

# Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Planning and Environment Committee at **Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 16:00 on 20 February 2018.**

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
13 February 2018

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

**Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ  
16:00 on 20 February 2018**

### AGENDA

#### 237. Welcome

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### 238. To receive and consider acceptance of apologies for absence

#### 239. Declarations of Interests and dispensations

- a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda
- b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
- c) To note any dispensations previously granted.

#### 240. To consider the accuracy of the Minutes:

- a) 6 February 2018

#### 241. Public Forum

An opportunity for the public to make comments on any matters on this agenda.

#### 242. Planning applications

To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/18/0320/FUL	32 Grosvenor Road – UPVC sash windows to front aspect of the house on all floors	Kirkley
DC/18/0504/FUL	49 Kirkley Cliff Road – Change of front elevation windows to PVC windows, install PVC windows, non-sash type, with an upper opening on each. The opening bar to be in the middle of the window to be “sympathetic” to the original designs.	Kirkley
DC/18/0509/FUL	66 London Road – Construction of single storey rear extension	Pakefield
DC/18/0500/ADH	137 Oulton Road – non-illuminated advertisement consent. Item 1 = 1 x fascia sign. Item 2 – (a,b) = 2 x window graphics.	Normanston
DC/18/0468/PN3	Waveney Chambers, 3 – 7 Waveney Road – Prior notification conversion of existing office space on first and second floors into residential flats (office space at ground floor to remain)	Harbour
DC/18/0487/FUL	Gunton Lodge, Gunton Avenue – construction of a chalet bungalow, details of the siting and levels of the dwelling.	Gunton
DC/18/0485/ADI	122 High Street – illuminated advertisement consent. Integral illumination and screen to the ATM. Internally illuminated free cash withdrawals sign above the ATM blue LED halo illumination.	Harbour
DC/18/0484/FUL	122 High Street – Retrospective Application. Installation of an ATM through a white laminate composite security panel to the right hand side of the shop entrance	Harbour
DC/18/0469/ADN	9 Battery Green Road – non illuminated advertisement consent. Provision of 1 fascia sign. 1 sign to side of building and opening house advertisement signs.	Harbour
DC/18/0466/FUL	9 Battery Green Road – change of use of part of building to residential. Change all windows from white UPVC to White	Harbour

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	UPVC. Change glass roofs. Erect car port and change railings on flat roof.	
DC/18/0586/ADI	95 – 97 London Road – replacement internally illuminated fascia sign to main elevation	Harbour
DC/18/0456/AME	23 Witney Green – non material amendment of DC/17/3073/Ful extension and alterations to bungalow including new garage and removal of existing garage. Change the plans from Facing Bricks to Ashley Coins with render.	Pakefield
DC/18/0488/PN3	Green Electronics, 6 Short Street – Prior Notification change of use from retail to residential	Pakefield

### 243. Planning Determinations

To note Planning Determinations issued by the Planning Authority which were contrary to the recommendation's of the Town Council

### 244. Litter and Fly Tipping

To consider options such as a Keep Lowestoft Tidy Campaign or a Town Spring Clean.  
<http://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean>

### 245. Resident infrastructure concerns

To note or consider any concerns raised.

### 246. Sites under ongoing consideration

To note any developments at sites including:

- a) Lowestoft Hospital
- b) Dip Farm
- c) CEFAS

### 247. Licensing:

To consider any licensing applications.

To consider any other licensing matters.

### 248. Consultations

To consider any consultations received, or as detailed below, and agree a response.

### 249. Neighbourhood planning

- a) To confirm Working Group membership
- b) To note submission of application to Locality for Technical Support with a Neighbourhood Plan.
- c) To note meeting dates with Neighbourhood Planning Consultants

### 250. Date of the next meetings

**6 March at 5.30 pm.**

### 251. Items for the next Agenda

**252. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, including legal matters relating to Council land**