

Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Planning and Environment Committee at **Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 17:00 on 8 May 2018.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

SS Bendix

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Shona Bendix, Clerk
1 May 2018

Lowestoft Town Council

Meeting of the Planning and Environment Committee

**Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
17:00 on 8 May 2018**

AGENDA

299. Welcome

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

300. To receive and consider acceptance of apologies for absence

301. Declarations of Interests and dispensations

- a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda
- b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
- c) To note any dispensations previously granted.

302. To consider the accuracy of the Minutes of 24 April 2018

303. Public Forum - An opportunity for the public to make comments on any matters on this agenda.

304. Planning applications

To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/18/1693/FUL	27 Kirkley Park Road – Replacement windows	Kirkley
DC/18/1703/FUL	16 Grayson Drive - Construction of a two storey extension and conversion of garage to studio for physiotherapy (to be used around full time employment)	Pakefield
DC/18/1761/FUL	Former Lifeguard Station, The Esplande - the works will involve the demolition of the existing timber enclosure, refurbishing the existing structure, fitting shutters roller shutters externally, reinstating the glazing and fitting a timber access ramp and a raised flooring area.	Kirkley
DC/18/1749/FUL	10 and 12 Regent Road – conversion of ground floor to two flats	Harbour
DC/18/1647/COU	147 London Road South - Change of use of A1 furniture store to A3 cafe with ancillary takeaway	
DC/18/1444/FUL	The High Street Green - Erection of a steel-framed pedestal with a history plaque of the upper High Street area attached at an angle of approx. 45% waist high. The whole to be situated on the High Street Green in front of the present 'Welcome to Lowestoft' sign.	Harbour
DC/18/1559/ADN	141 – 142 High Street – non illuminated advertisement – fascia sign	Harbour
DC/18/1159/FUL	10 Station Road – new 1.7 m close boarded fence/concrete posts set behind existing dwarf boundary wall.	Gunton
DC/18/1497/FUL	98 Carlton Road – construction of front porch	Kirkley
DC/18/1592/FUL	7 Southfield Gardens – construction of Granny Annexe	Elm Tree
DC/18/1548/ADN	Royal Green Marine Parade - Non Illuminated Advertisement	Kirkley

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	Consent - Notice board with case for posters and permanent info on Royal Green	
DC/18/1276/FUL	29 Grosvenor Road – replace slate tiles with concrete tiles to match adjacent properties	Kirkley

305. Planning Determinations

To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

306. Neighbourhood Planning

- a) To note progress with Area Designation
- b) To note progress with Locality funding application
- c) To consider the draft Neighbourhood Plan template and evidence template as compiled by UVE and agree initial feed back.
- d) To formalise timetable for Neighbourhood Plan process.

307. Waveney District Council Local Plan –Regulation 19 Consultation

- a) To note responses need to be made by 5pm on 24 May 2018.
- b) To consider the engagement of Urban Vision Enterprise to support the Town Council in submitting a response to the Local Plan and the related cost
- c) To note date of next Parish Voices Liaison meeting and how outcomes of this meeting will be incorporated in the above.

308. Resident infrastructure concerns

To note or consider any concerns raised.

309. Sites under ongoing consideration

To note any developments at sites including:

- a) Lowestoft Hospital
- b) Dip Farm
- c) CEFAS

310. Licensing:

To consider any licensing applications or any other licensing matters.

311. Consultations

To consider any consultations received and agree a response.

- a) Suffolk County Council, The Lake Lothing Third Crossing, Lowestoft: Consultation on proposed Traffic Regulation Measures.

312. Recycling

To note progress on the implementation of the Town Council's Recycling Policy.

313. Date of the next meetings

4.00 pm on Tuesday 22 May 2018

314. Items for the next Agenda

315. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, including legal matters relating to Council land.