

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB** at 17:00 on Tuesday 17 May 2022.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link. <https://us02web.zoom.us/j/83389635755> . The meeting can also be observed via YouTube on the following link <https://youtu.be/ZH7C8TyVUGY>

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of Covid-19, all attendees should bring their own refreshments, their own pen for signing in, and should dress appropriately given the need for increased ventilation on the site. Every person attending should make their own risk assessment of the advisability of attending and/or any measures and should take individually to ensure their safety.

Regards,

SS Bendix

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Shona Bendix, Clerk
11 May 2022

Lowestoft Town Council
Meeting of the Planning Committee
Whitton Residents' Hall, Hawthorn Avenue, Lowestoft, Suffolk, NR33 9BB at 17:00 on
Tuesday 17 May 2022

AGENDA

229. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

230. To receive and consider acceptance of apologies for absence

231. Declarations of Interests and dispensations

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

232. To consider the draft Minutes of 3 May 2022.

233. To consider any advance comments from the public on any matters on this agenda.

234. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/1446/FUL	26 Ranworth Avenue -Single storey side extension	Carlton and Whitton
DC/21/5498/LBC	3 Park Mansions, Flat 1 North Parade - Listed Building Consent - The proposed work is to create 2no openings between Flat 1, 3 Park Mansions and Flat 1, 4 Park Mansions. The openings will be between what is now two livings and two bedrooms. Once the openings have been made the living room in Flat 1, 4 Park Mansions will be converted into a kitchen and the bedroom in Flat 1, 4 Park Mansions will be converted into a bathroom. It is proposed that the new openings will have doors to match the existing doors with the property and the joinery including skirting and architrave will also match the existing within the property	Gunton and St Margarets
DC/22/1610/FUL	8 Turner Close - Single storey ground floor extension (west), plus first floor extension over garage (east)	Gunton and St Margarets
DC/22/1581/ADN	87 High Street -Non Illuminated Advertisement - A mural printed onto aluminium board and installed over the shopfront. The mural depicts a deli. Access to the shop will remain.	Harbour and Normanston
DC/22/1442/FUL	14 Laxfield Way - Construction of oak frame garden room in rear garden of 14 Laxfield Way with bi-fold glass doors, roller shutter, pitched roof in slate tile.	Kirkley and Pakefield
DC/22/1469/FUL	60 Pakefield Road - Adjoining of two studio flats together to create a two bedroom flat.	Kirkley and Pakefield

DC/22/1499/FUL	123 Kirkley Run - Creation of a vehicle access and hardstanding	Kirkley and Pakefield
DC/22/1712/FUL	78 Kirkley Park Road - New 4m x 3650 conservatory to rear shower/utility room.	Kirkley and Pakefield
DC/22/1279/FUL	18 Holton Avenue - Rear Extension and materials.	Oulton Broad

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/1644/TPO	10 Sedlescombe Road Lowestoft Suffolk NR33 9NL-TPO WDC 360/2004. Rear garden. 1 x Oak - Reduce by up to 30% to suitable laterals as part of regular maintenance of the tree.	Carlton And Whitton

c. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

Reference	Address and Description	District Ward
DC/22/1404/FUL	97 The Avenue - Replace the windows on the front	Kirkley and Pakefield
DC/22/1091/FUL	8 Windsor Road - Replacement of rotten (non-original) timber sash windows with PVCu sliding sash windows. Consideration made to keep the external elevation and sightlines as close as possible to the existing.	Kirkley and Pakefield

235. To note adoption of East Suffolk Sustainable Construction Supplementary Planning Document.

236. Date and time of the next meeting - Tuesday 7 June 2022 at 17.15.

237. Items for the next Agenda.