

# Lowestoft Town Council

## Meeting of the Planning and Environment Committee

**Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ  
16:00 on 10 July 2018**

### MINUTES

Present: Cllrs Sue Barnard, Allyson Barron, Tracey Eastwood, Amanda Frost, Alan Green, Peter Knight, and Alice Taylor (Chair).

In attendance: Sarah Foote (Clerk) and Cllr Ian Graham as an observer. Public: two members (one being Lowestoft Journal)

#### **349. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

#### **350. Apologies for absence**

Apologies were received and accepted from Cllrs Carlton, Parker and Houghton.

#### **351. Declarations of Interests and dispensations**

The dispensation previously granted to Cllr Knight to report on matters relating to development of the CEFAS site was noted.

#### **352. To consider the accuracy of the Minutes:**

26 June 2018 – agreed as accurate. Proposed: Cllr Barron; Seconded: Cllr Green. The minutes were duly signed by Cllr Taylor.

#### **353. Public Forum**

No comments were received.

#### **354. Planning applications**

The following planning applications were considered (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and the recommendations of the Council were agreed as follows:

Reference	Address and Description	Ward
DC/18/2071/FUL	18 The Esplanade – Replacement windows on upper floors	Kirkley
It was noted that this was an incomplete application and as such the Committee were unable to make a comment.		
DC/18/2482/FUL	Plot off Grand Avenue – construction of dwelling	Pakefield
It was proposed by Cllr Barron, seconded by Cllr Green and agreed to recommend approval of the application.		
DC/18/2576/FUL	Former Mill Road Service Station, Mill Road – Construction of a freestanding two storey restaurant with drive-thru, car parking, landscaping, patio, playframe and associated works. Installation of 2No. COD (Customer Order Display) with associated canopies.	Kirkley
It was proposed by Cllr Barron, seconded by Cllr Knight and agreed to recommend approval of the application subject to provision of bins at the drive-thru and the installation of an electric car charging point.		
DC/18/2583/ADI	Former Mill Road Service Station, Mill Road – illuminated Advertisement Consent – Installation of a free standing 12m totem sign.	Kirkley
It was proposed by Cllr Barron, seconded by Cllr Knight and agreed to recommend approval of the application		

DC/18/2543/FUL	Easton House, 22 Beach Road – replacement of windows and balcony door	Harbour
It was proposed by Cllr Frost, seconded by Cllr Green and agreed to recommend approval of the application		
DC/18/2503/TPO	21 Gunton Church Lane - TPO 1 - 4 G5 Front Garden T1 Oak - Fell as heavily suppressed a poor form growing over highway T2 Oak - Suppressed with viable canopy crown reduce by 30% Oak trees between these trees to be deadwooded	Gunton
The Committee were concerned for any unnecessary loss of the Oak Tree and it was agreed to ask that the Tree Officer only grants permission for this if they are content the tree cannot be saved.		
DC/18/2504/TPO	Footpath next to 21 Gunton Church Lane – TPO 1 - 4 G5 Footpath alongside No. 21 Gunton Church Lane - WDC land T1 Oak - Reduce by 30%. Limbs suppressing Oak in garden of 21 Gunton Church Lane. Crown lift over footpath, mainly remove one over extended branch running along and over footpath and reduce by 30% limb it is supporting to reduce loading	Gunton
It was proposed by Cllr Knight, seconded by Cllr Eastwood and agreed to recommend approval of the application		
DC/18/2585/ADN	Land at Kirkley Rise and Mill Road - Non Illuminated Advertisement Consent - Various Site Signage including 1no. gateway height restrictor, 9no. free standing signs, 1no. side by side directional, 3no. banner units, 1no. play land sign and 23no. Dot Signs	Kirkley
It was proposed by Cllr Barron, seconded by Cllr Knight and agreed to recommend approval of the application		
DC/18/2575/FUL	7 Cliftonville Road – Construction of a side extension to create lobby to garage conversion	Pakefield
It was proposed by Cllr Barnard, seconded by Cllr Knight and agreed to recommend approval of the application		
DC/18/2584/ADI	Former Mill Road Service Station, Mill Road – illuminated advertisement consent – installation of 7 no fascia signs	Pakefield
It was proposed by Cllr Barron, seconded by Cllr Knight and agreed to recommend approval of the application		
DC/18/2589/FUL	22 Lyngate Avenue – construction of single storey front and rear extensions and a detached garage/store	Elm Tree
It was proposed by Cllr Green, seconded by Cllr Knight and agreed to recommend approval of the application		
DC/18/2541/FUL	126 The Avenue – creation of vehicle hard standing	Pakefield
It was proposed by Cllr Barron, seconded by Cllr Knight and agreed to recommend refusal of the application as per the Suffolk Highways comments on the compliance with Highways regulations.		
DC/18/2641/FUL	Shaftesbury Court, Rectory Road – Demolition of former care home building and the construction of 30 retirement apartments with associated car parking	Kirkley
It was proposed by Cllr Knight, seconded by Cllr Green and agreed to recommend approval of the application. Cllr Eastwood abstained from this vote.		
DC/18/2647/FUL	Unit 4, Herring Fishery Score – construction of 35 apartments	Harbour
It was proposed by Cllr Green, seconded by Cllr Knight and agreed to recommend approval of the application subject to the installation of electric car charging points.		

DC/18/2626/FUL	39 Skamacre Crescent – Removing garage and replacing with an one-storey extension in the right hand side of house with velux windows. Second floor extension at the back of the house, on top of existing bottom level.	Normanston
It was proposed by Cllr Knight, seconded by Cllr Green and agreed to recommend refusal of the application due to not enough information being provided on the detail of the design and materials to be used to ascertain if the development would be fitting with the street scene.		

**355. Planning Determinations**

There were no planning determinations to be noted as contrary to the Town Council’s recommendation:

**356. Neighbourhood Planning**

- a) Area Designation – a representative from Oulton Parish Council had attended the last NPlan Working Group meeting and was concerned that an area of Lowestoft had already been surveyed as part of the NPlan Oulton had commenced in 2014. The member was advised to contact WDC for clarification.
- b) The reports of the Working Group meetings of 8 and 22 June were noted. It was noted that NPlan initial surveys would be available at the Town Council stand at the Summer Festival.

**357. Resident infrastructure concerns** - none.

**358. Sites under ongoing consideration** - No matters to note.

**359. Licensing- Consultations** – there were no consultations to consider.

**360. Date of the next meeting** - 4.00 pm on Tuesday 24 July 2018.

**361. Items for the next Agenda.** It was noted that Cllrs would attend the Lowestoft Lakeside Regeneration exhibition and report back to the Committee.

18.15 Meeting Closed

..... Signed

**24 July 2018**