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## Annual Budget - By Combined Account Code

Note: July 2018

|                                    | <u>Last Year</u>              |                  | <u>Current Year</u> |              |          |                  |          |                  | <u>Next Year</u> |          |                 |          |
|------------------------------------|-------------------------------|------------------|---------------------|--------------|----------|------------------|----------|------------------|------------------|----------|-----------------|----------|
|                                    | Budget                        | Actual           | Brought Forward     | Net Virement | Agreed   | EMR              | Total    | Actual YTD       | Agreed           | EMR      | Carried Forward |          |
| <b><u>Budget Income</u></b>        |                               |                  |                     |              |          |                  |          |                  |                  |          |                 |          |
| 1000                               | Property Lettings - Exempt    | 127,700          | 126,766             | 0            | 0        | 129,515          | 0        | 129,515          | -13,110          | 0        | 0               | 0        |
| 1076                               | Precept                       | 1,392,280        | 1,392,280           | 0            | 0        | 1,608,848        | 0        | 1,608,848        | 804,424          | 0        | 0               | 0        |
| 1085                               | Donations                     | 0                | 1,000               | 0            | 0        | 0                | 0        | 0                | 5,000            | 0        | 0               | 0        |
| 1090                               | Grants                        | 0                | 9,480               | 0            | 0        | 0                | 0        | 0                | 5,350            | 0        | 0               | 0        |
| 1095                               | CIL                           | 0                | 45,221              | 0            | 0        | 0                | 0        | 0                | 6,112            | 0        | 0               | 0        |
| 1100                               | Allotment Income              | 0                | 0                   | 0            | 0        | 525              | 0        | 525              | 583              | 0        | 0               | 0        |
| 1105                               | Events                        | 0                | 0                   | 0            | 0        | 0                | 0        | 0                | 55               | 0        | 0               | 0        |
| 1150                               | Leisure Activity Fees Vatable | 6,800            | 25,268              | 0            | 0        | 0                | 0        | 0                | 1,334            | 0        | 0               | 0        |
| 1160                               | Leisure Activity Fees Non VAT | 23,000           | 0                   | 0            | 0        | 0                | 0        | 0                | 0                | 0        | 0               | 0        |
| 1170                               | Fees & Charges - Vatable      | 800              | 0                   | 0            | 0        | 0                | 0        | 0                | 0                | 0        | 0               | 0        |
| 1190                               | DMO Loan                      | 0                | 0                   | 0            | 0        | 0                | 0        | 0                | 199,930          | 0        | 0               | 0        |
| 1199                               | Unknown VAT 17-18             | 0                | 12,720              | 0            | 0        | 0                | 0        | 0                | 27,880           | 0        | 0               | 0        |
|                                    | <b>Total Income</b>           | <b>1,550,580</b> | <b>1,612,735</b>    | <b>0</b>     | <b>0</b> | <b>1,738,888</b> | <b>0</b> | <b>1,738,888</b> | <b>1,037,558</b> | <b>0</b> | <b>0</b>        | <b>0</b> |
| <b><u>Overhead Expenditure</u></b> |                               |                  |                     |              |          |                  |          |                  |                  |          |                 |          |
| 4000                               | Salaries - Gross              | 183,000          | 52,891              | 0            | -30,000  | 187,957          | 0        | 157,957          | 45,130           | 0        | 0               | 0        |
| 4005                               | Employers National Insurance  | 24,300           | 4,439               | 0            | 0        | 24,998           | 0        | 24,998           | 3,957            | 0        | 0               | 0        |
| 4010                               | Employers Superannuation      | 29,300           | 11,021              | 0            | 0        | 46,989           | 0        | 46,989           | 13,170           | 0        | 0               | 0        |
| 4015                               | Apprentices                   | 0                | 0                   | 0            | -30,000  | 30,000           | 0        | 0                | 0                | 0        | 0               | 0        |
| 4050                               | Interim Support & Staff Costs | 0                | 21,875              | 0            | -25,000  | 50,000           | 0        | 25,000           | 0                | 0        | 0               | 0        |
| 4055                               | Training                      | 7,000            | 2,457               | 0            | 0        | 8,500            | 0        | 8,500            | 2,150            | 0        | 0               | 0        |
| 4060                               | Equipment                     | 2,000            | 0                   | 0            | 0        | 2,000            | 0        | 2,000            | 33               | 0        | 0               | 0        |
| 4065                               | Printing                      | 5,000            | 0                   | 0            | 0        | 2,000            | 0        | 2,000            | 0                | 0        | 0               | 0        |
| 4070                               | Stationery                    | 2,500            | 344                 | 0            | 0        | 2,500            | 0        | 2,500            | 222              | 0        | 0               | 0        |

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|      |                           | <u>Last Year</u> |        | <u>Current Year</u> |              |        |     |        |            | <u>Next Year</u> |     |                 |
|------|---------------------------|------------------|--------|---------------------|--------------|--------|-----|--------|------------|------------------|-----|-----------------|
|      |                           | Budget           | Actual | Brought Forward     | Net Virement | Agreed | EMR | Total  | Actual YTD | Agreed           | EMR | Carried Forward |
| 4075 | Postage                   | 4,000            | 10     | 0                   | 0            | 1,000  | 0   | 1,000  | 10         | 0                | 0   | 0               |
| 4080 | Telephones                | 7,400            | 408    | 0                   | 0            | 1,400  | 0   | 1,400  | 69         | 0                | 0   | 0               |
| 4085 | Subscriptions             | 2,000            | 167    | 0                   | 0            | 1,000  | 0   | 1,000  | 959        | 0                | 0   | 0               |
| 4090 | Audit Fees                | 4,000            | 2,750  | 0                   | 0            | 4,000  | 0   | 4,000  | -2,000     | 0                | 0   | 0               |
| 4095 | Insurance                 | 30,800           | 26,316 | 0                   | -5,000       | 27,632 | 0   | 22,632 | 19,880     | 0                | 0   | 0               |
| 4100 | Advertising               | 3,000            | 5,290  | 0                   | 0            | 3,000  | 0   | 3,000  | 556        | 0                | 0   | 0               |
| 4105 | IT                        | 10,000           | 4,222  | 0                   | 0            | 10,000 | 0   | 10,000 | 100        | 0                | 0   | 0               |
| 4110 | Bank Charges              | 3,000            | 65     | 0                   | 0            | 1,000  | 0   | 1,000  | 110        | 0                | 0   | 0               |
| 4115 | Professional Fees         | 2,000            | 10,231 | 0                   | 0            | 1,000  | 0   | 1,000  | 2,826      | 0                | 0   | 0               |
| 4120 | Miscellaneous & Meetings  | 3,000            | 375    | 0                   | 0            | 1,500  | 0   | 1,500  | 22         | 0                | 0   | 0               |
| 4130 | Provision for legal costs | 0                | 0      | 0                   | 0            | 0      | 0   | 0      | 882        | 0                | 0   | 0               |
| 4135 | Elections                 | 39,660           | 18,618 | 0                   | 0            | 20,000 | 0   | 20,000 | 0          | 0                | 0   | 0               |
| 4140 | Civic & Ceremonial        | 7,000            | 396    | 0                   | 0            | 7,000  | 0   | 7,000  | 570        | 0                | 0   | 0               |
| 4145 | Budget Contingency        | 100,000          | 0      | 0                   | -40,000      | 50,000 | 0   | 10,000 | 0          | 0                | 0   | 0               |
| 4150 | Travel Expenses           | 1,500            | 186    | 0                   | 0            | 1,000  | 0   | 1,000  | 139        | 0                | 0   | 0               |
| 4300 | Business Rates            | 43,520           | 5,219  | 0                   | 0            | 21,080 | 0   | 21,080 | 7,514      | 0                | 0   | 0               |
| 4305 | BID Levy                  | 0                | 1,530  | 0                   | 0            | 1,576  | 0   | 1,576  | 511        | 0                | 0   | 0               |
| 4310 | Water                     | 24,700           | 0      | 0                   | 0            | 25,399 | 0   | 25,399 | 0          | 0                | 0   | 0               |
| 4315 | Cleaning                  | 400              | 0      | 0                   | 0            | 400    | 0   | 400    | 0          | 0                | 0   | 0               |
| 4320 | Planned Maintenance       | 8,000            | 14,085 | 0                   | 0            | 8,000  | 0   | 8,000  | 35,444     | 0                | 0   | 0               |
| 4325 | Responsive Maintenance    | 11,500           | 0      | 0                   | 0            | 16,400 | 0   | 16,400 | 2,240      | 0                | 0   | 0               |
| 4330 | Electricity               | 23,400           | 0      | 0                   | 0            | 26,820 | 0   | 26,820 | 0          | 0                | 0   | 0               |
| 4335 | Gas                       | 9,600            | 0      | 0                   | 0            | 10,082 | 0   | 10,082 | 0          | 0                | 0   | 0               |
| 4340 | Furniture & Equipment     | 200              | 325    | 0                   | 0            | 200    | 0   | 200    | 32,122     | 0                | 0   | 0               |
| 4345 | Machine R&M               | 1,000            | 0      | 0                   | 0            | 1,000  | 0   | 1,000  | 0          | 0                | 0   | 0               |

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|------|---------------------------------------|------------------|------------------|---------------------|--------------|------------------|----------|------------------|------------------|------------------|----------|-----------------|
|      |                                       | Budget           | Actual           | Brought Forward     | Net Virement | Agreed           | EMR      | Total            | Actual YTD       | Agreed           | EMR      | Carried Forward |
| 4350 | Laundry                               | 100              | 0                | 0                   | 0            | 100              | 0        | 100              | 0                | 0                | 0        | 0               |
| 4355 | Refurbishment                         | 1,400            | 0                | 0                   | 0            | 50,000           | 0        | 50,000           | 0                | 0                | 0        | 0               |
| 4360 | Materials                             | 2,000            | 0                | 0                   | 0            | 2,000            | 0        | 2,000            | 0                | 0                | 0        | 0               |
| 4400 | Lowestoft Collection                  | 0                | 0                | 0                   | 0            | 28,000           | 0        | 28,000           | 0                | 0                | 0        | 0               |
| 4450 | Grants                                | 0                | 500              | 0                   | 0            | 50,000           | 0        | 50,000           | 3,083            | 0                | 0        | 0               |
| 4460 | Misc Supplies and Services            | 1,800            | 0                | 0                   | 0            | 1,800            | 0        | 1,800            | 0                | 0                | 0        | 0               |
| 4465 | Events                                | 0                | 5,000            | 0                   | 0            | 0                | 0        | 0                | 0                | 0                | 0        | 0               |
| 4505 | Marina Theatre Management Fee         | 150,000          | 0                | 0                   | 0            | 150,000          | 0        | 150,000          | 150,000          | 0                | 0        | 0               |
| 4600 | Administration Fee - Allotment        | 900              | 900              | 0                   | 0            | 900              | 0        | 900              | 1,000            | 0                | 0        | 0               |
| 4615 | East Of England Park                  | 0                | 0                | 0                   | -20,000      | 75,000           | 0        | 55,000           | 0                | 0                | 0        | 0               |
| 4700 | Hamilton House                        | 0                | 0                | 0                   | 150,000      | 0                | 0        | 150,000          | 0                | 0                | 0        | 0               |
| 5000 | Repairs & Maintenance                 | 60,700           | 0                | 0                   | 0            | 63,650           | 0        | 63,650           | 0                | 0                | 0        | 0               |
| 6500 | Ground Maintenance Contract           | 450,900          | 710,600          | 0                   | 0            | 474,676          | 0        | 474,676          | 0                | 0                | 0        | 0               |
| 6505 | CCTV Contract                         | 290,000          | 0                | 0                   | 0            | 262,787          | 0        | 262,787          | 0                | 0                | 0        | 0               |
| 9985 | DMO Investment                        | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 300,000          | 0                | 0        | 0               |
| 9990 | Building Purchases                    | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 335,000          | 0                | 0        | 0               |
| 9995 | Utilities                             | 0                | 11,385           | 0                   | 0            | 0                | 0        | 0                | 0                | 0                | 0        | 0               |
|      | <b>Overhead Expenditure</b>           | <b>1,550,580</b> | <b>911,605</b>   | <b>0</b>            | <b>0</b>     | <b>1,754,346</b> | <b>0</b> | <b>1,754,346</b> | <b>955,700</b>   | <b>0</b>         | <b>0</b> | <b>0</b>        |
|      | <b>Total Budget Income</b>            | <b>1,550,580</b> | <b>1,612,735</b> | <b>0</b>            | <b>0</b>     | <b>1,738,888</b> | <b>0</b> | <b>1,738,888</b> | <b>1,037,558</b> | <b>0</b>         | <b>0</b> | <b>0</b>        |
|      | <b>Expenditure</b>                    | <b>1,550,580</b> | <b>911,605</b>   | <b>0</b>            | <b>0</b>     | <b>1,754,346</b> | <b>0</b> | <b>1,754,346</b> | <b>955,700</b>   | <b>0</b>         | <b>0</b> | <b>0</b>        |
|      | <b>Net Income over Expenditure</b>    | <b>0</b>         | <b>701,130</b>   | <b>0</b>            | <b>0</b>     | <b>-15,458</b>   | <b>0</b> | <b>-15,458</b>   | <b>81,858</b>    | <b>0</b>         | <b>0</b> | <b>0</b>        |
|      | less Transfer to EMR                  | 0                | 45,221           | 0                   | 0            | 0                | 0        | 0                | 0                | 0                | 0        | 0               |
|      | <b>Movement to/(from) Gen Reserve</b> | <b>0</b>         | <b>655,909</b>   |                     |              | <b>(15,458)</b>  |          | <b>(15,458)</b>  | <b>81,858</b>    | <b>0</b>         |          |                 |