**Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Payment To | Description | Amount |
| 2nd December 2019 | East Suffolk Council | Links Road Car Park Business Rates December 2019 | £184.00 |
| 2nd December 2019 | East Suffolk Council | Pakefield Street Business Rates December 2019 | £120.00 |
| 2nd December 2019 | East Suffolk Council | Triangle Market Business Rates December 2019 | £115.00 |
| 2nd December 2019 | East Suffolk Council | Sparrows Nest Bowls Club Business Rates December 2019 | £108.00 |
| 2nd December 2019 | East Suffolk Council | Kensington Gardens PC Business Rates December 2019 | £206.00 |
| 2nd December 2019 | GYH Plumbing | Radiator Works at Whitton Meeting Hall | £1,886.97 + £377.39 VAT = £2,264.36 |
| 2nd December 2019 | Urban Vision  | Neighbourhood Plan Services | £5,256.85 + £945.00 VAT = £6,201.85 |
| 2nd December 2019 | NPower | Town Hall Electricity October 2019 | £282.38 + £14.12 VAT = £296.50 |
| 2nd December 2019 | NPower | Triangle Market Electricity August 2019 | £184.49 |
| 2nd December 2019 | NPower | Sparrows Nest Electricity August – October 2019 | £100.68 + £5.03 VAT = £105.71 |
| 2nd December 2019 | NPower | Sparrows Nest Electricity August – October 2019 | £606.48 + £30.32 VAT = £636.80 |
| 2nd December 2019 | Need2Store Ltd | Civic Artefact Storage 18/11/2019 – 18/12/19 | £200.00 + £40.00 = £240.00 |
| 2nd December 2019 | NPower | Sparrows Nest Electricity August – October 2019 | £236.92 + £11.85 VAT = £248.77 |
| 4th December 2019 | SCC Pension Fund | Pensions November 2019 | £4,965.33 |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Payment From | Description | Amount |
| 2nd December 2019 | Tenant | Rental Income from Tenant | £213.16 |
| 4th December 2019 | EventBrite | Monthly Market Income | £25.89 |
| 15th November 2019 | Market Income | Market Income | £83.50 |
| 22nd November 2019 | Market Income | Market Income | £71.50 |
| 29th November 2019 | Market Income | Market Income | £78.50 |

**Payments to Authorise**

|  |  |  |
| --- | --- | --- |
| Payment to | Description | Amount |
| Binder Ltd | Sewage Disposal at Uplands Community Centre | £285.00 + £57.00 VAT = £342.00 |
| East Suffolk Council \* | 2nd May Election Costs | £13,331.87 |
| East Suffolk Norse \* | Partnership Charges for October – December 2019 | 3x £60,400.00 + 3x £12,080.00 = 3x £72,480.00 |

\* These amounts are over the £10,000 limit of Finance and Governance Committee and will need to go to Full Council to be authorised.

**Petty Cash**

There has been no petty cash expenditure in December.