


Councillor: Neil Coleby

Body: Various

Report Date: 2nd August 2018

<p>Meetings attended and dates</p>	<p>4th & 23rd (pm) July - Asset Walkabouts 19th – Meeting with local historians about Heritage Plaques 21st & 22nd – LTC stall at Summer Festival 23rd – EoE Steering Group initial meeting 24th – Meeting with WDC regarding Marina Theatre 25th – Meeting with The Architectural Heritage Fund & East Suffolk Building Preservation Trust regarding fund application for Town Hall and other matters 26th - Monthly review meeting with Norse 27th – Meeting with Sentinel to discuss play areas, sports and mutual working 31st - Meeting with Eventguard and Norse re: CCTV 1st – Meeting with Nicholsons re Hamilton House Lease 2nd – Meeting to review Marina Theatre Supplemental Agreement Meeting with Hamilton House re: office Meeting with signage company: Hamilton House Visit to review of CCTV suite and camera condition</p>
<p>Key issues discussed at the meeting(s) (relevant to LTC and its constituents)</p>	<p>19th Meeting with John Stannard and David Butcher. We had a productive meeting and discussed ways forward with the plaques. Since then we have been exchanging information along with Chris Brooks and are well on the way to compiling an accurate record of all the existing plaques as well as options for new plaques and well as the process for producing a plaque.</p> <p>21st & 22nd Spoke to the organisers of a new youth forum in the town and discussed ways we could work together as it would enable us input without having to set up our own youth council.</p> <p>23rd Initial meeting of the EoE Steering group. I'll produce a separate report on this item.</p> <p>24th This meeting was also attended by Ian, Shona and Sarah and notes taken and will be dealt with in confidential session.</p> <p>25th Alice and I met with the Architectural Heritage Fund and East Suffolk Building Preservation Trust regarding a bid to the AHF for a grant towards the town hall and how that could work together with a bid into the HLF. This would be mainly for consultation/specialist advice regarding the future options for the town hall.</p> <p>26th Review meeting with Norse attended by Ian, Alan, Shona, Mark, Lauren</p>

	<p>and myself. Notes of the meeting were taken.</p> <p>27th Meeting with Sentinel to discuss play areas. They will compile an update to date report on each play area with age of equipment, age suitability, options etc. We also spoke about joint working on sports and recreation as well as Sentinel doing a presentation to Full Council.</p> <p>31st Meeting with Eventguard (a part of Norse) to discuss CCTV so they could work on a proposal for the council regarding the options of them taking on the contract and developing the CCTV service. This was purely an exploratory meeting and attended by Ian, Amanda, Graham and myself.</p> <p>1st Meeting with Nicholsons to go through the draft lease on Hamilton House. Ian, Shona and I spent just under three hours and dissected the lease and agreed changes which he will negotiate on our behalf so that a final draft lease can be brought to Full Council.</p> <p>2nd Meeting between Ian, Shona and myself to review the Supplemental Agreement with regards to the Marina Theatre Trust. The document has been completely reviewed and Nicholsons consulted and a new draft is being exchanged with the other parties.</p> <p>Additional to this Mark and I have had regular weekly meetings with ECPS regarding the refurbishment of our space in Hamilton House.</p> <p>Alice, Mark and myself met with the company to organise internal and external signage for Hamilton House</p> <p>Ian, Keith, Graham and I visited the CCTV Monitoring Room and reviewed each camera with regard to clarity of vision and functionality. On the whole we were pleased that the standard of image was better than anticipated but the system does have issues due to lack of historic investment.</p>
<p>Any actions required by LTC?</p>	<p>All issues will be dealt with within the agenda.</p>
<p>Signed:</p> 	<p>Date: 5/8/18</p>