

Lowestoft Town Council Finance and Governance Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Finance and Governance Committee at **Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 14:30 on 8 August 2017.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
6 August 2017

Lowestoft Town Council

Meeting of the Finance and Governance Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
14:30 on 8 August 2017

AGENDA

19. Welcome

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

20. Declarations of Interests and dispensations

- a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda
- b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
- c) To note any dispensations previously granted

21. To consider the accuracy of the Minutes:

- a) 4 July 2017

22. Public Forum

An opportunity for the public to make comments on any matters on this agenda.

23. Finance Reports

To consider the following finance reports:

- a) Budget
- b) Budget Monitoring
- c) Actuals and budget projections
- d) Bank reconciliations

24. To consider any payments:

To consider the following payments authorisations:

- a) £1530 for Business Improvement Levy (1.5% of Business Rates) from Waveney District Council for the Town Hall building.

25. To consider the adoption of a reserves policy

26. To note the CIL and s.106 reports:

- a) To note the amended reports
- b) To note actual s.106 allocation for Stoven Close (£18,545) and Rosedale Park (£487 + £3824 + £915 + £936 + £1772.62 + £995 + £954.94)

27. To note progress with the establishment of bank signatories and short-term Savings with the Debt Management Office

28. To confirm the allowance of £500 reimbursable for travel and other expenses for the Mayoral and Deputy-Mayoral Commitments

29. To consider the terms of reference for the Committee

To consider the terms and recommend changes to full Council if needed

30. To note any developments in relation to the Triangle area

31. To consider a £500 budget for a Mayor's Challenge

32. To consider Town Council office space proposals and costs

33. Date of the next meeting

To note the next meeting on 8 August.

34. Items for the next Agenda and Close