

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Administration</u>								
1076 Precept	(6,112)	804,424	1,608,848	804,424			50.0%	
1085 Donations	5,000	5,000	0	(5,000)			0.0%	
1095 CIL	6,112	6,112	0	(6,112)			0.0%	
Administration :- Income	5,000	815,536	1,608,848	793,312			50.7%	0
4000 Salaries - Gross	12,558	31,181	187,957	156,776	156,776		16.6%	
4005 Employers National Insurance	1,297	2,664	24,998	22,334	22,334		10.7%	
4010 Employers Superannuation	3,228	9,683	46,989	37,306	37,306		20.6%	
4015 Apprentices	0	0	30,000	30,000	30,000		0.0%	
4050 Interim Support & Staff Costs	0	0	50,000	50,000	50,000		0.0%	
4055 Training	928	1,043	8,500	7,457	7,457		12.3%	
4060 Equipment	33	33	2,000	1,967	1,967		1.6%	
4065 Printing	0	0	2,000	2,000	2,000		0.0%	
4070 Stationery	53	217	2,500	2,283	2,283		8.7%	
4075 Postage	10	10	1,000	990	990		1.0%	
4080 Telephones	0	0	1,000	1,000	1,000		0.0%	
4085 Subscriptions	202	959	1,000	41	41		95.9%	
4090 Audit Fees	750	(2,000)	4,000	6,000	6,000		(50.0%)	
4095 Insurance	0	19,611	27,632	8,021	8,021		71.0%	
4100 Advertising	0	0	3,000	3,000	3,000		0.0%	
4105 IT	0	750	10,000	9,250	9,250		7.5%	
4110 Bank Charges	29	54	1,000	946	946		5.4%	
4115 Professional Fees	10,600	485	1,000	515	515		48.5%	
4120 Miscellaneous & Meetings	13	13	1,500	1,487	1,487		0.9%	
4135 Elections	0	0	20,000	20,000	20,000		0.0%	
4140 Civic & Ceremonial	0	0	7,000	7,000	7,000		0.0%	
4145 Budget Contingency	0	0	50,000	50,000	50,000		0.0%	
4150 Travel Expenses	112	112	1,000	888	888		11.2%	
5000 Repairs & Maintenance	0	0	23,000	23,000	23,000		0.0%	
Administration :- Indirect Expenditure	29,813	64,815	507,076	442,261	0	442,261	12.8%	0
Movement to/(from) Gen Reserve	(24,813)	750,721						
<u>150 Office Accom & Town Hall</u>								
4080 Telephones	0	69	400	331	331		17.3%	
4300 Business Rates	0	0	20,000	20,000	20,000		0.0%	
4305 BID Levy	0	0	1,576	1,576	1,576		0.0%	
4310 Water	0	0	100	100	100		0.0%	
4315 Cleaning	0	0	400	400	400		0.0%	
4320 Planned Maintenance	9,600	30,000	8,000	(22,000)	(22,000)		375.0%	

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4325 Responsive Maintenance	0	0	6,000	6,000		6,000	0.0%	
4330 Electricity	0	0	16,000	16,000		16,000	0.0%	
4335 Gas	0	0	9,000	9,000		9,000	0.0%	
4340 Furniture & Equipment	0	0	200	200		200	0.0%	
4345 Machine R&M	0	0	1,000	1,000		1,000	0.0%	
4350 Laundry	0	0	100	100		100	0.0%	
4360 Materials	0	0	2,000	2,000		2,000	0.0%	
Office Accom & Town Hall :- Indirect Expenditure	9,600	30,069	64,776	34,707	0	34,707	46.4%	0
Movement to/(from) Gen Reserve	(9,600)	(30,069)						
<u>200 Art, Heritage & Museums</u>								
4325 Responsive Maintenance	0	0	400	400		400	0.0%	
4330 Electricity	0	0	1,133	1,133		1,133	0.0%	
4335 Gas	0	0	464	464		464	0.0%	
4400 Lowestoft Collection	0	0	28,000	28,000		28,000	0.0%	
Art, Heritage & Museums :- Indirect Expenditure	0	0	29,997	29,997	0	29,997	0.0%	0
Movement to/(from) Gen Reserve	0	0						
<u>250 Tingdene - Camping & Caravan</u>								
1000 Property Lettings - Exempt	0	(23,508)	80,000	103,508			(29.4%)	
Tingdene - Camping & Caravan :- Income	0	(23,508)	80,000	103,508			(29.4%)	0
4310 Water	0	0	1,300	1,300		1,300	0.0%	
Tingdene - Camping & Caravan :- Indirect Expenditure	0	0	1,300	1,300	0	1,300	0.0%	0
Movement to/(from) Gen Reserve	0	(23,508)						
<u>300 Events & Grants</u>								
1000 Property Lettings - Exempt	0	0	5,300	5,300			0.0%	
1090 Grants	5,350	5,350	0	(5,350)			0.0%	
Events & Grants :- Income	5,350	5,350	5,300	(50)			100.9%	0
4330 Electricity	0	0	1,133	1,133		1,133	0.0%	
4450 Grants	0	1,000	50,000	49,000		49,000	2.0%	
4460 Misc Supplies and Services	0	0	1,800	1,800		1,800	0.0%	
Events & Grants :- Indirect Expenditure	0	1,000	52,933	51,933	0	51,933	1.9%	0
Movement to/(from) Gen Reserve	5,350	4,350						
<u>350 Marina Threatre</u>								
4320 Planned Maintenance	0	3,900	0	(3,900)		(3,900)	0.0%	

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4325 Responsive Maintenance	0	0	10,000	10,000		10,000	0.0%	
4505 Marina Theatre Management Fee	0	90,000	150,000	60,000		60,000	60.0%	
Marina Theatre :- Indirect Expenditure	0	93,900	160,000	66,100	0	66,100	58.7%	0
Movement to/(from) Gen Reserve	0	(93,900)						
400 Allotments								
1100 Allotment Income	583	583	525	(58)			111.0%	
Allotments :- Income	583	583	525	(58)			111.0%	0
4600 Administration Fee - Allotment	1,000	1,000	900	(100)		(100)	111.1%	
Allotments :- Indirect Expenditure	1,000	1,000	900	(100)	0	(100)	111.1%	0
Movement to/(from) Gen Reserve	(417)	(417)						
405 East Of England Park								
4615 East Of England Park	0	0	75,000	75,000		75,000	0.0%	
East Of England Park :- Indirect Expenditure	0	0	75,000	75,000	0	75,000	0.0%	0
Movement to/(from) Gen Reserve	0	0						
410 Great Eastern Linear Park								
6500 Ground Maintenance Contract	0	42	1,035	993		993	4.1%	
Great Eastern Linear Park :- Indirect Expenditure	0	42	1,035	993	0	993	4.1%	0
Movement to/(from) Gen Reserve	0	(42)						
412 Raphael Walk								
6500 Ground Maintenance Contract	0	13	311	298		298	4.1%	
Raphael Walk :- Indirect Expenditure	0	13	311	298	0	298	4.1%	0
Movement to/(from) Gen Reserve	0	(13)						
414 4 High Street								
6500 Ground Maintenance Contract	0	88	2,174	2,086		2,086	4.1%	
4 High Street :- Indirect Expenditure	0	88	2,174	2,086	0	2,086	4.1%	0
Movement to/(from) Gen Reserve	0	(88)						
418 Land at Stoven Close								
6500 Ground Maintenance Contract	0	114	2,795	2,681		2,681	4.1%	
Land at Stoven Close :- Indirect Expenditure	0	114	2,795	2,681	0	2,681	4.1%	0
Movement to/(from) Gen Reserve	0	(114)						

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420 Amenity Land Delius Close								
6500 Ground Maintenance Contract	0	8	207	199		199	4.1%	
Amenity Land Delius Close :- Indirect Expenditure	0	8	207	199	0	199	4.1%	0
Movement to/(from) Gen Reserve	0	(8)						
425 Sparrows Nest								
1000 Property Lettings - Exempt	0	6,125	24,000	17,875			25.5%	
Sparrows Nest :- Income	0	6,125	24,000	17,875			25.5%	0
4300 Business Rates	0	2,081	1,080	(1,001)		(1,001)	192.7%	
4310 Water	0	0	7,004	7,004		7,004	0.0%	
4330 Electricity	0	0	845	845		845	0.0%	
5000 Repairs & Maintenance	0	0	37,700	37,700		37,700	0.0%	
6500 Ground Maintenance Contract	0	3,512	86,319	82,807		82,807	4.1%	
Sparrows Nest :- Indirect Expenditure	0	5,593	132,948	127,355	0	127,355	4.2%	0
Movement to/(from) Gen Reserve	0	532						
430 Belle View Park								
1000 Property Lettings - Exempt	213	639	3,470	2,831			18.4%	
Belle View Park :- Income	213	639	3,470	2,831			18.4%	0
4310 Water	0	0	103	103		103	0.0%	
6500 Ground Maintenance Contract	0	674	16,560	15,886		15,886	4.1%	
Belle View Park :- Indirect Expenditure	0	674	16,663	15,989	0	15,989	4.0%	0
Movement to/(from) Gen Reserve	213	(34)						
435 Denes Oval								
4310 Water	0	0	618	618		618	0.0%	
4330 Electricity	0	0	1,710	1,710		1,710	0.0%	
4335 Gas	0	0	618	618		618	0.0%	
5000 Repairs & Maintenance	0	0	242	242		242	0.0%	
6500 Ground Maintenance Contract	0	3,491	85,802	82,311		82,311	4.1%	
Denes Oval :- Indirect Expenditure	0	3,491	88,990	85,499	0	85,499	3.9%	0
Movement to/(from) Gen Reserve	0	(3,491)						
440 Normanston Park								
1000 Property Lettings - Exempt	(583)	1,563	6,250	4,688			25.0%	
1105 Events	0	55	0	(55)			0.0%	
1150 Leisure Activity Fees Vatable	0	1,334	0	(1,334)			0.0%	
Normanston Park :- Income	(583)	2,951	6,250	3,299			47.2%	0

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4310 Water	0	0	2,472	2,472		2,472	0.0%	
4330 Electricity	0	0	2,575	2,575		2,575	0.0%	
6500 Ground Maintenance Contract	0	3,845	94,496	90,651		90,651	4.1%	
Normanston Park :- Indirect Expenditure	0	3,845	99,543	95,698	0	95,698	3.9%	0
Movement to/(from) Gen Reserve	(583)	(893)						
445 Kensington Garden Park								
1000 Property Lettings - Exempt	0	1,595	3,145	1,550			50.7%	
Kensington Garden Park :- Income	0	1,595	3,145	1,550			50.7%	0
4310 Water	0	0	6,592	6,592		6,592	0.0%	
4330 Electricity	0	0	1,339	1,339		1,339	0.0%	
5000 Repairs & Maintenance	0	0	108	108		108	0.0%	
6500 Ground Maintenance Contract	0	4,796	117,887	113,091		113,091	4.1%	
Kensington Garden Park :- Indirect Expenditure	0	4,796	125,926	121,130	0	121,130	3.8%	0
Movement to/(from) Gen Reserve	0	(3,201)						
450 Kirkley Fen Park								
4310 Water	0	0	4,326	4,326		4,326	0.0%	
6500 Ground Maintenance Contract	0	76	9,363	9,287		9,287	0.8%	
Kirkley Fen Park :- Indirect Expenditure	0	76	13,689	13,613	0	13,613	0.6%	0
Movement to/(from) Gen Reserve	0	(76)						
452 Pollard Piece Play Area								
6500 Ground Maintenance Contract	0	265	6,521	6,256		6,256	4.1%	
Pollard Piece Play Area :- Indirect Expenditure	0	265	6,521	6,256	0	6,256	4.1%	0
Movement to/(from) Gen Reserve	0	(265)						
454 Marshams Piece Play Area								
6500 Ground Maintenance Contract	0	333	8,177	7,844		7,844	4.1%	
Marshams Piece Play Area :- Indirect Expenditure	0	333	8,177	7,844	0	7,844	4.1%	0
Movement to/(from) Gen Reserve	0	(333)						
456 Turnberry Close Playground								
6500 Ground Maintenance Contract	0	8	207	199		199	4.1%	
Turnberry Close Playground :- Indirect Expenditure	0	8	207	199	0	199	4.1%	0
Movement to/(from) Gen Reserve	0	(8)						

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<u>458 Playground off the Parklands</u>								
6500 Ground Maintenance Contract	0	93	2,277	2,184		2,184	4.1%	
Playground off the Parklands :- Indirect Expenditure	<u>0</u>	<u>93</u>	<u>2,277</u>	<u>2,184</u>	<u>0</u>	<u>2,184</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(93)</u>						
<u>460 Britten Road Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Britten Road Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>462 Cotman Close Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Cotman Close Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>464 Guton Community Park Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Guton Community Park Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>466 London Road Play Equipment</u>								
6500 Ground Maintenance Contract	0	46	1,139	1,093		1,093	4.1%	
London Road Play Equipment :- Indirect Expenditure	<u>0</u>	<u>46</u>	<u>1,139</u>	<u>1,093</u>	<u>0</u>	<u>1,093</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(46)</u>						
<u>468 Nightingale Road Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Nightingale Road Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>470 Pakefield Green Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Pakefield Green Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						

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<u>472 Parkhill Play Area</u>								
6500 Ground Maintenance Contract	0	51	1,242	1,191		1,191	4.1%	
Parkhill Play Area :- Indirect Expenditure	<u>0</u>	<u>51</u>	<u>1,242</u>	<u>1,191</u>	<u>0</u>	<u>1,191</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(51)</u>						
<u>474 Rosedale Park Inc Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Rosedale Park Inc Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>476 St. Margarets Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
St. Margarets Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>478 Thirlmere Walk Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Thirlmere Walk Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>480 Whitton Green Play Area</u>								
6500 Ground Maintenance Contract	0	59	1,449	1,390		1,390	4.1%	
Whitton Green Play Area :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,449</u>	<u>1,390</u>	<u>0</u>	<u>1,390</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(59)</u>						
<u>482 Play Areas - General</u>								
4355 Refurbishment	0	0	50,000	50,000		50,000	0.0%	
6500 Ground Maintenance Contract	0	0	518	518		518	0.0%	
Play Areas - General :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>50,518</u>	<u>50,518</u>	<u>0</u>	<u>50,518</u>	<u>0.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>						
<u>500 Pakefield Street Public Conv.</u>								
4310 Water	0	0	618	618		618	0.0%	
4330 Electricity	0	0	412	412		412	0.0%	
6500 Ground Maintenance Contract	0	244	6,003	5,759		5,759	4.1%	
Pakefield Street Public Conv. :- Indirect Expenditure	<u>0</u>	<u>244</u>	<u>7,033</u>	<u>6,789</u>	<u>0</u>	<u>6,789</u>	<u>3.5%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(244)</u>						

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505 The Triangle Market								
4310 Water	0	0	1,854	1,854		1,854	0.0%	
6500 Ground Maintenance Contract	0	480	11,775	11,295		11,295	4.1%	
The Triangle Market :- Indirect Expenditure	0	480	13,629	13,149	0	13,149	3.5%	0
Movement to/(from) Gen Reserve	0	(480)						
510 Links Road Car Park								
4300 Business Rates	0	3,775	0	(3,775)		(3,775)	0.0%	
6500 Ground Maintenance Contract	0	25	618	593		593	4.1%	
Links Road Car Park :- Indirect Expenditure	0	3,800	618	(3,182)	0	(3,182)	614.9%	0
Movement to/(from) Gen Reserve	0	(3,800)						
515 Whitton Estate Meeting Hall								
1000 Property Lettings - Exempt	0	50	50	0			100.0%	
Whitton Estate Meeting Hall :- Income	0	50	50	0			100.0%	0
5000 Repairs & Maintenance	0	0	1,300	1,300		1,300	0.0%	
Whitton Estate Meeting Hall :- Indirect Expenditure	0	0	1,300	1,300	0	1,300	0.0%	0
Movement to/(from) Gen Reserve	0	50						
520 Lowestoft Cemetery Public Conv								
4310 Water	0	0	412	412		412	0.0%	
4330 Electricity	0	0	288	288		288	0.0%	
6500 Ground Maintenance Contract	0	244	6,003	5,759		5,759	4.1%	
Lowestoft Cemetery Public Conv :- Indirect Expenditure	0	244	6,703	6,459	0	6,459	3.6%	0
Movement to/(from) Gen Reserve	0	(244)						
530 Gunton Resident Hall								
5000 Repairs & Maintenance	0	0	1,300	1,300		1,300	0.0%	
Gunton Resident Hall :- Indirect Expenditure	0	0	1,300	1,300	0	1,300	0.0%	0
Movement to/(from) Gen Reserve	0	0						
535 Uplands Community Centre								
1000 Property Lettings - Exempt	0	0	1,000	1,000			0.0%	
Uplands Community Centre :- Income	0	0	1,000	1,000			0.0%	0
4320 Planned Maintenance	0	14	0	(14)		(14)	0.0%	
Uplands Community Centre :- Indirect Expenditure	0	14	0	(14)	0	(14)		0
Movement to/(from) Gen Reserve	0	(14)						

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<u>540 L.H. Cafe and Arnolds Bequest</u>								
1000 Property Lettings - Exempt	0	0	6,300	6,300			0.0%	
L.H. Cafe and Arnolds Bequest :- Income	<u>0</u>	<u>0</u>	<u>6,300</u>	<u>6,300</u>				<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>						
<u>550 Drying Rack</u>								
6500 Ground Maintenance Contract	0	8	206	198		198	4.1%	
Drying Rack :- Indirect Expenditure	<u>0</u>	<u>8</u>	<u>206</u>	<u>198</u>	<u>0</u>	<u>198</u>	<u>4.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(8)</u>						
<u>600 CCTV</u>								
4330 Electricity	0	0	1,385	1,385		1,385	0.0%	
6500 Ground Maintenance Contract	0	12,212	0	(12,212)		(12,212)	0.0%	
6505 CCTV Contract	0	0	262,787	262,787		262,787	0.0%	
CCTV :- Indirect Expenditure	<u>0</u>	<u>12,212</u>	<u>264,172</u>	<u>251,960</u>	<u>0</u>	<u>251,960</u>	<u>4.6%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(12,212)</u>						
<u>999 17-18 Unknown Figures</u>								
1199 Unknown VAT 17-18	0	59,478	0	(59,478)			0.0%	
17-18 Unknown Figures :- Income	<u>0</u>	<u>59,478</u>	<u>0</u>	<u>(59,478)</u>				<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>59,478</u>						
Grand Totals:- Income	10,563	868,799	1,738,888	870,089			50.0%	
Expenditure	40,413	227,855	1,754,346	1,526,491	0	1,526,491	13.0%	
Net Income over Expenditure	(29,850)	640,944	(15,458)	(656,402)				
Movement to/(from) Gen Reserve	(29,850)	640,944						