

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**17:00 on Tuesday 26 February 2019**

**MINUTES**

**Present:** Cllrs Susan Barnard, Tracey Eastwood, Amanda Frost, Alan Green, Peter Knight, Graham Parker and Alice Taylor (Chair)

**In attendance:** Sarah Foote (Deputy Town Clerk)

**Public:** There were no members of the public in attendance

**544. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**545. To receive and consider acceptance of apologies for absence**

Apologies were received from Cllr Allyson Barron and Dick Houghton. Cllr Knight proposed acceptance of the apologies; seconded by Cllr Frost; all in favour.

**546. Declarations of Interests and dispensations**

It was noted that Cllr Knight had previously been granted a dispensation to report on items related to developments at the CEFAS site.

**547. To consider the accuracy of the Minutes of 12 February 2019**

Accepted as accurate. Proposed by Cllr Knight; seconded by Cllr Green; all in favour.

**548. Public Forum**

There were no members of the public in attendance.

**549. Planning applications**

Consideration of the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/19/0628/FUL	2 Rosedale Gardens - Front and rear extensions to house (revised scheme DC/18/4150/FUL) plus re tile main roof.	Elm Tree
It was proposed by Cllr Knight, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/0686/FUL	7 Reynolds Walk - single storey side extension	Gunton
It was proposed by Cllr Knight, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/0473/FUL	64 Gunton Drive - construction of a two storey side extension	Gunton
It was proposed by Cllr Green, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/0527/FUL	68 Gunton Church Lane - construction of single and two storey front and rear extensions	Gunton
It was proposed by Cllr Knight, seconded by Cllr Green and unanimously agreed to recommend approval of this application subject to the installation of obscured glass (as per neighbour consultation comment).		
DC/19/0335/FUL	34 Lyndhurst Road - Replacement of all dilapidated windows with new uPVC working sash windows to all three floors on front elevation and replacement of rear windows to uPVC style sash windows. Replace	Gunton

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**17:00 on Tuesday 26 February 2019**

	balcony in uPVC also.	
It was proposed by Cllr Barnard, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/0479/FUL	9 Corton Road - New vehicular access and vehicle hardstanding	Gunton
It was proposed by Cllr Taylor, seconded by Cllr Knight and unanimously agreed to recommend refusal of this application due to the impact on the street scene.		
DC/19/0604/FUL	9 Monckton Crescent - Loft conversion, carport, rear extension and studio in garden	Normanston
It was proposed by Cllr Knight, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/19/0649/FUL	2 Coastguard Cottages Gordon Road - Construction of a single storey garage/store extension	Harbour
It was proposed by Cllr Barnard, seconded by Cllr Eastwood and unanimously agreed to recommend approval of this application.		
DC/19/0275/FUL	69 Raglan Street - Extend area to rear of shop and extend first floor for storage room	Harbour
It was proposed by Cllr Green, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/19/0594/FUL	5 Rectory Road - replace front windows and door	Kirkley
It was proposed by Cllr Barnard, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/19/0542/FUL	2 Snape Drive - extension and alterations	St Margaret's
It was proposed by Cllr Green, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		

**550. Planning Determinations**

There were no planning determinations contrary to the recommendations of the Town Council to note.

**551. Consultations**

551.a Local Plan for the Broads examination. The consultation on the proposed changes to the Plan was noted and there were no comments.

**552. Neighbourhood Planning**

There would be a presentation desk at the annual town meeting.

**553. Town Hall - proposed inclusion on the Register of Buildings at Risk in Waveney/Suffolk**

The register entry was considered and it was agreed to add the dates that Waveney District Council vacated the building and that it was transferred to the Town Council on 1 April 2017.

**554. Village Green Status for North Denes Open Space** – following a meeting of the AID Committee the previous evening it was agreed that this matter may be more effectively explored through designation in the emerging Neighbourhood Plan and a cross-committee Working Group would be formed to progress this.

**555. North Denes Public Footpaths** – Cllr Barnard provided information on how resident(s) had submitted a request in 2009 to add footpaths to the definitive map. A discussion then took place on how footpaths could be marked out and maintained on the Denes. It was agreed that this was an asset management discussion and should be referred to AID.

**556. Future High Street Fund expression of interest – Lowestoft Town Centre**

It was agreed to support Waveney District Council's expression of interest bid for this central government funding.

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**17:00 on Tuesday 26 February 2019**

**557. New Road Name** – a request for consideration of a name for a new road to be created as a result of the Third Crossing was discussed. It was agreed that this would be discussed further at a meeting of the Full Council.

**558. Sites under ongoing consideration**

Lowestoft Town Council had been asked if currently temporarily vacant buildings in its ownership could be used for pop-up art installations.

**559. Resident infrastructure concerns**

None reported to the Council.

**560. Date of the next meeting**

17:00 on Tuesday 12 March 2019.

**561. Items for the next Agenda**

No items were requested for the next agenda.

**562. Resolution to close the meeting to the public**

There were no confidential matters for consideration.

The Chair closed the meeting 18:36

Signed: .....

12 March 2019