

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 12 October 2023.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/84405043355>. The meeting can also be observed via YouTube on the following link: https://youtube.com/live/MXFmt2if_v8.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
5 October 2023

Lowestoft Town Council
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AGENDA

82. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

83. To receive and consider acceptance of apologies for absence

84. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

85. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

86. Minutes

a. To consider the draft Minutes of 14 September 2023.

87. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/3638/FUL	Land To Rear Of 111 And 113 Elm Tree Road - <u>Construction of a new two bedroom bungalow.</u>	Carlton and Whitton
DC/23/3668/FUL	13 Clover Way - <u>Retrospective Application - Single Storey Rear Extension. Conversion Front roof hip to form Gable and open covered front porch</u>	Gunton and St Margarets
DC/23/3027/FUL	39 London Road North - <u>Retrospective Application - Retention of shop front and roller shutters</u>	Harbour and Normanston
DC/23/3677/FUL	Kingdom Hall Of Jehovah's Witnesses Ethel Road - <u>External alterations comprising of infilling of first floor windows, new windows at ground level, replacement external doors, replacement fire escape stair, replacement external render and alterations to boundary walls and railings.</u>	Harbour and Normanston
DC/23/2592/FUL	113 Kirkley Run - <u>Construction of an outbuilding to use as an annexe ancillary to the dwellinghouse</u>	Kirkley and Pakefield
DC/23/3356/FUL	Fen Park Primary School Lovewell Road - <u>Redevelopment of existing playground and construction of a terrace of 8no. dwellings</u>	Kirkley and Pakefield
DC/23/3644/FUL	35 Kirkley Gardens - <u>Proposed rear extension - single storey</u>	Kirkley and Pakefield
DC/23/3654/VOC	198-206 London Road South - <u>Variation of Condition No 2 of DC/21/4024/FUL - (Shop refurbishment and the forming two additional first floor flats)</u>	Kirkley and Pakefield
DC/23/3635/RG3	Jubilee Parade - <u>Temporary siting of WC facilities and cafe on Jubilee Parade for duration of construction works to new two storey facility. Temporary relocation of beach huts as indicated on drawings</u>	Kirkley and Pakefield

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Reference	Address and Description	District Ward
DC/23/3191/OUT	Land Between Hall Lane And, Union Lane - <u>Hybrid Planning Application on 8.27 hectares of land to the north of Hall Lane and south of Union Lane, seeking outline planning permission for 163 no. dwellings, associated infrastructure, public open space and a preschool site (if required). Together with full application for 34 no. dwellings, vehicular access, associated infrastructure, and public open space</u>	Oulton

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/23/3530/TCA	Beach Garage 325 Whapload Road - <u>1no. Sycamore (T1 on plan) - Crown raise to 4 metres over roof tiles</u>	Harbour and Normanston

c. To note the following recommendations made under delegated authority when the Planning Committee did not meet as scheduled on 28 September 2023

Reference	Address and Description	District Ward
DC/23/3376/FUL	Columbus Building Waveney Road - <u>Replacement windows</u>	Harbour and Normanston
It was recommended that the application be considered in line with the Historic Environment Supplementary Planning document, Window Replacement Guidance as the council were concerned for the loss of the original windows will affect the street scene.		
DC/23/2921/FUL	Abigail Court Park Road - <u>Conversion of the Lower Ground Floor to provide 5 self-contained residential units.</u>	Harbour and Normanston
A recommendation was made for approval of this application subject to the consultee response by Suffolk Fire and Rescue being addressed and clarification sought regarding parking provision. Section 6.9 of the design and access statement suggests that on road parking could be used, there was no adequate on-road parking in Park Road or the surrounding area, therefore, the feasibility of the suggestions in the report should be questioned.		
DC/23/3558/FUL	30 St Peters Road - <u>Internal alterations and rear single storey extension</u>	Kirkley and Pakefield
A recommendation was made for approval of this application.		

88. To receive an update on the Lowestoft Neighbourhood Development Plan

89. To receive an update on the timetable for the review of the Waveney Local Plan

90. To consider support for double yellow lines and a 20-mph sign at Myrtle Close

91. Date and time of the next meeting – 18.45 Thursday 26 October 2023.

92. Items for the next agenda.