

# Arnold's Bequest Charity Board Meeting

All Lowestoft Town Council Councillors, as members of the corporate body of Trustees, are requested to participate in a meeting of the Arnold's Bequest Charity Board, to be held **at First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 18:00 on Tuesday 24 January 2023.**

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/81209860057>. The meeting can also be observed via the following link:

<https://youtu.be/QmjNHxX49Zk>.

## Minutes

**Present:** Cllrs Sonia Barker, Robert Breakspear, Colin Butler, Wendy Brooks, Alan Green (Mayor), David LeGrice, Christian Newsome, Graham Parker, Andy Pearce and Elise Youngman

**In Attendance:** Lauren Elliott (Project and Committee Clerk) and Taylor Williams (Committee Clerk)

### 39. Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

### 40. To receive and consider approval of apologies for absence

Apologies were received from Cllrs Begum, Barker, Craig, Frost, Jones, Page, Parker, Pitts and Taylor with reasons provided.

Cllr Pearce proposed approval of apologies; seconded by Cllr Brooks; all in favour.

Cllrs Knight, Lang and Patience were absent with no apologies provided.

### 41. To note declarations of interests and consider any dispensations

None were declared and no dispensations were provided.

### 42. To consider the draft minutes of the meeting on 25 October 2022

Cllr Butler proposed approval of the draft minutes; seconded by Cllr Pearce; all in favour.

### 43. To note any receipts and payments and the accounts to date

It was confirmed payment for items such as repair or bench installation were cross charged to Arnold's Bequest.

Cllr Pearce proposed approval of receipts and payments; seconded by Cllr Newsome; all in favour.

### 44. To consider grounds maintenance arrangements for 2023 – 2024, including continuation of projects with volunteers and other third parties (some aspects may be confidential)

It was noted there was no contract between Arnold's Bequest and an external provider. It was queried if Lowestoft Town Council would provide grounds maintenance services to Arnold's Bequest after June 2023, whether via a grant or cross charge, and at what rate.

It was queried what progress had been made on work parties at Arnold's Bequest and whether to establish a regular working group for the work required.

Cllr Pearce proposed the renewal of the delegation to April 2023 to refine the proposals, in light of the decision made by the Lowestoft Town Council concerning its internal grounds maintenance arrangements, concerning the relationship between Arnold's Bequest and Lowestoft Town Council, with the possibility of Arnold's Bequest procuring maintenance services from the Lowestoft Town Council to be considered at the April meeting. Seconded by Cllr Brooks; all in favour.

**45. To note progress with setting up a bank account with Unity Trust Bank**

The Project and Committee Clerk confirmed the application was submitted and some signatories were required to provide additional documentation.

**46. To consider the possibility of lease arrangements for car parking areas (some aspects may be confidential)**

To be discussed in confidential session.

***Cllr LeGrice entered the chamber at 18:17***

Cllr Pearce proposed the remainder of the meeting be discussed in confidential session; seconded by Cllr Butler; all in favour.

**47. Date of the next meeting**

Tuesday 25 April 2023 18:00

**48. Items for the next agenda and close**

It was requested items be sent to the office.

An item was requested to consider the arrangements between Lowestoft Town Council and Arnold's Bequest regarding grounds maintenance.

It was requested there be an update for the Unity Trust Bank.

***Cllr Barker entered the chamber at 18:18***

**49. To resolve that the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**

Cllr Pearce proposed the meeting be moved into confidential session; seconded by Cllr Butler; all in favour.

***The Chair closed the meeting to the public and moved into confidential session at 18:19***

***Cllr Parker entered the chamber at 18:19***

It was noted a date could be arranged for another work party at Arnold's Bequest.

**46. To consider the possibility of lease arrangements for car parking areas (some aspects may be confidential)**

Possible lease arrangements for car parking areas were discussed. Cllr Pearce made a confidential proposal; seconded by Cllr Butler; all in favour.

***The Chair closed the meeting at 18:31***