

Lowestoft Town Council Parks and Open Spaces Sub-Committee

For the attention of all Sub-Committee Members

You are summoned to attend a meeting of the Parks and Open Spaces Sub-Committee of Lowestoft Town Council at 19:00 on 21 February 2023, at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/82807856848>. The meeting can also be observed via YouTube on the following link: <https://youtu.be/mnnbjcEjzxs>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the Agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

S. Bendix

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Shona Bendix, Clerk
14 February 2023

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 21 February 2023

AGENDA

161. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

162. To receive and consider approval of apologies for absence

163. Declarations of Interests and dispensations

163.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda.

163.2. To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

164. To consider the draft minutes of the meeting on 17 January 2023

165. Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

166. To monitor expenditure by this Sub-Committee from its delegated budget

167. To consider review and implementation of the five year plans, including planting plans, in line with budgeting, noting Councillors' comments and feedback from a recent zoom meeting, regarding the following:

167.1 Normanston Park

167.2 Rosedale Park

167.3 Kensington Gardens

167.4 Gunton Community Park

167.5 Great Eastern Linear Park

167.6 Sparrows Nest

167.7 Fen Park

167.8 Belle Vue Park

167.9 Denes Oval

167.10 Cotman Close

167.11 Britten Road Play Area

167.12 Clarkes Lane

167.13 Pakefield Green Play Area (Wellington Road)

167.14 The Ness

167.15 Ness Point

167.16 St Margaret's Plain Play Area

167.17 Bentley Drive Play Area

167.18 Gainsborough Drive Pond

167.19 North Denes (and to consider the management of the open space)

167.20 Links Road Car Park

167.21 Triangle Market

167.22 Town Green

167.23 Land at Upland's Road North (including pond)

168. To consider the provision of bicycle racks in the Town Council's parks, in line with the five year plans

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- 169. To consider development of a pump track in Normanston Park**
- 170. To receive an update on information panels for the following sites:**
170.1 St Margaret's Plain
170.2 Bentley Drive
- 171. To consider making a recommendation to the Assets, Inclusion and Development Committee on the purchase of free standing posts for the play panels removed from the Bentley Drive play area fencing**
- 172. To receive an update on the Sparrows Nest sensory garden, including the following:**
172.1 To consider locations for the replacement trees for the three to be removed as agreed by the Assets, Inclusion and Development Committee
- 173. To consider advice from Suffolk Wildlife Trust on the viability of trees at The Ness**
- 174. To note the progress of a noticeboard sited at Kensington Gardens**
- 175. To consider a request for parking permits in Sparrows Nest for disabled RNPS museum volunteers**
- 176. To consider concerns from a resident regarding feeding of birds and associated issues with rats**
- 177. To consider providing comments to the Standing Orders and Policies Sub-Committee on the following:**
177.1 The Tree Policy
177.2 The Wild Flower Meadows Policy
- 178. Allotments:**
177.1 To consider progressing a public survey to engage interest in the development and volunteer work for community gardens
177.2 To consider a recommendation on areas of land which could be used to provide community gardens or additional allotment plots
- 179. Date of the next meeting**
21 March 2023 19:00
- 180. Items for the next Agenda and Close**
- 181. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**