The Town Council wanted your business/organisation to be aware of this meeting in case you would like to attend. Community organisations are welcome to have a stand or give out reports or literature. Please advise the Clerk of attendance and any need for a table or area for a stand, which we will endeavour to accommodate. The Council would be delighted if you were able to display this agenda to raise awareness with local people.

Annual Assembly of the Town

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
Thursday, 1 June 2017

This is your meeting

Every year the Town Council will arrange a meeting at which townspeople can get together and discuss matters affecting local people. As well as this invite to local people, invites are being sent to community organisations, the police, and district and county councillors. Find out more about what is going on locally. Ask questions in this friendly and inclusive forum. Please do come along.

Before the meeting 17:30 – 18:00
Meet your councillor – a chance to meet your new Town Council team

Agenda

- **18.00 – 18:05 Welcome from the Mayor**

The Chair of Lowestoft Town Council will facilitate your meeting

- **18.05 – 18:20 Town Council report to the electors**

The Mayor will outline the workplan of the Council and how the Council will engage with the Community. Includes a short opportunity for questions here and in the open forum

- **18.20 – 18:30 Police report to the electors**

An opportunity for a representative from the police to provide a report. Includes a short opportunity for questions here and in the open forum

- **18.30 – 18:50 District and County Council reports to the electors**

An opportunity for a representative from the District and County Council to provide a report for their councils. Includes a short opportunity for questions here and in the open forum

- **18:50 – 19:20 Community organisation marketplace**

It is hoped a wide-range of organisations will attend and have stands, provide written reports and be on hand to speak with you and answer your questions

- **19:20 – 20:00 Your forum**

Your opportunity to ask any questions and make comments. Do you have any concerns about anything that is or is not happening locally? What would you like to see the Town Council do? Are you interested in being a councillor – what would this involve?

Please note that the timings are indicative only and will be subject to adjustments depending on final speakers

Signed:

Cllr Ian Graham, Mayor of Lowestoft Town Council

Lowestoft Town Council Clerk: Shona Bendix ceo@salc.org.uk 01473833713