

Lowestoft Town Council
Meeting of the Planning and Environment Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
17:00 on 23 October 2018

MINUTES

Present: Cllrs Sue Barnard, Allyson Barron, Amanda Frost, Dick Houghton, Peter Knight, Graham Parker and Alice Taylor (Chair)

In Attendance: Sarah Foote (Deputy Town Clerk)

Public: There was one member of the public in attendance

453. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

454. To receive and consider acceptance of apologies for absence

Apologies were received and accepted from Cllr Green. Councillor Ford and Eastwood were absent.

455. Declarations of Interests and dispensations

It was noted that one of the applications was for the building where the Town Council was housed but as this was a non-pecuniary matter the application would still be considered by the Committee. It was noted that Cllr Knight had previously been granted a dispensation to report on items related to developments at the CEFAS site.

456 To consider the accuracy of the Minutes of 9 October 2018

The minutes of 9 October 2018 were accepted as accurate. Proposed by Cllr Parker; seconded by Cllr Knight; all in favour. The minutes were duly signed by the Chair.

457. Public Forum

A member of the public asked for the Town Council could assist with any legal fees to might be incurred if a group were to try and stop the sale of the Old Hospital site on 26 October. They also asked with an application to register the site as an asset of community value could still be pursued despite guidance from the district council that it was not appropriate. The parishioner reported that further representation would be made at the full council meeting directly following this meeting and the chair advised that the Planning and Environment Committee could not take the matter further.

458. Planning applications

The following planning applications (all available on www.eastsuffolk.gov.uk) were considered and recommendations of the Council were decided:

Reference	Address and Description	Ward
DC/18/4141/FUL	535 London Road South - Construction of a rear outbuilding, front porch and orangery	Kirkley
It was proposed by Cllr Knight, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/18/4150/FUL	2 Rosedale Gardens - Construction of a single storey front and rear extensions to house plus re roof existing main roof	Elm Tree
It was proposed by Cllr Barron, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/18/3969/FUL	22 Suffolk Road - Existing 3 Storey terraced building, upper floor 1 bed flat, middle floor 2 bed flat, ground floor offices, upgrading to significantly improve energy efficiently, sound reduction and fire safety for occupants by installing Eco-UPvC full sash windows	Harbour
It was proposed by Cllr Knight, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/18/4211/FUL	Kentucky Fried Chicken, Marine Parade - Retrospective Application - Installation of an ANPR camera mounted on a pole in order to manage the car park effectively	Kirkley

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It was proposed by Cllr Knight, seconded by Cllr Houghton and unanimously agreed to recommend approval of this application		
DC/18/4164/FUL	74 Kirkley Park Road - To replace existing windows with new UPVC Sash throughout the whole property.	Kirkley
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/4228/FUL	67 Avondale Road - Demolition of garage and store construction of two storey side extension	Normanston
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application. The Committee noted the objectors comments on this application and hoped that the matters raised could be resolved via Building Control.		
DC/18/4213/FUL	110 Pakefield Street - Construction of extension and Juliette balconies	Pakefield
It was proposed by Cllr Houghton, seconded by Cllr Barnard and agreed (six votes in favour, one against (Cllr Parker)) to recommend refusal of this application as presented. Whilst the Council would support the extension to the rear, they felt that the addition of Juliette balconies to the front of the property was not in keeping with the street scene.		
DC/18/3982/FUL	46 Broadwaters Road - Enlarge front porch and new lean-to roof. New windows and to render. New extension/shower room to rear.	Elm Tree
It was proposed by Cllr Parker, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		
DC/18/4078/TPO	1B The Avenue - 1 Horse Chestnut - fell to ground level. Reason: Poor condition/diseased and pushing up fence/path	Pakefield
It was proposed by Cllr Houghton, seconded by Cllr Barron and agreed (six votes in favour, one against (Cllr Knight)) to recommend approval of this application.		
DC/18/3873/FUL	261 London Road South – Change Five Front windows	Kirkley
It was proposed by Cllr Houghton, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/4016/FUL	Hamilton House Business Centre, Battery Green Road - Render brick corner stair enclosures on 4 No. corners of building and block up windows on south elevation	Harbour
It was proposed by Cllr Barron, seconded by Cllr Houghton and agreed (Cllrs Parker and Barnard abstained from the vote) to recommend approval of this application.		
TEF 45981	Proposed base station upgrade at Colville Road	Elm Tree
It was proposed by Cllr Knight, seconded by Cllr Barron and unanimously agreed that the Committee did not have any comments to submit for this application.		

459. Planning Determinations

There were no determinations to note that were contrary to the recommendations of the Town Council.

460. Consultations

To consider were considered and noted:

- Planned changes to Lowestoft Post Office (for information only)
- Oulton Parish Council – Neighbourhood Plan Area Designation was considered by the Committee and it was agreed to submit at comment that the Area Designation was supported by the Council. The Clerk was also asked to thank Oulton Parish Council for their co-operation in resolving the issues relating to the boundaries of their plan and the emerging Lowestoft Neighbourhood Plan.
- Waveney District Council Draft Local Plan. Cllr Taylor provided an update on how the Town Council had been represented at the Local Plan examination.

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461. Neighbourhood Planning

Area Designation – Waveney District Council had responded to confirm that the Town Council’s legal opinion was correct and that the Town Council could designate the whole of the Lowestoft area for its plan. This could be progressed as soon as the consultation on the revised Oulton Plan area had been completed.

462. Sites under ongoing consideration

Old Hospital – further representation would be made by parishioners at the Full Council meeting.
CEFAS – Cllr Knight reported that steel for the new building was being fabricated off-site.

463. Licensing

There were no matters for consideration. This item would be removed from the agenda as a standing item and only added when there were live applications to consider.

464. Resident infrastructure concerns

Parking in Gunton Church Lane – the Deputy Clerk would advise the process for the Church to apply to Suffolk Highways for a designated disabled parking bay.

465. Date of the next meeting

5.00 pm on Tuesday 6 November 2018.

466. Items for the next Agenda

No matters were raised for consideration.

467. Resolution to close the meeting to the public

There were no confidential matters for consideration.

The Chair closed the meeting at 18.20

Signed:
6 November 2018