

First Light Steering Group Meeting 10/05/2019

In attendance

Genevieve Christie, Lizzie Hall - FlipSide

Phil Aves – Lowestoft Rising

Dave Carlin - Cefas

Clare Matterson - FlipSide

Apologies

Rachel Bunn – East Coast College

Tara Carlton – Lowestoft Town Council

Alice Taylor – Lowestoft Town Council

Claire Simons – Suffolk Police

Emma Butler Smith – Marina Theatre

Hilary Carlisle – Norwich University of the Arts

Update overview/ Minutes/Matters Arising

Not a Lowestoft centric Chamber meeting prior to the Festival.

There will be a VIP drink on the Saturday at the festival - Genevieve has invited Peter Aldiss MP to speak and he has accepted. GC will be asking for names of who we should invite.

Cefas doing launch event for new building in next June – could tie in? Access to First Light VIP list.

Kerry Blair has given us permission to use royal green for Speed of Light set up.

First Light Festival going to use Cliff Road car park. Cefas staff aware of closure of Pakefield road from Friday.

Cefas/ Morgan Sindall Security Light on corner of building – can this stay on for production week but off for the festival?

Station Welcome – GC in touch with community rail partnership about animating the festival.

Lowestoft Arts Group – Friday-Sunday in the urban village hall, instead of in a caravan on the prom.

LH chase Mark Lanham re sandcastle. 5-6pm Saturday so doesn't clash with VIP event.

PA and GC follow up about wellbeing programme. GC meeting someone this afternoon around stress management.

- Access have just launched a wellbeing café. Safe Harbour.
- Ok if quieter overnight in wellbeing as yoga will spill out into tents.
- Should we approach Shout?

No update on Shaftesbury court yet.

PA understanding that playground starting in next week or so – should only take 2 weeks. Matt Stebbing from sentinel project management.

LH met with Wendy Dalton from KBA, she is still not really too involved but offered to help with fliers and posters. GC has all advertising for free flier now.

Draft Programme and festival layout

Safe storage for tools and NHM specimens? 024A for cinema.

- Could we have a safe at Cefas? Camilla also wanted to leave specimens here.

Had good meeting with Natural History Museum and Cefas and science tent is looking great.

No way of counting attendance. Audience Agency will work with us

Marketing and press

All happening!

Signage started going up yesterday. Putting on main roads around Lowestoft, A12 and A146.

DC ask Morgan Sindall about getting a banner printed for the scaffold. Or can Corex ones go up there?

Website always adding bits.

Programme – 10,000 copies to be printed in next 2 weeks. CM could we have for donations towards programmes. Summer Festival committee have buckets.

- LH ask Anne Willis if there is a distribution system for Lowestoft and surrounding area.
- Ask Rebecca about banking merch money and donations. Need a safe storage? Barclays have a night safe?

GC working on articles for lots of local periodicals.

Journal doing an article every week.

Wayne hopefully doing Cerys Mathews show again.

CM to follow up her national links.

Nina Nannar from ITN still interested.

BBC Radio Suffolk Tuesday take over on the 11th June. PA is doing Friday night cultural show.

Logistics

Working schedules

DC and LH to chase up Cefas facilities teams re water.

Looking have St Peter and St John as an artist base.

Using the Seagull for Rosie Lee all week.

Group A rehearsing at Hotel Victoria

Have got Kirkley and Pakefield Football club as parking but looking at security arrangements. A couple of the churches also opening themselves for parking as fundraising.

Peter Byatt, Councillor for Pakefield and Kirkley, is going to find out about the model air club field.

BARS

Couldn't achieve 1 big bar so have gone for 2 smaller bars next each other on the beach – have added extra security for this. A couple of the producers will also be selling local alcohol products on the Upper Esplanade. East Suffolk have been made aware of this and is within the agreed terms of our Premises license. Oliver Platt is our DPS.

Adnam's have now come back and are interested...! May have a pop up shop and supply the VIP event. Green King have also piped up again but think too late to incorporate any other bars.

LH to let John Corkett and Claire know – was waiting until more firmed up. Claire writing Police operational order.

Community engagements

- LH has done a number of talks
- Have a stand at Asda
- PA lots of other meetings to present

PA - Should we do some school assemblies? Particularly around North Lowestoft – Denes/ Somerleyton/ Blundeston? PA to broker. Lizzie and Helen could do?

Ask Joshua Freemantle to document the festival including build up. LH meet with him ahead of time to plan it out. Connect with Matthew Bayfield, Cefas Artist in residence?

GC met with Matthew earlier. Doing a sound/digital/ multimedia installation.

Volunteering

At around 80 volunteers

GC and LH spoke at East Coast College and have recruited 14 Travel and Tourism students as volunteers. Hoping to gain more through Public Services.

DC to send around call out Cefas – some confusion around Yammer set up!?

Any other business

Not dogs on the beach that time of year, not encouraging people bringing dogs with them.

Can we use Cefas water pump on sea front for Rosemary Lee? DC find out. Or ask fire service for a bowser?

PA suggest blown up map to find out where people coming from. Communities team have maps.

Date of next meeting

ACTIONS

LH ask Anne Willis if there is a distribution system for Lowestoft and surrounding area.

Ask Rebecca about banking merch money and donations. Need a safe storage? Barclays have a night safe?

Explore opportunities around station welcome.

LH follow up Mark Lanham

GC and PA to look at programming for Wellbeing

GC to find out update on construction plans for Shaftesbury Court

DC follow up with Mick about water supply for upper esplanade and Rosemary

DC ask Morgan Sindall about storage and banner for scaffold.

PA set up assemblies?

