

Lowestoft Town Council Planning and Environment Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Planning and Environment Committee at **Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 16:00 on 22 May 2018.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined, and will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
15 May 2018

Lowestoft Town Council

Meeting of the Planning and Environment Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ

16:00 on 22 May 2018

AGENDA

316. Welcome

To welcome to meeting, explain the fire evacuation procedure and remind councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

317. To receive and consider acceptance of apologies for absence

318. Declarations of Interests and dispensations

- a) To receive Declaration of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda
- b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
- c) To note any dispensations previously granted.

319. Committee

- a) To note appointment of Cllr Alice Taylor as Chair of Planning Committee
- b) To confirm composition of Planning Committee
- c) To appoint a Vice Chair of the Planning Committee
- d) To consider terms of reference for the Planning Committee.

320. To consider the accuracy of the Minutes of 8 May 2018

321. Public Forum - An opportunity for the public to make comments on any matters on this agenda.

322. Planning applications

To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	Ward
DC/18/1966/FUL	185 London Road North - Conversion of part retail unit to 2 ground floor flats, to tie in with previous planning approval - DC/16/0537/FUL	Harbour
DC/18/1847/FUL	59A High Street - Change of use of ground floor shop area to area to be used for meetings. Alterations to first and second floor to form single dwelling. Replacement of 4no. windows to front elevation with sliding sash windows. External redecoration including shop front.	Harbour
DC/18/1210/FUL	2 Pennygate Drive – construction of a single storey side and rear extension	Whitton
DC/18/1905/TCA	Alleyway Rear Of 37 St Peters Road – self set Sycamore, fell to ground level, tree damaged at base and high target area it were to fall.	Kirkley
DC/18/1680/FUL	South Lowestoft Hand Car Wash, Harrod Close - Construction of 2no. light industrial units	Kirkley
DC/18/1748/PN3	10 Norwich Road – change of use of first floor to flat	Harbour
DC/18/1872/TPO	3 Foxes Walk - TPO 303 -Rear garden - T23 Apple - fell to ground level. Tree diseased and in poor condition as photos shown in previously reduce in 2010.	St Margaret's
DC/18/1687/FUL	1 Mount Pleasant - Demolition of 2No garages joining the existing property known as No1 Mount Pleasant, the construction of a single detached house fronting Mount Pleasant and 2No bungalows to the rear accessed of a new vehicular access off Mount Pleasant.	Normanston

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DC/18/1826/TCA	46 Kirkley Park Road - Trees numbered as per application and plan. The owners have inherited a very overgrown garden that has lacked any maintenance over the past few years, and they wish to have a fresh start with their garden. While doing their best to retain some of the trees in the garden, some have become too large for the surroundings and cast too much shade. Front garden Yew (T1) - Fell due to damage caused to brick wall, the wall has now become unstable and cannot be repaired until the tree is removed. Rear garden Silver Birch (T2) - Crown reduction by approximately 2.5m, and thin crown by approximately 25% to allow more air and light to access the crown of the tree. Holly (T3) - Fell due to the excessive size of the tree, making it unmanageable. Silver Birch (T4) - Fell due to the size and age of the tree, causing excessive shade.	Kirkley
DC/18/1936/COU	38 London Road North - Change of use of the ground floor and basement from A1 (retail) to D2 (assembly and leisure) for a martial arts studio.	Harbour

323. Planning Determinations

To note Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

324. Neighbourhood Planning

- a) To note progress with Area Designation
- b) To formalise timetable for Neighbourhood Plan process.

325. Waveney District Council Local Plan –Regulation 19 Consultation

- a) To consider and agree Lowestoft Town Council response to the above consultation.
- b) To note outcome of Parish Voices Liaison meeting held on 11 May 2018.
- c) To note date of next Parish Voices Liaison meeting.

326. Resident infrastructure concerns

To note or consider any concerns raised.

327. Sites under ongoing consideration

To note any developments at sites including:

- a) Lowestoft Hospital
- b) Dip Farm
- c) CEFAS

328. Licensing:

To consider any licensing applications or any other licensing matters.

329. Consultations

To consider any consultations received and agree a response.

330. Recycling

To note progress on the implementation of the Town Council's Recycling Policy.

331. Training

To note Suffolk Preservation Society training seminar offer.

332. Date of the next meetings

5.00 pm on Tuesday 5 June 2018

333. Items for the next Agenda

334. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, including legal matters relating to Council land.