

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

**Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ  
16:00 on 20 March 2018**

### MINUTES

Present: Cllrs Sue Barnard, Allyson Barron, Tara Carlton (left 17.25), Amanda Frost, Alan Green, Peter Knight, and Alice Taylor (Chair).

In attendance: Sarah Foote (Clerk). Cllrs Graham was in attendance as an observer.

Public: none.

#### **254. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

#### **255. Apologies for absence**

Apologies were received and accepted from Cllrs Byatt, Eastwood, Ford, Houghton and Parker.

#### **256. Declarations of Interests and dispensations**

Cllr Barnard declared a non-pecuniary interest in planning application DC/18/0862/FUL and It was agreed that Cllr Barnard would leave the meeting when this application was considered.

#### **257. To consider the accuracy of the Minutes:**

6 March 2018 – agreed as accurate. Proposed: Cllr Knight; Seconded: Cllr Frost and the minutes were duly signed by Cllr Taylor.

#### **258. Public Forum**

No one present.

#### **259. Planning applications**

The following planning applications were considered (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and the recommendations of the Council were agreed as follows:

Reference	Address and Description	Ward
DC/18/0862/FUL	9 Glebe Close, Lowestoft - Proposed residential development land adjacent 9 Glebe Close, Lowestoft, Suffolk. The building design is single storey in nature and the slight reduction in the size of the existing dwelling has no impact on the appearance of the street scene leaving a significant level of accommodation	Gunton
16.21 Cllr Barnard left the meeting. It was unanimously agreed to recommend approval of this application The Council would request that the permitted development rights be removed to stop conversion to two dwellings and that a development plan is place for the construction period which protects the amenity for the neighbours.		
DC/18/0989/FUL	22 Willow Road, Lowestoft - Construction of a single storey extension to north and south elevations with new pitched roof to existing garage (Amended design)	Pakefield
It was proposed by Cllr Barron, seconded by Cllr Knight and agreed to recommend approval of this application.		
DC/18/0923/PNH	23 Gunton Church Lane, Lowestoft - Prior Notification (Householder) - All glass conservatory attached to the back of the property	Gunton

It was proposed by Cllr Barron, seconded by Cllr Green and agreed to recommend approval of this application.		
DC/18/0844/FUL	30 Windsor Road, Lowestoft - Replacement windows	Kirkley
It was proposed by Cllr Carlton, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/1050/TPO	7 Silverwood Close, Lowestoft - Tree 2 - Please note address of trees is 7 Silverwood Close TPO 41. Rear Garden Trees numbered as per application 1 x Lime - Crown reduce by 30% to create more condensed canopy & reduce limb loading. T2 Sycamore - Reduce back limbs overhanging no 327 London Rd South by 30% to suitable laterals.	Pakefield
16.39 Cllr Barnard returned to the meeting. It was proposed by Cllr Knight, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/0959/FUL	58 Corton Road, Lowestoft - Extension to lounge and replace flat roof with pitched roof	Gunton
It was proposed by Cllr Green, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		
DC/18/1017/FUL	22 Hillcrest Gardens, Lowestoft - Construction of a two storey rear extension and front porch	St Margarets
It was proposed by Cllr Barnard, seconded by Cllr Carlton and unanimously agreed to recommend approval of this application.		
DC/18/1015/FUL	100A Corton Road, Lowestoft - New attic extension to form master bedroom with ensuite, rear balcony and associated works	Gunton
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application. The Council would like to request that the permitted development rights be removed in order that the extended property cannot be subdivided.		
DC/18/1035/FUL	18 Gunton Drive, Lowestoft – construction of single and double rear extensions plus replace flat roof area with pitched roof	Gunton
It was proposed by Cllr Frost, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/1055/FUL	14 Hillcrest Gardens, Lowestoft – Construction of front and side extensions	St Margarets
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/1048/FUL	12 Cliftonville Road, Lowestoft – Construction of single and two storey extensions and detached garage	Pakefield
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/1008/ADI	52 London Road North, Lowestoft – Illuminated advertisement consent. 1 no. fascia sign and 1 no. hanging sign.	Harbour
It was proposed by Cllr Knight, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		

## 260. Planning Determinations

The following planning determination was noted as contrary to the Town Council's recommendation

DC/17/4589/COU	Change of Use of part garage conversion for use for a small salon, no structural changes. The Town Council recommended refusal on the basis that this would be a business operating in a residential area. The District Council have approved the application.	Gunton
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## 261. Resident infrastructure concerns

Shopping trolleys in the Kirkley Run Waterway had been reported and removed by Waveney Norse.

The planter on the junction of Lovell Road/Lawn Road/St Leonard's Road had not been planted up for several years and the County Council, who were responsible, would send an officer to take a look.

## 262. Sites under ongoing consideration

**Old Hospital Site** – no information to report.

**Dip Farm** – no information to report.

**CEFAS** – it was noted that the work was progressing in line with the time schedule. The Town Council were still keen to acquire artefacts from the site.

## 263. Licensing- there were no licensing applications to consider.

## 264. Consultations – there were no consultations to consider.

Pursuant to the Public Bodies Admission to Meetings Act 1960, it was agreed to close the meeting to the press and public to consider the next agenda items.

## 265. Neighbourhood Planning

a. Area Designation – it was proposed by Cllr Knight, seconded by Cllr Green and agreed that the entire parish of Lowestoft should be designated as the Neighbourhood Plan area.

b. Neighbourhood Planning Consultant – members of the Working Group reported that they had received two presentations from possible consultants. Both presentations and the quotations were considered. It was proposed by Cllr Barnard, seconded by Cllr Carlton and unanimously agreed to recommend the appointment Urban Vision Enterprise as the Town Council's Neighbourhood Planning Consultation. ACTION: Full Council agenda.

c. Funding - It was noted that once the area designation was completed an application for Technical Support would be submitted. An application for funding to cover the Consultant's fee would be immediately submitted.

d. Consultations and future meeting dates would be advised as appropriate.

## 266. Date of the next meeting - 5.00 pm on Tuesday 3 April 2018. Cllr Barron offered her apologies in advance for this meeting.

## 267. Items for the next Agenda. To note the County's commitment to Recycling and consider how the Town Council can support this.

## 268. A confidential paper was handed to Councillors. The advice received from WDC Planning Lawyer regarding designation of open space land was noted. It was also noted that the Deputy Clerk would meet again with a WDC Planning Officer to consider matters relating to adjacent land and any planning enforcement action that may be required. The confidential paper is appended to the minutes.

17.32 Meeting Closed

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3 April 2018