

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**17:00 on 6 November 2018**

**MINUTES**

**Present:** Cllrs Allyson Barron, Amanda Frost, Alan Green, Dick Houghton, Peter Knight, and Alice Taylor (Chair). Cllr John Pitts was present as an observer. **In Attendance:** Sarah Foote (Deputy Town Clerk)  
**Public:** None in attendance

**468. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**469. To receive and consider acceptance of apologies for absence**

Apologies were received and accepted from Cllr Eastwood, Barnard and Parker. Councillor Ford was absent.

**470. Declarations of Interests and dispensations**

It was noted that Cllr Knight had previously been granted a dispensation to report on items related to developments at the CEFAS site.

**471 To consider the accuracy of the Minutes of 23 October 2018**

The minutes of 23 October 2018 were accepted as accurate. Proposed by Cllr Knight; seconded by Cllr Frost; agreed with one abstention by Cllr Green. The minutes were duly signed by the Chair.

**472. Public Forum** - no members present

**473. Planning applications**

The following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) were considered and recommendations of the Council were decided:

Reference	Address and Description	Ward
DC/18/4301/FUL	7 Akethorpe Way - Single storey front extension	St Margarets
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4310/FUL	3A Pakefield Road - Replacement of Existing Windows to front & rear elevations	Kirkley
It was proposed by Cllr Frost, seconded by Cllr Houghton and unanimously agreed to recommend approval of this application.		
DC/18/4292/FUL	31 Monckton Avenue – single storey rear extension	Normanston
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4295/FUL	29 Monckton Avenue - Construction of a two storey rear extension and single storey side extension	Normanston
It was proposed by Cllr Barron, seconded by Cllr Frost and unanimously agreed to recommend approval of this application		
DC/18/4307/FUL	46 Grayson Avenue - Construction of a side and rear extension, altered drive entrance	Pakefield
It was proposed by Cllr Barron, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/4277/FUL	Arosa, Links Road - Construction of a single storey rear extension	Gunton
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4420/FUL	27 Shoals Walk - Construction of rear extension, removal of chimney and replacement of existing windows	Elm Tree
It was proposed by Cllr Knight, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		

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DC/18/4346/LBC	90 London Road, Pakefield - Listed Building Consent - Replacement of 3no. rotten softwood windows to rear of property	Pakefield
It was proposed by Cllr Houghton, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4339/FUL	Site of former 2 – 6 Thurston Road – conversion of storage unit to one bedroom flat	Harbour
It was proposed by Cllr Frost, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		
DC/18/4397/TPO	9 Kirkley Park Road - TPO 210T3 Copper Beech located in rear garden of No. 11 Kirkley Park Road. Reshape branches overhanging No. 61A Laurel Road back to previous pruning points.	Kirkley
It was proposed by Cllr Frost, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		
DC/18/4368/FUL	6 Cowslip Crescent - Alterations and extensions to existing dwelling	Elm Tree
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4371/FUL	163 The avenue - Construction of a new dwelling.	Pakefield
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		

#### 474. Planning Determinations

The following planning determinations were noted as contrary to the recommendations of the Town Council.

Reference	Address and Description	Ward
DC/18/2641/FUL	Shaftesbury Court, Rectory Road – demolition of former care home building and the construction of 30 retirement apartments with associated parking.	Kirkley
The Town Council had recommended approval of this application but it had been refused by the Planning Authority.		
DC/18/3726/FUL	168 the Avenue – creation of vehicular access and hard standing	Pakefield
The Town Council had recommended refusal of this application as it did not comply with the conditions set by Suffolk Highways. The Planning Authority had recommended approval with conditions regarding compliance..		

**475. Consultations** - there were no consultations to consider.

#### 476. Neighbourhood Planning

Area Designation – the consultation period for the revised Oulton Designation Area would expire at the end of November and it was hoped the Town Council's area could be designated shortly after.

#### 477. Sites under ongoing consideration

Old Hospital – it was confirmed that the site had been sold at auction despite attempts to call for the auction to be cancelled.

CEFAS – Cllr Knight reported that cranes were in place ready for the steel work for the new building.

**478. Resident infrastructure concerns** – there were none which had been reported

**479. Date of the next meeting** - 4.00 pm on Tuesday 27 November 2018.

**480. Items for the next Agenda** - No matters were raised for consideration.

#### 481. Resolution to close the meeting to the public

There were no confidential matters for consideration. The Chair closed the meeting at 18.20

Signed: .....

27 November 2018