

## Receipts for Month 8

## Nominal Ledger Analysis

| <u>Receipt Ref</u>              | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u>     | <u>Transaction Detail</u>    |
|---------------------------------|----------------------|------------------------|------------------|--------------|------------|---------------|---------------------|------------------------------|
| <b>Balance Brought Fwd :</b>    |                      | <b>890,100.61</b>      |                  |              |            |               | <b>890,100.61</b>   |                              |
| Banked: 05/11/2018              |                      | 213.16                 |                  |              |            |               |                     |                              |
| Sales Recpts Page 23            |                      | 213.16                 | 213.16           |              | 100        |               |                     | Sales Recpts Page 23         |
| Banked: 14/11/2018              |                      | 85,327.40              |                  |              |            |               |                     |                              |
| HMRC                            |                      | 85,327.40              |                  |              | 105        |               | 85,327.40           | Vat Repayment Q2 2018        |
| Banked: 20/11/2018              |                      | 300,434.71             |                  |              |            |               |                     |                              |
| DMO                             |                      | 300,434.71             |                  |              | 120        |               | 300,000.00          | DMO Investment               |
|                                 |                      |                        |                  |              | 1080       | 100           | 434.71              | DMO Investment               |
| Banked: 20/11/2018              |                      | 144.75                 |                  |              |            |               |                     |                              |
| Shona Bendix                    |                      | 144.75                 |                  |              | 4140       | 100           | 144.75              | Repayment of Cancelled Order |
| Banked: 23/11/2018              |                      | 15,000.00              |                  |              |            |               |                     |                              |
| Sales Recpts Page 24            |                      | 15,000.00              | 15,000.00        |              | 100        |               |                     | Sales Recpts Page 24         |
| <b>Total Receipts for Month</b> |                      | 401,120.02             | 15,213.16        | 0.00         |            |               | 385,906.86          |                              |
| <b>Cashbook Totals</b>          |                      | <u>1,291,220.63</u>    | <u>15,213.16</u> | <u>0.00</u>  |            |               | <u>1,276,007.47</u> |                              |

## Payments for Month 8

## Nominal Ledger Analysis

| <u>Date</u> | <u>Payee Name</u>        | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>      |
|-------------|--------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|--------------------------------|
| 01/11/2018  | Waveney District Council | 154              | 113.00              |                    |              | 4300       | 505           | 113.00          | Triangle Market Business Rates |
| 01/11/2018  | Waveney District Council | 155              | 288.00              |                    |              | 4300       | 445           | 288.00          | KG PC Business Rates           |
| 01/11/2018  | Waveney District Council | 0156             | 168.00              |                    |              | 4300       | 500           | 168.00          | Pakefield Street PC Business R |
| 01/11/2018  | Alan Green               | 0157             | 50.00               |                    |              | 4055       | 100           | 50.00           | Reimbursement for NALC Confer  |
| 01/11/2018  | Shona Bendix             | 0159             | 369.25              |                    |              | 4055       | 100           | 369.25          | Reimbursement NALC Car Hire    |
| 01/11/2018  | Ricoh Ltd UK             | 0158             | 293.09              |                    | 48.85        | 4065       | 100           | 244.24          | Printer Hire 1/10/18-31/12/18  |
| 02/11/2018  | Shona Bendix             | 0160             | 85.83               |                    | 14.31        | 4070       | 100           | 29.16           | Guillotine                     |
|             |                          |                  |                     |                    |              | 4070       | 100           | 5.49            | Paper                          |
|             |                          |                  |                     |                    |              | 4070       | 100           | 25.77           | Laminator                      |
|             |                          |                  |                     |                    |              | 4070       | 100           | 11.10           | Petty Cash Box                 |
| 05/11/2018  | Suffolk Pension Fund     | 0161             | 4,991.55            |                    |              |            | 530           | 4,991.55        | October Pensions               |
| 06/11/2018  | Shona Bendix             | 0162             | 20.34               |                    | 3.39         | 4140       | 100           | 16.95           | Civic Reimbursement Remebrance |
| 06/11/2018  | Sarah Foote              | 0163             | 71.40               |                    | 11.90        | 4140       | 100           | 59.50           | Christmas Card Reimbursement   |
| 06/11/2018  | Mark Speller             | 0164             | 10.26               |                    |              | 4150       | 100           | 10.26           | Travel Reimbursement           |
| 06/11/2018  | Cllr Alice Taylor        | 0165             | 196.38              |                    |              | 4105       | 100           | 196.38          | Reimbursement for .uk website  |
| 06/11/2018  | Archant                  | 0166             | 4,182.00            |                    | 697.00       | 4100       | 100           | 3,485.00        | Community Survey Costs         |
| 08/11/2018  | Vertas Group Limited     | 0167             | 129.00              |                    | 21.50        | 4120       | 100           | 107.50          | 7th August Meeting Room Hire   |
| 08/11/2018  | Shona Bendix             | 0168             | 284.03              |                    | 15.75        | 4340       | 150           | 268.28          | Reimbursement for Office Costs |
| 12/11/2018  | Vinyl Installation Ltd   | 0169             | 2,640.00            |                    | 440.00       | 4700       | 150           | 2,200.00        | HH External Window Graphics    |
| 12/11/2018  | Cllr Alan Green          | 0170             | 36.45               |                    |              | 4150       | 100           | 36.45           | Travel Reimbursement           |
| 12/11/2018  | Shona Bendix             | 0171             | 50.66               |                    | 6.55         | 4070       | 100           | 44.11           | Paper Reimbursement            |
| 13/11/2018  | Waveney Norse            | 0172             | 144.00              |                    | 24.00        | 5000       | 445           | 120.00          | KG Boat Club Door Repair       |
| 14/11/2018  | Shona Bendix             | 0173             | 47.45               |                    | 2.32         | 4340       | 150           | 11.64           | Office Supplies Reimbursement  |
|             |                          |                  |                     |                    |              | 4070       | 100           | 33.49           | Office Supplies Reimbursement  |
| 16/11/2018  | Claranet                 | 0174             | 62.10               |                    | 10.35        | 4105       | 100           | 51.75           | Website Domain 2/11/18-1/11/19 |
| 16/11/2018  | Hestia                   | 0175             | 120.00              |                    | 20.00        | 4140       | 100           | 100.00          | SN Beacon Lighting Remembrance |
| 21/11/2018  | Shona Bendix             | 0176             | 90.00               |                    | 15.00        | 4055       | 100           | 75.00           | Training Reimbursement         |
| 21/11/2018  | Nicholsons Solicitors    | 0177             | 3,112.14            |                    | 514.67       | 4130       | 100           | 2,597.47        | Hamilton House Legal Advice    |
| 23/11/2018  | SALARIES                 | 0178             | 10,589.29           |                    |              | 4000       | 100           | 10,589.29       | November Salaries              |
| 27/11/2018  | Shona Bendix             | 0179             | 92.00               |                    |              | 4340       | 150           | 92.00           | Office Furniture Reimbursement |
| 27/11/2018  | Sarah Foote              | 0180             | 31.41               |                    |              | 4075       | 100           | 4.98            | Office & Meeting Reimbursement |
|             |                          |                  |                     |                    |              | 4120       | 100           | 16.98           | Office & Meeting Reimbursement |
|             |                          |                  |                     |                    |              | 4070       | 100           | 9.45            | Office & Meeting Reimbursement |

## Payments for Month 8

## Nominal Ledger Analysis

| <u>Date</u> | <u>Payee Name</u>        | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>         |
|-------------|--------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|-----------------------------------|
| 27/11/2018  | Shona Bendix             | 0181             | 20.14               |                    | 3.36         | 4070       | 100           | 16.78           | Paper Reimbursement               |
| 29/11/2018  | Sarah Foote              | 0182             | 115.50              |                    |              | 4705       | 150           | 115.50          | Room Hire Expense<br>Reimbursemen |
| 30/11/2018  | Waveney District Council | 0183             | 168.00              |                    |              | 4300       | 500           | 168.00          | BR Pakefield Street PC            |
| 30/11/2018  | Waveney Norse            | 0184             | 2,383.64            |                    | 397.27       | 4140       | 100           | 1,986.37        | Plants for Poppy Garden<br>BVP    |
| 30/11/2018  | Waveney District Council | 0186             | 288.00              |                    |              | 4300       | 445           | 288.00          | BR Kensington Gardens PC          |
| 30/11/2018  | Shona Bendix             | 0187             | 276.06              |                    |              | 4120       | 100           | 55.26           | Reimbursement                     |
|             |                          |                  |                     |                    |              | 4150       | 100           | 146.30          | Reimbursement                     |
|             |                          |                  |                     |                    |              | 4075       | 100           | 16.62           | Reimbursement                     |
|             |                          |                  |                     |                    |              | 4070       | 100           | 57.88           | Reimbursement                     |
| 30/11/2018  | Shona Bendix             | 0188             | 95.40               |                    |              | 4150       | 100           | 95.40           | Travel Reimbursement              |
| 30/11/2018  | Sarah Foote              | 0189             | 49.78               |                    |              | 4120       | 100           | 12.20           | Reimburse meetings &<br>Room Hire |
|             |                          |                  |                     |                    |              | 4705       | 150           | 37.58           | Reimburse meetings &<br>Room Hire |
| 30/11/2018  | Waveney Norse            | 0185             | 69,960.00           |                    | 11,660.00    | 6500       | 410           | 81.82           | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 412           | 24.59           | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 414           | 171.87          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 418           | 220.96          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 420           | 16.36           | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 425           | 6,823.93        | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 430           | 1,309.15        | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 435           | 6,783.06        | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 440           | 7,470.36        | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 445           | 9,319.53        | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 450           | 740.19          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 452           | 515.52          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 454           | 646.43          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 456           | 16.36           | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 458           | 180.01          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 460           | 114.55          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 462           | 114.55          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 464           | 114.55          | November Partnership<br>Charge    |
|             |                          |                  |                     |                    |              | 6500       | 466           | 90.04           | November Partnership<br>Charge    |

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| <u>Date</u>                     | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>   |
|---------------------------------|-------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|-----------------------------|
|                                 |                   |                  |                     |                    |              | 6500       | 468           | 114.55          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 470           | 114.55          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 472           | 98.19           | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 474           | 114.55          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 476           | 114.55          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 478           | 114.55          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 480           | 114.55          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 482           | 40.95           | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 500           | 474.57          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 505           | 930.87          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 510           | 48.86           | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 520           | 474.57          | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6500       | 550           | 16.29           | November Partnership Charge |
|                                 |                   |                  |                     |                    |              | 6505       | 600           | 20,774.57       | November Partnership Charge |
| <b>Total Payments for Month</b> |                   |                  | 101,624.15          | 0.00               | 13,906.22    |            |               | 87,717.93       |                             |
| <b>Balance Carried Fwd</b>      |                   |                  | 1,189,596.48        |                    |              |            |               |                 |                             |
| <b>Cashbook Totals</b>          |                   |                  | 1,291,220.63        | 0.00               | 13,906.22    |            |               | 1,277,314.41    |                             |