0.0%	
4335 Gas	0	0	464	464		464	0.0%	
4400 Lowestoft Collection	0	0	28,000	28,000		28,000	0.0%	
Art, Heritage & Museums :- Indirect Expenditure	0	0	29,997	29,997	0	29,997	0.0%	0
Movement to/(from) Gen Reserve	0	0						
<u>250 Tingdene - Camping & Caravan</u>								
1000 Property Lettings - Exempt	0	(23,508)	80,000	103,508			(29.4%)	
Tingdene - Camping & Caravan :- Income	0	(23,508)	80,000	103,508			(29.4%)	0
4310 Water	0	0	1,300	1,300		1,300	0.0%	
Tingdene - Camping & Caravan :- Indirect Expenditure	0	0	1,300	1,300	0	1,300	0.0%	0
Movement to/(from) Gen Reserve	0	(23,508)						
<u>300 Events & Grants</u>								
1000 Property Lettings - Exempt	0	0	5,300	5,300			0.0%	
1090 Grants	0	5,350	0	(5,350)			0.0%	
Events & Grants :- Income	0	5,350	5,300	(50)			100.9%	0
4330 Electricity	0	0	1,133	1,133		1,133	0.0%	
4450 Grants	2,250	5,608	40,000	34,392		34,392	14.0%	
4460 Misc Supplies and Services	0	0	1,800	1,800		1,800	0.0%	

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4465 Events	0	0	10,000	10,000		10,000	0.0%	
Events & Grants :- Indirect Expenditure	2,250	5,608	52,933	47,325	0	47,325	10.6%	0
Movement to/(from) Gen Reserve	(2,250)	(258)						
350 Marina Theatre								
1010 Property Lettings - Vatable	4,274	4,274	0	(4,274)			0.0%	
Marina Theatre :- Income	4,274	4,274	0	(4,274)				0
4320 Planned Maintenance	8,050	11,950	0	(11,950)		(11,950)	0.0%	
4325 Responsive Maintenance	0	0	10,000	10,000		10,000	0.0%	
4505 Marina Theatre Management Fee	0	150,000	150,000	0		0	100.0%	
Marina Theatre :- Indirect Expenditure	8,050	161,950	160,000	(1,950)	0	(1,950)	101.2%	0
Movement to/(from) Gen Reserve	(3,776)	(157,676)						
400 Allotments								
1100 Allotment Income	0	583	525	(58)			111.0%	
Allotments :- Income	0	583	525	(58)			111.0%	0
4600 Administration Fee - Allotment	0	1,000	900	(100)		(100)	111.1%	
Allotments :- Indirect Expenditure	0	1,000	900	(100)	0	(100)	111.1%	0
Movement to/(from) Gen Reserve	0	(417)						
405 East Of England Park								
4615 East Of England Park	0	0	30,000	30,000		30,000	0.0%	
East Of England Park :- Indirect Expenditure	0	0	30,000	30,000	0	30,000	0.0%	0
Movement to/(from) Gen Reserve	0	0						
410 Great Eastern Linear Park								
6500 Ground Maintenance Contract	491	491	1,035	544		544	47.4%	
Great Eastern Linear Park :- Indirect Expenditure	491	491	1,035	544	0	544	47.4%	0
Movement to/(from) Gen Reserve	(491)	(491)						
412 Raphael Walk								
6500 Ground Maintenance Contract	148	148	311	163		163	47.4%	
Raphael Walk :- Indirect Expenditure	148	148	311	163	0	163	47.4%	0
Movement to/(from) Gen Reserve	(148)	(148)						

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414 4 High Street								
6500 Ground Maintenance Contract	1,031	1,031	2,174	1,143		1,143	47.4%	
4 High Street :- Indirect Expenditure	1,031	1,031	2,174	1,143	0	1,143	47.4%	0
Movement to/(from) Gen Reserve	(1,031)	(1,031)						
418 Land at Stoven Close								
6500 Ground Maintenance Contract	1,326	1,326	2,795	1,469		1,469	47.4%	
Land at Stoven Close :- Indirect Expenditure	1,326	1,326	2,795	1,469	0	1,469	47.4%	0
Movement to/(from) Gen Reserve	(1,326)	(1,326)						
420 Amenity Land Delius Close								
6500 Ground Maintenance Contract	98	98	207	109		109	47.4%	
Amenity Land Delius Close :- Indirect Expenditure	98	98	207	109	0	109	47.4%	0
Movement to/(from) Gen Reserve	(98)	(98)						
425 Sparrows Nest								
1000 Property Lettings - Exempt	0	12,250	24,000	11,750			51.0%	
1105 Events	0	46	0	(46)			0.0%	
Sparrows Nest :- Income	0	12,296	24,000	11,704			51.2%	0
4300 Business Rates	0	2,081	1,080	(1,001)		(1,001)	192.7%	
4310 Water	0	0	7,004	7,004		7,004	0.0%	
4330 Electricity	0	0	845	845		845	0.0%	
5000 Repairs & Maintenance	0	0	37,700	37,700		37,700	0.0%	
6500 Ground Maintenance Contract	40,944	40,944	86,319	45,375		45,375	47.4%	
Sparrows Nest :- Indirect Expenditure	40,944	43,025	132,948	89,923	0	89,923	32.4%	0
Movement to/(from) Gen Reserve	(40,944)	(30,729)						
430 Belle View Park								
1000 Property Lettings - Exempt	213	1,279	3,470	2,191			36.9%	
Belle View Park :- Income	213	1,279	3,470	2,191			36.9%	0
4310 Water	0	0	103	103		103	0.0%	
6500 Ground Maintenance Contract	7,855	7,855	16,560	8,705		8,705	47.4%	
Belle View Park :- Indirect Expenditure	7,855	7,855	16,663	8,808	0	8,808	47.1%	0
Movement to/(from) Gen Reserve	(7,642)	(6,576)						

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435 Denes Oval								
4310 Water	0	0	618	618		618	0.0%	
4320 Planned Maintenance	0	1,100	0	(1,100)		(1,100)	0.0%	
4325 Responsive Maintenance	0	2,240	0	(2,240)		(2,240)	0.0%	
4330 Electricity	0	0	1,710	1,710		1,710	0.0%	
4335 Gas	0	0	618	618		618	0.0%	
5000 Repairs & Maintenance	0	0	242	242		242	0.0%	
6500 Ground Maintenance Contract	40,698	40,698	85,802	45,104		45,104	47.4%	
Denes Oval :- Indirect Expenditure	40,698	44,038	88,990	44,952	0	44,952	49.5%	0
Movement to/(from) Gen Reserve	(40,698)	(44,038)						
440 Normanston Park								
1000 Property Lettings - Exempt	0	3,125	6,250	3,125			50.0%	
1105 Events	0	55	0	(55)			0.0%	
1150 Leisure Activity Fees Vatable	0	1,334	0	(1,334)			0.0%	
Normanston Park :- Income	0	4,514	6,250	1,736			72.2%	0
4310 Water	0	0	2,472	2,472		2,472	0.0%	
4330 Electricity	0	0	2,575	2,575		2,575	0.0%	
6500 Ground Maintenance Contract	44,822	44,822	94,496	49,674		49,674	47.4%	
Normanston Park :- Indirect Expenditure	44,822	44,822	99,543	54,721	0	54,721	45.0%	0
Movement to/(from) Gen Reserve	(44,822)	(40,308)						
445 Kensington Garden Park								
1000 Property Lettings - Exempt	0	2,370	3,145	775			75.4%	
Kensington Garden Park :- Income	0	2,370	3,145	775			75.4%	0
4300 Business Rates	0	288	0	(288)		(288)	0.0%	
4310 Water	0	0	6,592	6,592		6,592	0.0%	
4330 Electricity	0	0	1,339	1,339		1,339	0.0%	
5000 Repairs & Maintenance	0	0	108	108		108	0.0%	
6500 Ground Maintenance Contract	55,917	55,917	117,887	61,970		61,970	47.4%	
Kensington Garden Park :- Indirect Expenditure	55,917	56,205	125,926	69,721	0	69,721	44.6%	0
Movement to/(from) Gen Reserve	(55,917)	(53,835)						
450 Kirkley Fen Park								
4310 Water	0	0	4,326	4,326		4,326	0.0%	
6500 Ground Maintenance Contract	4,441	4,441	9,363	4,922		4,922	47.4%	
Kirkley Fen Park :- Indirect Expenditure	4,441	4,441	13,689	9,248	0	9,248	32.4%	0
Movement to/(from) Gen Reserve	(4,441)	(4,441)						

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<u>452 Pollard Piece Play Area</u>								
6500 Ground Maintenance Contract	3,093	3,093	6,521	3,428		3,428	47.4%	
Pollard Piece Play Area :- Indirect Expenditure	3,093	3,093	6,521	3,428	0	3,428	47.4%	0
Movement to/(from) Gen Reserve	(3,093)	(3,093)						
<u>454 Marshams Piece Play Area</u>								
6500 Ground Maintenance Contract	3,879	3,879	8,177	4,298		4,298	47.4%	
Marshams Piece Play Area :- Indirect Expenditure	3,879	3,879	8,177	4,298	0	4,298	47.4%	0
Movement to/(from) Gen Reserve	(3,879)	(3,879)						
<u>456 Turnberry Close Playground</u>								
6500 Ground Maintenance Contract	98	98	207	109		109	47.4%	
Turnberry Close Playground :- Indirect Expenditure	98	98	207	109	0	109	47.4%	0
Movement to/(from) Gen Reserve	(98)	(98)						
<u>458 Playground off the Parklands</u>								
6500 Ground Maintenance Contract	1,080	1,080	2,277	1,197		1,197	47.4%	
Playground off the Parklands :- Indirect Expenditure	1,080	1,080	2,277	1,197	0	1,197	47.4%	0
Movement to/(from) Gen Reserve	(1,080)	(1,080)						
<u>460 Britten Road Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Britten Road Play Area :- Indirect Expenditure	687	687	1,449	762	0	762	47.4%	0
Movement to/(from) Gen Reserve	(687)	(687)						
<u>462 Cotman Close Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Cotman Close Play Area :- Indirect Expenditure	687	687	1,449	762	0	762	47.4%	0
Movement to/(from) Gen Reserve	(687)	(687)						
<u>464 Guton Community Park Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Guton Community Park Play Area :- Indirect Expenditure	687	687	1,449	762	0	762	47.4%	0
Movement to/(from) Gen Reserve	(687)	(687)						

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<u>466 London Road Play Equipment</u>								
6500 Ground Maintenance Contract	540	540	1,139	599		599	47.4%	
London Road Play Equipment :- Indirect Expenditure	<u>540</u>	<u>540</u>	<u>1,139</u>	<u>599</u>	<u>0</u>	<u>599</u>	<u>47.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(540)</u>	<u>(540)</u>						
<u>468 Nightingale Road Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Nightingale Road Play Area :- Indirect Expenditure	<u>687</u>	<u>687</u>	<u>1,449</u>	<u>762</u>	<u>0</u>	<u>762</u>	<u>47.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(687)</u>	<u>(687)</u>						
<u>470 Pakefield Green Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Pakefield Green Play Area :- Indirect Expenditure	<u>687</u>	<u>687</u>	<u>1,449</u>	<u>762</u>	<u>0</u>	<u>762</u>	<u>47.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(687)</u>	<u>(687)</u>						
<u>472 Parkhill Play Area</u>								
6500 Ground Maintenance Contract	589	589	1,242	653		653	47.4%	
Parkhill Play Area :- Indirect Expenditure	<u>589</u>	<u>589</u>	<u>1,242</u>	<u>653</u>	<u>0</u>	<u>653</u>	<u>47.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(589)</u>	<u>(589)</u>						
<u>474 Rosedale Park Inc Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Rosedale Park Inc Play Area :- Indirect Expenditure	<u>687</u>	<u>687</u>	<u>1,449</u>	<u>762</u>	<u>0</u>	<u>762</u>	<u>47.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(687)</u>	<u>(687)</u>						
<u>476 St. Margarets Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
St. Margarets Play Area :- Indirect Expenditure	<u>687</u>	<u>687</u>	<u>1,449</u>	<u>762</u>	<u>0</u>	<u>762</u>	<u>47.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(687)</u>	<u>(687)</u>						
<u>478 Thirlmere Walk Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Thirlmere Walk Play Area :- Indirect Expenditure	<u>687</u>	<u>687</u>	<u>1,449</u>	<u>762</u>	<u>0</u>	<u>762</u>	<u>47.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(687)</u>	<u>(687)</u>						

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480 <u>Whitton Green Play Area</u>								
6500 Ground Maintenance Contract	687	687	1,449	762		762	47.4%	
Whitton Green Play Area :- Indirect Expenditure	687	687	1,449	762	0	762	47.4%	0
Movement to/(from) Gen Reserve	(687)	(687)						
482 <u>Play Areas - General</u>								
4355 Refurbishment	0	0	50,000	50,000		50,000	0.0%	
6500 Ground Maintenance Contract	246	246	518	272		272	47.4%	
Play Areas - General :- Indirect Expenditure	246	246	50,518	50,272	0	50,272	0.5%	0
Movement to/(from) Gen Reserve	(246)	(246)						
500 <u>Pakefield Street Public Conv.</u>								
4300 Business Rates	0	168	0	(168)		(168)	0.0%	
4310 Water	0	0	618	618		618	0.0%	
4330 Electricity	0	0	412	412		412	0.0%	
6500 Ground Maintenance Contract	2,847	2,847	6,003	3,156		3,156	47.4%	
Pakefield Street Public Conv. :- Indirect Expenditure	2,847	3,015	7,033	4,018	0	4,018	42.9%	0
Movement to/(from) Gen Reserve	(2,847)	(3,015)						
505 <u>The Triangle Market</u>								
4300 Business Rates	0	1,658	0	(1,658)		(1,658)	0.0%	
4310 Water	0	0	1,854	1,854		1,854	0.0%	
6500 Ground Maintenance Contract	5,585	5,585	11,775	6,190		6,190	47.4%	
The Triangle Market :- Indirect Expenditure	5,585	7,243	13,629	6,386	0	6,386	53.1%	0
Movement to/(from) Gen Reserve	(5,585)	(7,243)						
510 <u>Links Road Car Park</u>								
4300 Business Rates	0	3,775	0	(3,775)		(3,775)	0.0%	
6500 Ground Maintenance Contract	293	293	618	325		325	47.4%	
Links Road Car Park :- Indirect Expenditure	293	4,068	618	(3,450)	0	(3,450)	658.2%	0
Movement to/(from) Gen Reserve	(293)	(4,068)						
515 <u>Whitton Estate Meeting Hall</u>								
1000 Property Lettings - Exempt	0	50	50	0			100.0%	
Whitton Estate Meeting Hall :- Income	0	50	50	0			100.0%	0
5000 Repairs & Maintenance	0	0	1,300	1,300		1,300	0.0%	
Whitton Estate Meeting Hall :- Indirect Expenditure	0	0	1,300	1,300	0	1,300	0.0%	0
Movement to/(from) Gen Reserve	0	50						

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520 Lowestoft Cemetery Public Conv								
4310 Water	0	0	412	412		412	0.0%	
4330 Electricity	0	0	288	288		288	0.0%	
6500 Ground Maintenance Contract	2,847	2,847	6,003	3,156		3,156	47.4%	
Lowestoft Cemetery Public Conv :- Indirect Expenditure	2,847	2,847	6,703	3,856	0	3,856	42.5%	0
Movement to/(from) Gen Reserve	(2,847)	(2,847)						
530 Gunton Resident Hall								
5000 Repairs & Maintenance	0	0	1,300	1,300		1,300	0.0%	
Gunton Resident Hall :- Indirect Expenditure	0	0	1,300	1,300	0	1,300	0.0%	0
Movement to/(from) Gen Reserve	0	0						
535 Uplands Community Centre								
1000 Property Lettings - Exempt	0	0	1,000	1,000			0.0%	
Uplands Community Centre :- Income	0	0	1,000	1,000			0.0%	0
Movement to/(from) Gen Reserve	0	0						
540 L.H. Cafe and Arnolds Bequest								
1000 Property Lettings - Exempt	0	0	6,300	6,300			0.0%	
L.H. Cafe and Arnolds Bequest :- Income	0	0	6,300	6,300			0.0%	0
Movement to/(from) Gen Reserve	0	0						
550 Drying Rack								
6500 Ground Maintenance Contract	98	98	206	108		108	47.4%	
Drying Rack :- Indirect Expenditure	98	98	206	108	0	108	47.4%	0
Movement to/(from) Gen Reserve	(98)	(98)						
600 CCTV								
1180 CCTV Income	0	652	0	(652)			0.0%	
CCTV :- Income	0	652	0	(652)				0
4330 Electricity	0	0	1,385	1,385		1,385	0.0%	
6505 CCTV Contract	124,647	124,647	262,787	138,140		138,140	47.4%	
6510 CCTV Work	0	0	25,000	25,000		25,000	0.0%	
CCTV :- Indirect Expenditure	124,647	124,647	289,172	164,525	0	164,525	43.1%	0
Movement to/(from) Gen Reserve	(124,647)	(123,996)						

Detailed Income & Expenditure by Budget Heading 30/09/2018

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>999 17-18 Unknown Figures</u>								
1199 Unknown VAT 17-18	0	27,880	0	(27,880)			0.0%	
17-18 Unknown Figures :- Income	<u>0</u>	<u>27,880</u>	<u>0</u>	<u>(27,880)</u>				<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>27,880</u>						
Grand Totals:- Income	808,981	1,855,699	1,738,888	(116,811)			106.7%	
Expenditure	111,308	834,750	1,754,346	919,596	0	919,596	47.6%	
Net Income over Expenditure	<u>697,673</u>	<u>1,020,949</u>	<u>(15,458)</u>	<u>(1,036,407)</u>				
Movement to/(from) Gen Reserve	<u>697,673</u>	<u>1,020,949</u>						