

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 22 February 2024.

**The meeting is held in accessible premises and open to the public and press to attend.** Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/89738714759>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/XrQ4NNnk0w>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*Sarah Foote*

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Sarah Foote, Acting Town Clerk  
15 February 2024

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18.45 on Thursday 22 February 2024**

**AGENDA**

**167. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**168. To receive and consider acceptance of apologies for absence**

**169. Declarations of Interests and dispensations**

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

**170. Minutes**

a. To consider the draft Minutes of 8 February 2024.

**171. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**172. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/24/0150/FUL	42 Gunton Church Lane - <b><u>Proposed front and rear extensions, including raising of roof to incorporate attic bedroom with front dormer</u></b>	Gunton And St Margarets
DC/24/0221/FUL	Village Rise Weston Road - <b><u>Installation of prescription collection unit</u></b>	Gunton And St Margarets
DC/24/0353/ADI	Tesco Superstore Leisure Way - <b><u>Illuminated Advertisement Consent - Retrospective installation of 1x 42" LCD media screen size- 860(W)x2160(H)mm Screen size-530(W)x930(H) mm</u></b>	Gunton And St Margarets
DC/24/0047/FUL	Flat 3 174 High Street - <b><u>Replacement of eight UPVC windows on the first and second floors at the front of the building</u></b>	Harbour And Normanston
DC/24/0214/FUL	1 Ferini Gardens Cliftonville Road - <b><u>Proposed Poolhouse</u></b>	Kirkley And Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/24/0438/TCA	Sparrows Nest Whapload Road - <b><u>Sycamore tree with large cavity at base over hanging Cart Score Road, dismantle for safety reasons</u></b>	Harbour And Normanston
DC/24/0559/TCA	Belle Vue Park Yarmouth Road - <b><u>Small sycamore tree over hanging footpath at 45 degrees dismantle to make footpath safe</u></b>	Harbour And Normanston

**173. To receive an update on whether East Suffolk Council accepted the corrected Lowestoft Town Council consultee response on DC/23/4933/DEM**

**174. To receive an update regarding the contents and implications of DC/23/4933/DEM and Lowestoft Town Council's formal position on the matter**

**175. To note the new East Suffolk Council 'Planning Committee Member Call-In' process**

**176. Date and time of the next meeting - 18.45 Thursday 14 March 2024.**

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**177. Items for the next agenda**