

# Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Planning and Environment Committee of Lowestoft Town Council which will be a video meeting via Zoom, at 16.30 on Tuesday 23 February 2021

Members of the public are welcome to observe the meeting, which can be accessed via <https://youtu.be/tYMsIkIMqhl> and are welcome to submit comments regarding any item on the agenda in advance of the meeting. The minutes and all public documents associated with this agenda will be published as usual. *In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.* The Council's Public Participation Protocol for Video Meetings will apply to this meeting.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room. In this instance, the summons is for a video meeting and any councillor declaring a pecuniary interest will be disconnected from the call and redialled when the agenda item is complete.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S S Bendix*

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Shona Bendix, Clerk  
16 February 2021.

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**Remote meeting to commence at 16.30 on Tuesday 23 February 2021**  
Stream Link: <https://youtu.be/tYMslkIMqhl>

**AGENDA**

**586. Welcome**

To welcome the meeting and remind Councillors and members of the public of the right to report and noting the application of the video meeting protocol

**587. To receive and consider acceptance of apologies for absence**

**588. Declarations of Interests and dispensations**

a. To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda

b. To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

**589.** To note that the Minutes of 9 February 2021 will be agreed at the next appropriate meeting.

**590.** To consider any advance comments from the public on any matters on this agenda.

**591. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/21/0396/FUL	29 Kendal Road - Proposed ground floor extension with associated internal works	Kirkley and Pakefield
DC/20/4127/FUL	Unit 5 10 Battery Green Road - Change of use from Class B1: Light Industrial to Class E (to be used as a martial arts school)	Harbour and Normanston
DC/21/0445/FUL	123 Kirkley Run - Extension and alterations	Kirkley and Pakefield
DC/21/0454/FUL	85-86 High Street - Development of 2 Flats on the first floor accommodation under GPDO Class E of Existing Use. Construction of a Second floor over the existing first floor accommodation.	Harbour and Normanston
DC/21/0327/FUL	23 Cranesbill Road - Amended scheme to that approved in 2020 (DC/19/5065/FUL)	Kirkley and Pakefield
DC/21/0173/FUL	57 Westwood Avenue - Change of use of the First floor only to Class C3 Residential, from Class E(a) - formally Class A1 retail Ground Floor to remain Class E(a) - formally Class A1 retail. Minor alterations to the façade incorporating new windows as indicated on the submitted plans	Carlton and Whitton
DC/21/0203/PN3	Carlton Road General Stores 28 Carlton Road - Prior Notification - Conversion from retail shop back to original dwelling i.e. two bedroom flat. Re instate traditional bay frontage while utilising loading bay for bin/bike storage for new & existing flat above. Installation of flat roof domes will enable light into bedrooms	Kirkley and Pakefield
DC/21/0617/FUL	8 The Avenue - Construction of a two storey rear extension and single storey extension with balcony above	Kirkley and Pakefield
DC/21/0422/PN3	168 London Road South - Prior Notification - From off license to takeaway and restaurant	Kirkley and Pakefield
DC/21/0608/FUL	26 Monckton Avenue - Construction of a single storey side and rear extension	Harbour and Normanston

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DC/21/0589/FUL	St Julians 13 Cliftonville Road - Single and two storey side and rear extensions	Kirkley and Pakefield
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**b.** Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA).

Reference	Address and Description	District Ward
DC/21/0529/TPO	42 Plumtrees - TPO 392 Front garden T1 & T2 - 2 x Silver Birch - Fell to ground level	

**c.** To note any reports from the East Suffolk Council Referral Panel:

DC/20/4839/FUL - 110 Park Road, conversion of a garage. The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of approval. It was agreed that the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval.

**592.** To consider a response to the North Lowestoft Conservation Area Appraisal Draft  
<https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/public-consultation-north-lowestoft-conservation-area-appraisal-draft/>

**593.** To note the East Suffolk Council Planning and Building Control Newsletter February 2021 edition.

**594.** To note the East Suffolk Planning Policy 2019/20 Monitoring and Open Data Update.

**595.** To consider correspondence from Peter Aldous MP for Waveney on changes to permitted development rights and government support for the high street and form any response.

**596.** To consider the concept of indoor markets and the charter for markets within the town.

**597.** To consider public comments in relation to creating lasting tributes to the late Councillor Susan Barnard.

**598.** Date of the next meeting – 17.00 Tuesday 9 March 2021.

**599.** Items for the next Agenda.