

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ  
16:00 on 24 July 2018

### MINUTES

Present: Cllrs Sue Barnard, Amanda Frost, Graham Parker and Alice Taylor (Chair).

In attendance: Sarah Foote (Clerk) and Cllr John Pitts as an observer. Public: two members .

#### 359. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

#### 360. Apologies for absence

Apologies were received and accepted from Cllrs Barron, Eastwood, Green, Knight and Houghton.

#### 361. Declarations of Interests and dispensations

None.

#### 362. To consider the accuracy of the Minutes:

10 July 2018 – agreed as accurate. Proposed: Cllr Frost; Seconded: Cllr Barnard. Cllr Parker abstained from the vote. The minutes were duly signed by Cllr Taylor.

#### 363. Public Forum

The meeting received a presentation from Suffolk's **Community Speed Watch** Co-ordinator, Mr Curtis. CSW was started in Devon and came to Suffolk Police in 2009. Currently 150 speed watch schemes with 750 volunteers running the schemes over 1,000 sites and 12,606 letters sent. Highest speed was 67 in 30 mph limit and 303 vehicle had a second letter. Anyone in excess of 35 mph receives a warning letter, second letter sent if repeat offender, third occasion a visit from a Police Officer. Anyone exceeding 50 mph automatically receives a visit from a Police Officer. To set a scheme up a minimum of six volunteers is required, sites need to be identified for the road policing team to check safety, visibility lines, and room for volunteers to operate safely. Once sites have been authorised the volunteers self-certifications are double checked, a SNT Police Officer will be nominated to the CSW Team. A device then needs to be bought, calibrated every year and once every three years by return to the manufacture. Once volunteers have been trained by the SNT Police Officer the scheme is ready to operate pending the appointment of volunteer co-ordinator to organise rotas and store equipment etc. It is an effective community tool for slowing vehicles in local communities. It was agreed that a public meeting would be held to engage interest from volunteers. Cllr Taylor thanked Mr Curtis for his informative presentation and she hoped to hold a public meeting to present the concept of CSW further and receive interest from volunteers. A member of the public commented on the Old Hospital Site. The Clerk confirmed that she had received no response from the Suffolk Leaders Group (c/o Mark Bee) and that she had spoken with Ann Filby at the James Paget who would supply a holding statement which would confirm the Trust's intention to sell the site. The member of the public would ask the Friends of Lowestoft Hospital to address the Committee and Cllr Taylor asked what outcome they would like to achieve.

#### 364. Planning applications

The following planning applications were considered (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and the recommendations of the Council were agreed as follows:

Reference	Address and Description	Ward
DC/18/2678/ADI	108 London Road North – rebrand of signage	Harbour
It was proposed by Cllr Barnard, seconded by Cllr Frost and agreed to recommend approval of the application.		

DC/18/2777/FUL	27 Monckton Avenue – construction of a single storey rear extension	Normanston
It was proposed by Cllr Frost, seconded by Cllr Parker and agreed to recommend approval of the application.		
DC/18/2785/TPO	Seventh Day Adventist Church Saxon Road - T1 Lime - Prune back overhang from No. 33 London Road and footpath /road to suitable growth points and Crown lift upto 5m T2 and T3 2 x Walnuts - Prune back overhang from No. 33 London Road to suitable growth points.	Pakefield
It was agreed that this was an incomplete application and as such could not be considered by the Committee.		
DC/18/2733/FUL	Swain Court, Green Drive - Installation of eight bay purpose built scooter store and associated hard standing and ramped access. Also to include the conversion of an external window to a door in order to provide access to the new store	Pakefield
It was proposed by Cllr Barnard, seconded by Cllr Frost and agreed to recommend approval of the application		
DC/18/2733/FUL	5 Station Road - Replace metal frame misted double glazed dormer window, present window does not open wide enough to effect escape in an emergency	Gunton
It was proposed by Cllr Frost, seconded by Cllr Barnard and agreed to recommend approval of the application subject to the replacement window being of a style sympathetic to the conservation area where the property is situated.		
DC/18/2847/FUL	15 Gunton Cliff - Holm Oak - Partial reduction up to 2m, to suitable growth points, to prevent further damage to roof/gutters. Crown thin up to 10%, removing dead, rubbing/crossing branches to allow more light into No.	Gunton
It was proposed by Cllr Parker, seconded by Cllr Frost and agreed to recommend approval of the application.		
DC/18/2637/FUL	93 Normanston Drive – construction of an annexe	Normanston
It was proposed by Cllr Parker, seconded by Cllr Frost and agreed to recommend refusal of the application. The application is not indicative of the proposed dwelling which should be classed as a stand alone two bedroom house and not an annexe to the existing dwelling.		
DC/18/2855/FUL	53 Corton Road - Construction of single storey side extension, two storey rear extension, re-pitch roof space to form second floor accommodation and demolition of garage.	Gunton
It was proposed by Cllr Parker, seconded by Cllr Barnard and agreed to recommend approval of the application		
DC/18/2843/FUL	22 Hillcrest Gardens – construction of a two storey rear extension, front porch and garden room	St Margaret's
It was proposed by Cllr Frost, seconded by Cllr Parker and agreed to recommend approval of the application		

### 365. Planning Determinations

The following planning determinations were noted as contrary to the Town Council's recommendation:

Ref	Address and Description	Ward
DC/18/2160/FUL	46 Grayson Avneue – construction of two storey side extension	Pakefield
The Committee recommend refusal due to cover development and the creation of a terracing Effect. WDC approved the application.		

**366. Neighbourhood Planning**

- a) Area Designation – a decision by the Planning Authority was still awaited. The process was now nine weeks in out of the statutory 13 weeks for a decision to be made.
- b) The reports of the Working Group meetings of 29 June and 6 July were noted. It was noted that completed NPlan surveys were already being received in the office.

**367. Sites under ongoing consideration**

Battery Green Road – Cllr Parker asked what was happening to the former car park and what were the District Council’s intentions for this site. Cllr Taylor believed it was linked to retail outlets.

Old Hospital – this would be progressed as reported in the Public Forum earlier in the meeting

Lakeside Regeneration (former Jeld Wenn site) – Cllr Taylor had attended the public exhibition and confirmed that the plans included 800 homes with shops and cafes. Cllr Taylor had invited the developer to make a presentation that the November Planning Committee.

**368. Market Provision at East Point Pavilion**

The Committee were in agreement to support the provision of pop-up shops/market stalls at the East Point Pavilion location.

**369. Licensing-** there were no matters to consider

**370. Resident infrastructure concerns –**

Cllr Frost reported incidents of speeding on Black Heath Road

The Deputy Clerk reported a request from a resident of Pakefield for a Litter Bin at the junction of Acton Road/London Road south. This matter would need further consideration.

**371. Consultations –** there were no consultations to consider.

**372.** The draft **Recycling Policy** had been sent to Finance and Governance for consideration.

**373. Date of the next meeting** - 5.00 pm on Tuesday 7 August 2018.

**374. Items for the next Agenda** - none.

17.50 Pursuant to the Public Bodies (Admissions to Meetings) Act 1960, it was agreed to close the meeting to the press and public to consider confidential matters relating to Town Council land. The views of the Planning Officer regarding the erection of permanent fencing were noted and it was further noted that this item had been passed to the new Planning Enforcement Officer at the Planning Authority to investigate.

17.55 Meeting closed

..... Signed

**7 August 2018**