**Lowestoft Town Council Planning Committee**

**For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road Lowestoft, Suffolk, NR32 1DE** at 17.15 on Tuesday 2nd November 2021.

**The meeting is open to the public and press to attend** and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link <https://us02web.zoom.us/j/82166587967>. The meeting can also be observed via Youtube on the following <https://youtu.be/ZraG8l2gHxQ>. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

The minutes and all public documents associated with this agenda will be published as usual. In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures they should take individually to ensure their safety.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk

26th October 2021

**AGENDA**

# 112. Welcome

# To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

# 113. To receive and consider acceptance of apologies for absence

# 114. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

# 115. To consider the draft Minutes of 19th October 2021.

# 116. To consider any advance comments from the public on any matters on this agenda.

# 117. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

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| --- | --- | --- |
| Reference | Address and Description | District Ward |
| DC/21/3608/FUL | Miniature Golf Course Kiosk Dip Farm Corton Road -  Change of use from kiosk for miniature golf to takeaway site for drinks / snacks. Installation of coffee machine, fridges, freezer, griddle, new windows and extractor fan. | Gunton and St Margarets |
| DC/21/3994/CLP | Highgrove Close Residential Park Highgrove Close-Certificate of Lawful Use (Proposed) - Use of land within the existing caravan site for the siting of static caravans without restriction on the number and layout of caravans up to a maximum of 22 caravan units on the site at any time within the area defined by the extant permission DC/98/0021/FUL, W382/20 | Harbour and Normanston |
| DC/21/4574/LBC | 147 High Street -Listed Building Consent - Proposed internal works. | Harbour and Normanston |
| DC/21/4637/FUL | 147 Stradbroke Road - An extension to the west side of the property, full height and to mirror the length of the original property, with an open ground floor storage area allowing access to the back of the property. The original roof will be carried across the new proposed west extension, finished with matching reclaimed roof tiles to keep the 1930 style of the house | Kirkley and Pakefield |
| DC/21/4336/FUL | 9-11 Beach Road - Change of use of existing solicitors offices to residential use in the form of nine flats | Harbour and Normanston |
| DC/21/4669/FUL | 90-94 St Peters Street - Change of use from a vacant tanning and beauty salon (Sui Generis) to a hot food takeaway (Sui Generis) and amalgamation with adjacent takeaway and associated external alterations. | Harbour and Normanston |

b. To note any reports from the East Suffolk Council Referral Panel.

c. To note an appeal has been made to the Planning Inspectorate:

DC/21/2191/FUL 329 London Road South - against the decision of East Suffolk Council to refuse planning permission for Change front windows.

**118**. Consultations:

a. To consider a response to the Suffolk Cunty Council proposal to upgrade existing cycling and walking routes between Dell Road to the Kirkley Rise. <https://www.suffolk.gov.uk/coronavirus-covid-19/advice-on-travel/active-travel-improvements-for-cycling-and-walking/dell-road-and-kirkley-rise-lowestoft/>

**119.** Date of the next meeting –16.30 on Tuesday 16th November 2021.

# 120. Items for the next Agenda.