



**APPLICATION FORM FOR A
TEMPORARY PAVEMENT LICENCE, UNTIL 30
SEPTEMBER 2021, TO PUT REMOVABLE FURNITURE
ON HIGHWAY ADJACENT TO PREMISES UNDER THE
BUSINESS AND PLANNING ACT 2020**

Section One – General details

1. Applicant's Name and Address:

GORKEM YILMAZ

2. Applicant's Job Title:

OWNER

3. Name of Premises:

THE RED MINGO

4. Premises Licence number (if a licensed premises under Licensing Act 2003)

WPREM 2453

5. Address of Premises:

4 SURREY STREET NR33 1LJ LOWESTOFT

Landline Number:

Mobile Number: **07891130056**

Email Address:

gorkemyilmaz@hotmail.co.uk

6. Address for Correspondence (if different from above):

7. What is the purpose or purposes of your application for a pavement licence?:

- 1) use of the furniture by the licence-holder to sell or serve food or drink supplied from, or in connection with relevant use of, the premises (eg.. a stall)

☐

and/or

- 2) use of the furniture by other persons for the purpose of consuming food or drink supplied from, or in connection with relevant use of, the premises (eg. tables and chairs)

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8. Location of stall and/or sitting out area and dimensions. Please include a Plan of the proposed layout on the highway adjacent to premises.

.....
.....

* Proposed Number of Stalls

* Proposed Number of Tables:

* Proposed Number of Chairs:

Hours during which stall will be on the street		
	Start time	Finish time
Monday:		
Tuesday:		
Wednesday:		
Thursday:		
Friday:		
Saturday:		
Sunday:		

Hours during which tables and chairs will be on the street		
	Start time	Finish time
Monday:	8.00am	6.00pm
Tuesday:	8.00am	6.00pm
Wednesday:	8.00am	6.00pm
Thursday:	8.00am	6.00pm

Friday:	8.00am	6.00pm
Saturday:		
Sunday:	Closed	Closed

* Proposed other items of furniture/equipment to put on highway adjacent to premises

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Section Two – Details of stall, tables and chairs, means of enclosure and other proposed items of furniture/equipment

9. Details of proposed stall, tables and chairs:

Please give brief description of materials and sizes of stall, tables and chairs to be used (please include a photo or website link to the products)

.....Regular stainless steel round tables which holds up to 4 chairs.

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10. Details of means of enclosure of removable furniture on highway adjacent to premises:

Please give brief description of type, size and design of proposed barriers, if any, to keep removable furniture within the area covered by the pavement licence. If barriers are not going to be used, what actions do you propose to take to keep the removable furniture within the area covered by the pavement licence?

.....**WILL BE KEEPING A DEDICATED STAFF TO KEEP AN EYE ON THE TABLES AND HELP PEOPLE OUT FOR SITTING PLAN**

11. Details of any other proposed items of furniture and equipment (eg. parasols, menu boards, planters, heaters etc).

Please give brief description and supplier/technical details, where appropriate, of proposed items:

**...THE PREMISE HAS 2 BIG ROLLOUT PARASOLS ATTACHED TO THE
BALCONY FOR KEEPING CUSTOMERS OUT FROM RAIN AND IN THE SHADE
WHEN SUN IS OUT.**

- 12. Specify the place of storage of the tables and chairs and other items
when not placed on the highway.
INSIDE THE PREMISE**
-

Section Three - Social distancing measures

Please answer the following questions to support your application:

1. Have you completed a Covid-19 risk assessment?

Yes

2. What social distancing measures will be applied when this licence is in use?

2 mt. Apart

3. Will the placement of the table and chairs allow for people to pass with a minimum of 1+ metres?

Yes

4. How will the table and chairs be managed/cleansed?

By dedicated staff and with antibacterial sprays.

5. How will any noise nuisance or anti-social behaviour arising from the sitting out area be managed?

By reminding customers politely to remain within a reasonable social behaviour and respect other's right of peace and quiet.

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Section Four – Checklist of additional information required

The following must accompany this application. Your application will be rejected if you fail to provide these items:

I confirm that I have enclosed:

Please tick

✓ if yes

Location/Site Plan: showing the dimensions of the area to be used; number and layout of tables and chairs; and any other objects to be placed within the pavement licence area (eg. planters, heaters, parasols, etc). The plan should also show the area in relation to the frontage of the premises.



I confirm that I have enclosed:

Insurance: Please supply a certificate of proof for Public Liability Insurance to the value of £5,000,000 for this additional area of trading.



I confirm that I have enclosed:

Photograph: Please supply a photograph which clearly shows the proposed Pavement Licence area.



Section Five – Declaration

I understand that if this application is approved, I must comply with the conditions attached to the pavement licence issued to me.

Signature:  Date:17/4/21.....

Job

Title:.....**OWNER**.....

PLEASE EMAIL YOUR COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTATION TO licensing@eastsuffolk.gov.uk

EAST SUFFOLK COUNCIL IS NOT CHARGING A FEE FOR A TEMPORARY PAVEMENT LICENCE

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<https://www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Licensing-Privacy-Notice.pdf>