

Lowestoft Town Council Community Safety Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Community Safety Sub-Committee of Lowestoft Town Council at 13.00 on Wednesday 24 January 2024, at Hamilton House, Battery Green Road, Lowestoft NR32 1DE.

The meeting is held in accessible premises and open to the public and press to attend.

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting.

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/83266455796>. The meeting can also be observed via the following link: <https://youtu.be/9TkKhIK0rdY>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **relevant interests** in matters on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should be present.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S Foote

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Sarah Foote, Deputy Town Clerk
17 January 2024

Lowestoft Town Council
Meeting of the Community Safety Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
13.00 on Wednesday 24 January 2024

AGENDA

59. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

60. To receive and consider acceptance of apologies for absence

61. Declarations of Interests and dispensations

61.1. To receive declarations of disclosable pecuniary, other registerable and non-registerable Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for disclosable pecuniary interests

62. To consider the draft minutes and confidential note of the meeting of 22 November 2023

63. Public forum

63.1. An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

64. Finance

64.1. To review any expenditure by this Sub-Committee from its delegated budget

65. To consider measures to improve the security of the Town Council's assets, including the following:

65.1. To note vandalism and crime record of Town Council assets and consider which sites to prioritise

66. To consider the provision of CCTV for Lowestoft Town Council assets

67. To consider the following regarding Fen Park:

67.1. The Design Out Crime Report (confidential)

67.2. Reports of crime and disorder at Fen Park

67.3. Lighting options for Fen Park

67.4. Recommendations to the Assets, Inclusion and Development Committee on security options for Fen Park

68. Date of the next meeting

Wednesday 27 March 2024 13:00

69. Items for the next agenda and close

70. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda