

Lowestoft Town Council

Meeting of the Planning and Environment Committee

**Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
17:00 on 5 June 2018**

MINUTES

Present: Cllrs Sue Barnard, Allyson Barron, Tracey Eastwood Amanda Frost, Alan Green, Dick Houghton (arrived 17.04), Peter Knight, Graham Parker, and Alice Taylor (Chair).

In attendance: Sarah Foote (Clerk) and Cllr Ian Graham as an observer. Public: none.

335. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

336. Apologies for absence

Apologies were received and accepted (six votes in favour, one abstention) from Cllrs Ford, Carlton, and Green. Cllr Houghton arrived after the vote.

337. Declarations of Interests and dispensations

338. To consider the accuracy of the Minutes:

22 May 2018 – agreed as accurate. Proposed: Cllr Knight; Seconded: Cllr Houghton. The minutes were duly signed by Cllr Taylor.

339. Public Forum there was no member present.

340. Planning applications

The following planning applications were considered (all available on www.eastsuffolk.gov.uk) and the recommendations of the Council were agreed as follows:

Reference	Address and Description	Ward
DC/18/1964/COU	141 – 142 High Street – change of use to an A1 shop. Installation of a new front door. Replace rear sliding glass with a fire exit.	Harbour
This application was not considered due to lack of information supplied.		
DC/18/1629/FUL	Leonard Drive - 1) An external staircase to existing agricultural building and 2) Refurbishment of the disused farmhouse for meeting room/ interview room/ kitchen/shower room on ground floor and 1x1 bedroom flat on the first floor.	Harbour
It was proposed by Cllr Knight, seconded by Cllr Barron and unanimously agreed to recommend approval of this application.		
DC/18/1726/FUL	22 St Margaret's Road - Replace two storey existing white upvc windows to front with two new white upvc windows.	Harbour
It was proposed by Cllr Knight, seconded by Cllr Houghton and unanimously agreed to recommend approval of this application.		
DC/18/1906/VC	2 Cliftonville Road - Variation of Condition No. 2 of DC/11/0820/FUL - Demolition of existing detached dwelling and replacement with 4no. chalet bungalows and provision of new access drive to plots 2-4 - Alteration to previously approved drawings	Pakefield
It was proposed by Cllr Knight, seconded by Cllr Parker and unanimously agreed to recommend approval of this application.		
DC/18/2000/FUL	3 Princes Walk - Construction of single storey rear and two storey side extensions	Normanston
It was proposed by Cllr Parker, seconded by Cllr Knight and unanimously agreed to recommend		

approval of this application.		
DC/18/2114/FUL	7 Akethorpe Way – construction of single storey front extension	St Margarets
It was proposed by Cllr Knight, seconded by Cllr Taylor to recommend approval of this application. This motion was not carried two votes in favour, six against. It was then agreed to recommend refusal of this application due to over development of the site and detriment to the street scene. This was proposed by Cllr Barron, seconded by Cllr Houghton and agreed six votes in favour and two against.		
DC/18/2064/FUL	197 The Avenue -Extensions, garage and new dropped kerb	Pakefield
It was proposed by Cllr Houghton, seconded by Cllr Parker and unanimously agreed to recommend refusal of this application due to change of street scene this application would bring about.		
DC/18/1762/FUL	147A London Road South - Change of Use of existing storage building to a single residential dwelling	Kirkley
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application with the comment that obscured glass should be used in the windows overlooking 5 Windsor Road and the work should be completed in accordance with conservation area guidelines.		
DC/18/2042/ADN	Candlemass, 2 Royal Thoroughfare - Non Illuminated Advertisement - Painted Mural of broadland wildlife species found at carlton marshes nature reserve	Kirkley
It was proposed by Cllr Houghton, seconded by Cllr Barnard and unanimously agreed to recommend refusal of this application as the design may not be in keeping with the area. More detailed information and about the design and artwork should be supplied.		
DC/18/2110/FUL	19 Harrington Avenue – Front level access shower room and porch extension.	Gunton
It was proposed by Cllr Barron, seconded by Cllr Knight and unanimously agreed to recommend approval of this application.		
DC/18/2111/FUL	340A London Road South - Replace sliding sash windows to the front elevation	Kirkley
It was proposed by Cllr Barnard, seconded by Cllr Frost and unanimously agreed to recommend approval of this application.		
DC/18/2094/FUL	36A St Georges Road - Construction of a single storey rear extension	Pakefield
It was proposed by Cllr Knight, seconded by Cllr Barron and unanimously agreed to recommend approval of this application. The Council would make the recommendation that Safer by Design principles are applied for the proposed ground floor window.		
DC/18/2001/FUL	3 Oatlands Close - Construction of single storey front and side extension, and associated alterations	ElmTree
It was proposed by Cllr Frost, seconded by Cllr Knight and agreed (four votes in favour, four against with the Chair’s casting vote used to carry the proposal) to recommend approval of this application.		
DC/18/2061/COU	189 Raglan Street – Change of use to small HMO	Harbour
It was proposed by Cllr Knight, seconded by Cllr Houghton and unanimously agreed to recommend refusal of this application due to overdevelopment of the area.		

341. Planning Determinations

The following planning determination was noted as contrary to the Town Council’s recommendation:

DC/18/1372/VOC	14 Laxfield Way – construction of garage and garden store	Pakefield
The Town Council had recommended refusal however this application had been approved by WDC. The comments the Town Council had made regarding maintenance were not a material planning consideration.		
DC/18/1276/FUL	29 Grosvenor Road – replace slate tiles with concrete tiles.	Kirkley

The Town Council had recommended approval of the application however WDC had refused the application as it would harm the character and appearance of the building.		
DC/18/0188/FUL	71 Kirkley Run -	Kirkley
The Town Council had recommended refusal due to overdevelopment of the site however WDC had approved the application.		

342. Neighbourhood Planning

- a) The Committee were reminded of the Working Group meeting on Friday 8 June. The Area Designation was out for consultation.
- b) The Locality Funding had been received in the Town Council’s bank account. Money received.

343. Resident infrastructure concerns

Concern was again expressed for the state of the local roads and in particular potholes. Reporting via the Suffolk County Council Highways website was encouraged along with submission of photographic evidence being uploaded on to the website. Cllr Eastwood would raise the Council’s Highways concerns at the next meeting of the Lowestoft Transport Infrastructure Partnership.

344. Community Speed Watch

Information had been received from Suffolk Constabulary on the operation of Community Speed Watch in the town following complaints from residents regarding speeding traffic. Cllrs agreed to consider if and where the scheme could operate in their wards and report back at the next meeting.

345. Sites under ongoing consideration

Old Hospital Site – A letter had been sent to the Suffolk Leaders Group (c/o Mark Bee) to ask for a mechanism to address the future of the site. To date, no response had been received.

Dip Farm –Cllr Green had attended a meeting and would provide a paper for Councillors’ information. ACTION: Cllr Green

CEFAS – Cllr Knight reported that the car park had reopened to staff and currently mostly internal work was being undertaken.

Town Hall – Historic England had made a recommendation regarding surveying and emergency repairs at this would be reported to the Full Council at the next meeting.

346. Licensing- there were no licensing applications to consider

347. Consultations – Cllrs would attend the Local Government Boundary review meeting on 21 June at Riverside.

348. Recycling

It was noted that Cllr Taylor was developing a policy for adoption by the Town Council. ACTION: Cllr Taylor to develop policy wording. Cllr Parker and Cllr Barnard offered to assist with this.

349. Date of the next meeting - 4.00 pm on Tuesday 26 June 2018.

350. Items for the next Agenda. Jeld Wen application.

18.36 Meeting Closed

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26 June 2018